



THE McCAULEY BUILDING AT QUINCY HOSPITAL

—1989—

ANNUAL REPORT

—THE CITY OF QUINCY—



—Francis L. McCauley · Mayor—

Cover: The McCauley Building at Quincy Hospital
Named in honor of Mayor Francis X. McCauley (1982 - 1989).
Dedicated October 14, 1989.

TABLE OF CONTENTS

SECTION ONE - Quincy's Government

Profile of a City.....	7
The Mayor.....	8
Mayor McCauley's Mid-Term Address.....	9
The Quincy City Council.....	14
The Quincy School Committee.....	16
Directory of City Officials.....	17

SECTION TWO - Municipal Departments

Quincy Hospital.....	21
Personnel Department.....	25
Data Processing.....	26
School Department.....	27
Police Department.....	30
Fire Department.....	41
Thomas Crane Public Library.....	50
Cemetery Department.....	52
Department of Health.....	53
Department of Public Works.....	55
Department of Weights and Measures.....	60
City Clerk's Office.....	61
Department of Planning and Community Development.....	62
Department of Veteran's Services.....	65
Council on Aging.....	67
Youth Commission.....	68
Park Department.....	69
Recreation Department.....	74
City Solicitor's Office.....	78
Purchasing Department.....	79
Department of Building Inspection.....	80
Department of Wire Inspection.....	84
Quincy Conservation Commission.....	86
South Coastal Career Development Administration.....	87

SECTION THREE - Financial Statistics

Treasurer's Report.....	93
Auditing Department.....	98
Board of Assessors.....	104

In Memoriam

Christopher F. Kennedy



Christopher F. Kennedy passed away July 4, 1989.

Chris Kennedy was an elected member of the Quincy School Committee from January 1, 1976 until his death. He served as Vice Chairman in 1980-1981. He served as President of the Massachusetts Association of School Committees in 1987-1988.

He began his career as a mathematics teacher in 1948 at Northeastern University, where he continued as a teacher and an administrator until his retirement in July, 1988.

May he rest in peace.



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Section I
QUINCY'S
GOVERNMENT

PROFILE OF A CITY

QUINCY, MASSACHUSETTS

The City of Presidents
1625-1989

QUINCY — YESTERDAY

- 1614 — Explored by Captain John Smith
- 1621 — Visited by Captain Myles Standish
- 1625 — Settled by Captain Wollaston
- 1640 — Mt. Wollaston was incorporated as the Town of Braintree
- 1735 — Birth of John Adams
- 1737 — Birth of John Hancock
- 1767 — Birth of John Quincy Adams
- 1779 — John Adams drafts the Constitution of Massachusetts
in Quincy
- 1792 — The North Precinct of Old Braintree and part of Dorchester
become the Town of Quincy
- 1888 — Chartered as the City of Quincy

QUINCY — TODAY

Population: 1985 State Census 88,122
Land area: 16.77 square miles
Shoreline: 26 miles
Tax Rate: \$12.65 Residential, \$24.71 Commercial
Assessed Valuation: \$3,839,438,150

THE MAYOR



Honorable
Francis X. McCauley

MAYOR 1982 — 1989
Ward 1 Councillor 1964-1967
School Committee Member 1972-1977
Councillor at Large 1978-1981

Mayor Francis X. McCauley

Mid-term Address

January 3, 1989

Thank you very much, everybody, and Happy New Year to you. We're gathered here this morning, as we have done for many, many years, at the mid point in the two-year term of Office of the Mayor and the City Council to organize for the coming year. It has been a tradition that the Council comes together on that morning to organize to elect a Council President and Clerk of Committees and, since 1928, the Mayor of the City of Quincy has been invited to appear and give a mid-term address.

The mid-term address usually is a look back at the preceding year and a look ahead to the future and the coming year. Of course, this is a very significant occasion this morning. We are celebrating, at long last, the hundredth anniversary of the establishment of Quincy as a City.

One hundred years ago on the first Monday in January — January 7, 1889 — in these chambers at high noon, the first Mayor of Quincy, the Honorable Charles H. Porter, was inaugurated along with 23 City Councillors and nine School Committee Members.

Mayor Porter was born in the Town of Weymouth. He came to this city at a young age with his parents, grew up in the city and went off to the Civil War where he had fought in many of the major battles. He returned from that Civil War and established an insurance business in this city, and became active in the town affairs serving as a member of the board of selectmen for a number of years as well as a representative in the General Court. And, once again, he became the first Mayor in 1889.

For the first 28 years, the first Monday in January was inauguration day, because in those days the terms of office for Mayor and City Council were for about one year. However, that changed in 1917. In the national election of 1916, the voters of Quincy changed and adopted a Plan A Charter. This expanded the terms of office for the Mayor and City Council from one to two years. However, the first mid-term address was not delivered until January 2, 1928, when the Honorable Thomas J. McGrath, who served as the nineteenth Mayor of the City of Quincy from 1927 to 1932, delivered a report to the City Council and the citizens of Quincy. Ever since, the Mayor has been a guest of the City Council to deliver this mid-term address, and I'm going to follow this tradition this morning of taking a look back at 1888 and looking forward to 1989.

Before I do that, I would like to take the opportunity to invite all the guests present to adjourn, once the Council adjourns its meeting, to the second floor conference room where we will have a collation and reception where you will have a chance to say hello to friends and fellow city employees. We hope you will

do that. We also would like to point out that in tomorrow's edition of *The Quincy Sun*, there will be a souvenir hundredth anniversary supplement coming out. A lot of work has been done on it and it will become a collector's item, so I would suggest that you pick up a couple of copies and keep them because, once again, this is a very significant occasion.

We'll first look back at 1888. I like to think that 1888 was a good year for the City of Quincy. Three major municipal construction projects were ongoing during 1888: the \$60,200,000 hospital replacement project which started in 1886, the \$9,245,000 police station, renovation and addition which started in April 1887, as well as an animal shelter which was started in October 1888. I am pleased this morning to announce that all of those projects are not only on schedule, but within budget. In 1888, we took steps to implement the Traffic 2000 Study which was completed by Vanasse Hangen in 1886. The City Council, on my recommendation, set up an ordinance which created a Department of Engineering and Traffic Control. This department will be overseen by Dave Kinnecom, who was hired as our first Traffic Engineer in 1887. We also made a beginning on the implementation as far as some of the work that is necessary to be done in the Traffic 2000 Study. In June, the City Council, once again on my recommendation, appropriated some \$250,000 to upgrade some ten traffic locations, ten signalizations at intersections in Quincy that are difficult. This work will begin in the spring of 1989.

In the fiscal 1989 budget, I had to cut large amounts of capital outlay out because of the ever-tightening financial situation. The state aid has continued to drop off. But we did manage in 1988 to spend some \$2,369,000 on capital outlay and infrastructure projects. One million, four hundred thousand dollars has been and is being spent on street and sidewalk work and an additional \$969,000 has been spent on capital outlay items as well as some of the work from the sewer rehabilitation account. Once again, most of that money, fortunately, has come from the UDAG funds of which we have approximately two and one-half million dollars left.

The City of Quincy continued to improve its financial condition in 1988. The city finished FY88, the year that ended June 30, in the black, for the eighth consecutive year. The free cash account stood at a very respectable \$9,143,608 or was it \$609? For the first time in recorded history of the City as far back as we can go, the City did not have to borrow short term in anticipation of tax revenues. Obviously, no borrowing, no interest. Contrast that with 1982, my first year in office, when the City was literally run on

borrowed money. At that time in 1982, we had to borrow \$45,000,000 at an interest cost of some \$1,600,000.

In September of 1988, members of my administration, along with representatives of the Shawmut Bank of Boston, journeyed to the Big Apple — the big City of New York. I always enjoy going down there. I like to look at the tall buildings. We did meet with the officials of the rating bureaus, Standard and Poors and Moodys. When the team of McCauley and Meade got done with our presentations, we had Quincy in the category of ancient Rome and the golden age of Athens. Once again, after making the presentation to these people, our credit rating was advanced. Standard and Poors increased our rating two grades to A+ while Moodys increased it one grade to single A. Of course, this is important because it determines what your borrowing cost will be and we had this upgrading just before we borrowed \$4,245,000 for the police station. The upgrading gave us a very favorable rate of interest.

Last February, I met with Councillor Chretien and established a recycling committee. Councillor Chretien, from Ward 3, has made a special effort to look at recycling during his first year in office. He is the chairperson of this committee. We did get a report from the committee and we are working as we go into 1989 to have a recycling program for paper as well as for leaves.

Last July, my administration entered into an agreement with the Massachusetts Water Resources Authority for the treatment of so-called interim sludge at the Fore River Shipyard. When the history of the McCauley administration is written, this will not go down as one of the more popular decisions that I had to make. There was, indeed, a weeping and gnashing of teeth in the City from many groups and from elected officials. But the fact of the matter was that we really didn't have much choice on whether we were going to have interim sludge; the question was where we were going to do it. The original plan the MWRA put forth was to do it at Nut Island. I don't know where they were going to build the building but, if they could build a building on that tight parcel of land, they would have had to truck the processed sludge up over Great Hill, through the narrow streets of Houghs Neck, Adams Shore, Merrymount and other sections of Quincy. The agreement we drafted with the MWRA will barge the liquid sludge to the Fore River Shipyard. The sludge will then be processed in-house, within buildings, and then trucked out of Quincy by the rail line that goes into the shipyard. There will be no incineration. In addition, we obtained a very favorable mitigation package. When this interim sludge plan is completed around 1996-1997, we will be getting over three million dollars annually in revenues from the MWRA.

It's time now to take a little look ahead at FY89. The three municipal projects that I talked about a few minutes ago will all be completed and will be available for use in the City before the end of 1989.

Last June, I appointed Deputy Fire Chief Thomas F. Gorman, Jr. to the position of Acting Chief of the

Department. There will be a test this spring and a list for the selection of a permanent Chief will be established. One of the recommendations that Chief Gorman presented to me was to have a study, an outside study of the fire department done. A study similar to the study that we did in 1986 with the police department. Chief Gorman and I have interviewed two firms; one is a consulting firm hired by the MMA, another is a private consulting firm. While I haven't decided which firm to use, I have made a decision to recommend the appropriation of some \$25,000-\$30,000 by the City Council to have this outside study done. I think it's a good idea from time to time to have studies done in at least our major departments, and I will be sending an order to the City Council regarding this matter within the next several weeks.

Eight years ago on the first Monday in January 1981, the Hospital Corporation of America took over the professional management of the Quincy City Hospital. This particular firm is one of the largest in the country. Six months later enterprise legislation, which divorced the hospital from the regular city budget, was passed. Over the past eight years, this has been an excellent agreement both for the City of Quincy, the hospital, and the patients at the hospital. The first contract was for five years. It expired in January 1986. Three years ago in my third inaugural address, I announced that I had signed a new three-year agreement with HCA. That agreement expired this morning and I'm so pleased to announce that at 9:00 a.m. this morning, I signed a new four-year agreement with HCA so that they can continue to manage that hospital over the next four years.

In conjunction with the hospital replacement project, the City of Quincy was required, or the hospital was required, to raise \$1,600,000 in equity capital, our down payment. I could have come to the Council for the entire \$1,600,000, but I felt that given the constrictions of Proposition 2½, that would not be the proper thing to do. A Hospital Charitable trust was formed and in the last 2½ years, the trust has raised \$1,400,000 of that \$1,600,000. They either have that money in the till or it has been pledged over the next three years. However, I think the City of Quincy should participate and I will be recommending to the City Council in the next several weeks the appropriation from the UDAG funds of \$100,000 to that hospital charitable trust. That will bring the committed money to over \$1,500,000, and I think it will be relatively easy for the Trust to raise the remaining \$100,000.

I would like to take the opportunity this morning to congratulate Mark Mundy and the HCA team, as well as the Board of Managers and all the members of the hospital and the employees for the excellent job that they have done. The hospital replacement project would not have been possible had it not been for the expertise that HCA brought to the process. It's going to take three years to build the hospital. It took five years for the paper work and that seems to be the way things go these days.

Over the past five years we have spent, exclusive of the three major projects, over \$15,000,000 on

capital outlay and building needs in the City of Quincy. I'm hopeful, despite the tightening situation, that we can continue to expend monies for capital outlay. Last October, I sent a notice to all the major department heads, with the exception of the school department, requesting their capital outlay needs in the near future. I received requests totaling \$4,738,000 and I have selected, after consultation with the department heads, a number of priority items. We are not going to come in and request appropriations based on estimates. Instead, we are going out to bid on the projects and obtain the actual costs. Early this year, I hope to be able to present to the City Council for approval, a comprehensive package of capital outlay items. We also have unmet needs in the school department. As you all know, we are in the process of refurbishing and correcting a structural problem at the Central Middle School. Late last month, I received an estimate of \$500,000 as the cost to repair that school.

I would like now to talk a little about the finances of the City of Quincy as we move through FY1989 and on to FY1990. We should finish 1989 in good shape. However, I want to remind the members of the Council to maintain a budget and not lay off anybody and cut any programs we had to transfer some \$4,500,000 from the free cash account.

We have been working on the FY1990 budget since May of 1988 — Mr. Foy, Dr. Ricci and Mr. Moynihan of the School Department. We're looking at a projected budget for FY1990 of \$118,500,000, up about \$8,000,000 from this year. When we go to the revenue line, we come up with about \$112,000,000. Nobody has to go to Harvard Business School to compute that deficit of about \$6,500,000. Sooner or later, something has got to give. The 2½ shoe that we've been wearing in the cities and towns since 1981 is starting to pinch. I'm hopeful that we will have sufficient reserves at the close of FY89 that we will be able to make transfers and not cut any essential programs in 1990. We will have to see whether we will be able to do that around cherry sheet time. Once again I've mentioned very briefly the recycling as we look ahead to 1989. We would like to do something in that area. We have some RFPs out for paper. We hope to be going out with some RFPs for leaves. So that gives you a little look backwards and forwards at the mid point of Mayor McCauley's Fourth Administration.

I would like to wind up today to say a few words about the significance of this occasion. Once again, 100 years ago we became a city. And generally in our society we look at anniversary years in increments of 25. The 25th year is a significant year whereas the 23rd would not be. So as I kind of look back over the years, the first significant anniversary that was held was the twenty-fifth anniversary, and on the first Monday of January of 1914, the Honorable John L. Miller took office. Once again, he took the oath of office right here at this rostrum. Mayor Miller didn't have a prepared address. *Deja vu*. I don't usually use prepared addresses either. He only spoke for 13 minutes that morning and he did not allude to the significance of the occasion. He did say some things though. He was

very critical of the operation of the police department and the fire department, particularly the police department. Evidently, police officers were observed driving police vehicles at high rates of speed through the narrow streets of Quincy on the way home for lunch, and he promised he would take care of that. Mayor Miller, however, was effusive in his praise of the school department, which is understandable since he had just completed nine years on the school committee. He didn't have a big capital outlay program that year, which was probably just as well because he fell sick soon after his inauguration and on October 6, 1914, became the first and only mayor to die in office. Mayor Miller did have one piece of capital outlay that he was interested in. He wanted to build an addition to the Atherton Hough School. That addition was eventually built and did house some extremely bright students. Former Mayor Walter Hannon matriculated there, as did Mayor McCauley. You can see the quality of education. Look how well we turned out.

Twenty-five years later, the City celebrated its fiftieth anniversary. The first Monday in 1939 fell on January 2. It was the occasion of the inauguration for a third term of the Honorable Thomas S. Burgin, who served as the twenty-first and twenty-third Mayor of Quincy. Many of us here in the Council Chambers knew Tom Burgin and loved him. He was certainly one of the most outstanding political and civic leaders in the history of the City. Those ceremonies were held at the Quincy High School Auditorium, which is now the Method Center, and Mayor Burgin did allude to the significance of that occasion some fifty years ago.

Present on the platform with him that morning were five of the six living former Mayors of Quincy, and Mayor Burgin that morning read into the record the names of all the Mayors of the City who preceded him in the office. And in conjunction with the hundredth anniversary celebration, I often wondered just how many people served in the four elective offices that you can be elected to at the local level, the offices of ward councillor, school committee member, councillor at large, and mayor. One Sunday afternoon last summer it was raining, the Red Sox were off, the movies were bad, Sandra was asleep on the couch and I counted up all the people who served in the City government and it came to exactly 437. Four hundred twenty-two were men and only 15 were women—less than 4%. We have three of those women here today.

I had this bright idea of emulating Mayor Burgin by reading into the record this morning all 437 names, with their offices and dates of service. But fortunately for those of you present, cooler heads in my administration prevailed. Peter Kenney said he would resign on the spot if that happened. However, I think it's appropriate on the occasion of this hundredth anniversary that we spend a couple of minutes and read off the names of the twenty-seven individuals who had the great honor as well as the responsibility to be elected and to serve this city as Mayor the past 100 years.

I have invited this morning to perform this task the three student members of the school committee. For those of you who are not familiar with the operation

of the School Committee, each year the students at Quincy High, Quincy Vocational Technical and North Quincy High appoint or elect a student representative. There is also a student representative from Quincy Junior College. They sit at the School Committee meetings, they can offer suggestions, they can get the floor, they can make recommendations, but they can't vote. All three of those students are here, although it was extremely difficult to get them here. They said, "Jeez, we don't want to miss any classes the first day back." But I finally persuaded them. And, I'm going to ask Eugene Creedon from the Quincy School system — Elementary/Middle School Coordinator, to introduce the three young people, and they will take turns reading the names of Mayors of the City of Quincy in conjunction with this hundredth anniversary.

(Mr. Creedon introduced Michael Cronin, Elizabeth Fortin and Sharon Goodman, and they read the following names of the Mayors of the City of Quincy.)

The Honorable Charles H. Porter	1889-1890
The Honorable Henry O. Fairbanks	1891-1893
The Honorable William A. Hodges	1894-1895
The Honorable Charles F. Adams	1896-1897
The Honorable Russell A. Sears	1898
The Honorable Harrison A. Keith	1899
The Honorable John O. Hall	1900-1901
The Honorable Charles M. Bryant	1902-1904
The Honorable James Thompson	1905-1907
The Honorable William T. Shea	1908-1911
The Honorable Eugene R. Stone	1912-1913
The Honorable John L. Miller	1914
The Honorable Chester I. Campbell	1915
The Honorable Gustave B. Bates	1916
The Honorable Joseph L. Whiton	1917-1920
The Honorable William A. Bradford	1921-1922
The Honorable Gustave B. Bates	1923-1924
The Honorable Perley E. Barbour	1925-1926
The Honorable Thomas J. McGrath	1927-1932
The Honorable Charles A. Ross	1933-1934
The Honorable Thomas S. Burgin	1935-1942
The Honorable Charles A. Ross	1943-1949
The Honorable Thomas S. Burgin	1950-1951
The Honorable David S. McIntosh	1952-1953
The Honorable Amelio Della Chiesa	1954-1965
The Honorable James R. McIntyre	1966-1971
The Honorable Walter J. Hannon	1972-1975
The Honorable Joseph J. LaRaia	1976-1977
The Honorable Arthur H. Tobin	1978-1981
The Honorable Francis X. McCauley	1982-present

Twenty-five years ago, the city celebrated its seventy-fifth anniversary year. The first Monday in January 1964 fell on January 6, and it was the occasion of the swearing in and the inauguration of the Honorable Amelio Della Chiesa for his fourth term of office, and those ceremonies were held here in the Council Chamber. As it was pointed out a couple of minutes ago, Mayor Della Chiesa served the longest tenure office of Mayor — twelve years. He was elected to two, two-year terms as the Plan E Mayor, at a time

when the City Manager ran the City and the Mayor was elected by the City Council. When Plan A came back to Quincy in 1958, Della Chiesa sought the office and served four consecutive terms.

That morning Mayor Della Chiesa did not allude to the significance of the occasion. He spent quite a bit of his inaugural address talking about the shipyard. Quincy was dealt a severe blow in late 1963 when Bethlehem Steel, which operated the Fore River Shipyard for many, many years, announced it was closing the plant and putting the property up for sale. We were delighted to learn in the latter part of December 1963 that General Dynamics had purchased that property and was going to operate it once again as a shipyard. Mayor Della Chiesa spent some time discussing the future of the shipyard and was hopeful that shipbuilding would come back as it did for a number of years.

When Mayor Della Chiesa completed his inaugural address that morning, John Gillis swore in the 1964-65 City Council. John Gillis has been around a long time. He has sworn in many Mayors and there is a rumor going around that John swore in Charles H. Porter back in 1889. John is old, but not quite that old.

Let me say that the 1964-65 City Council was simply loaded with political talent. Four of the nine members of the Council sworn in 25 years ago served the City as Mayor. You have heard the names; the Honorable David S. MacIntosh was sworn in as Councillor at Large that morning and served as the 24th Mayor of Quincy from 1952-53; Honorable Joseph A. LaRaia, who started his third term as Ward II Councillor and was elected President that morning and served as the 28th mayor in 1976-77. Two other young men started their political careers that morning and both of them are here today. One of them, the Honorable Walter J. Hannon, who was the 27th Mayor of the City of Quincy from 1972-75, started his career as the Ward 5 Councillor that morning and yours truly, Frank McCauley, was sworn into his first term as Councillor from Ward I.

Over the past 25 years, I've had the opportunity to attend many of these first Monday in January ceremonies. I've been sworn into office for the positions of Ward Councillor, School Committee Member and Councillor at Large. For the past eight years, it has been my very great privilege to be part of these ceremonies as the Mayor.

On four occasions, I was afforded the great honor of being sworn into office for a two-year term as Mayor and then to deliver an inaugural address. These ceremonies have been held in recent years at the Quincy Vocational Technical School Gymnasium. On four other occasions, I've been privileged to be the guest of the City Council to deliver a mid-term address on the first Monday in January.

As I have said, this is the eighth year that I have been here as your Mayor, and it will be the last year I will be with you as the Mayor of the City of Quincy.

After an awful lot of thought, soul searching, discussion with family and friends, political supporters

as well as some political opponents, I have decided not to seek a fifth term in the office of Mayor, but to serve out the last year of my fourth term and then return to private life.

When I step down, a year from today, I will have completed 22 years in elective office in Quincy. Of those 437 individuals I talked about a few minutes ago, only four will have served longer in local office. I've had the privilege of serving with 41 of those 437 people, almost 10 ten percent.

Prior to becoming Mayor, I had the great privilege of serving in the administrations of five of my predecessors.

Politics has been a very interesting, challenging, rewarding and sometimes frustrating business. I think I can speak for all the elected officials here, both present and past; and, Steve Tobin, the future

tomorrow, when I say politics gets into your blood.

President John Adams once said that "Politics is a disease for which there is no known cure."

But sooner or later the time comes in every politician's life when he or she must make the decision to step down to leave the scene to other people.

The late Congressman James A. Burke used to say, "You ought to leave while the music is still playing."

But I think the leaving of public office was best summed up by a friend of mine in the neighboring Town of Braintree. Don Laing, a Braintree Selectman, startled his constituents a few years ago when he announced that he would not seek re-election. When asked why, he simply said, "It is better to leave too soon than to stay too long."

Sayonara!

THE QUINCY CITY COUNCIL — 1989



Seated Left to Right:

Lawrence F. Chretien, Ward III; Mayor Francis X. McCauley, Council President; Patricia M. Toland, Councillor-at-Large.

Standing Left to Right:

Stephen J. McGrath, Councillor-at-Large; Theodore P. DeCristofaro, Ward II; Michael T. Cheney, Ward I; Timothy P. Cahill, Councillor-at-Large; James A. Sheets, Ward IV; Thomas J. Nutley, Ward VI; Charles J. Phelan, Jr., Ward V.

CITY COUNCIL COMMITTEES 1989

COMMITTEES OF THE WHOLE	CHAIRMAN	VICE CHAIRMAN
FINANCE	McGrath	Nutley
ORDINANCE	Cheney	Nutley
PUBLIC WORKS	DeCristofaro	Sheets
OVERSIGHT	Nutley	Cahill
DISPOSAL & SANITARY	Sheets	Chretien
DOWNTOWN & ECON. DEV.	Cahill	McGrath
PUBLIC SAFETY	Phelan	DeCristofaro
STATE & FEDERAL FUNDS	McGrath	Chretien
EDUCATION	Chretien	Phelan
HUMAN SERVICES	Chretien	Nutley
PUBLIC HEALTH & HOSPITAL	Sheets	Cheney
PUBLIC TRANSPORTATION	Nutley	Cheney

OTHER COMMITTEES

(The first person named is Chairman and the second person is Vice Chairman)

RULES

Chretien, McGrath, Cahill, Sheets & Nutley

TOURISM

Cahill, Sheets, McGrath, Phelan & Cheney

PUBLIC PARK & RECREATION

DeCristofaro, Cahill, Cheney, Nutley & McGrath

LAND CONVEYANCE

McGrath, DeCristofaro, Chretien, Sheets & Phelan

BEAUTIFICATION, LIBRARY & HISTORIC PLACES

Cheney, Phelan, Chretien, Cahill & Nutley

PENSION

Sheets, McGrath, Cheney, Cahill & DeCristofaro

YOUTH

Cahill, Phelan, Nutley, DeCristofaro & Sheets

VETERANS SERVICES

Nutley, Cahill, Phelan, Sheets & McGrath

SENIOR CITIZENS ACTIVITIES

Phelan, DeCristofaro, McGrath, Chretien & Cahill

ENVIRONMENTAL CONTROL

Cheney, Sheets, Cahill, Chretien & Nutley

DATA PROCESSING

Phelan, Chretien, DeCristofaro, Cheney & Cahill

THE QUINCY SCHOOL COMMITTEE — 1989



Seated Left to Right:

Mary P. Collins; Mayor Francis X. McCauley, Chairman; Margaret D. Nigro.

Standing Left to Right:

Dr. Robert Ricci, Secretary; Stephen J. Durkin, Vice-Chairman; Frank C. Santoro; Christopher F. Kennedy; Francis F. Anselmo.

Directory of City Officials

Quincy Council on Aging Board of Directors

Trudy Buckley
Rev. M. Alicia Corea
Maida Moakley
Kathleen M. Webb
Raymond K.S. Yeung
James M. O'Hare, M.D.
William Spencer
John Noonan, Chairman
Kendall Kiely
Kay Bamford
Dr. Joseph E. McDermott
Frank Kearns

Ex-Officio

M. Jane Gallahue
John P. Comer, Clerk
Barry Welch

Quincy Detoxification Center, Inc.

M. Jane Gallahue
John Kane
Dana Childs
Lester Brierly
Frances Greer, R.N.

Quincy Planning Board

Joseph McConville, Jr., Chairman
Katherine Roberts
Nicholas Verenis
Samuel M. Tuttle
Dean Nicastro

Rent Grievance Board

Elenda Lipsitz, Chairperson
Jane Reikard, Executive Secretary
Thelma Rogers
Donald Uvanitte
Paul Hogan
Ruth Linehan
Edward Flavin

Building Board of Appeal

Walter J. Hickey, Chairman
Robert P. Dolbec
Russell Erickson

Board of License Examiners

George Pasqualucci, Chairman
Walter F. Macdonald
Robert Lenormand

Zoning Board of Appeals

Michael Faherty
Peter Macdonald, Chairman
Allan F. MacDonald
Martin Gordon
Maureen Marimas

Quincy Youth Commission

Thomas Stansbury, Youth Coordinator
John W. Mahoney, Chairman
Robert Tufts
Robert Fitzpatrick
David Ezickson
Theresa Phelan
John Raymer
Sarah Cobban

Woodward School Board of Managers

Mayor Francis X. McCauley
John M. Gillis, Clerk
Dana Childs, Treasurer
Robert E. Foy III, Auditor
Joyce Baker

Quincy Housing Authority

James P. McDonald
Marilyn LeBlanc
Frank Kearns
Rev. James Kimmell
Rosemary Wahlberg, Chairperson
John P. Comer, Secretary

Public Burial Places Board of Managers

Peter P. Garcia
Earl Eaves
Arloa Webber
Richard T. Sweeney, Jr.
Robert LaFleur, Graves Registration Officer
Arthur Wahlberg
Paul M. Mauriello

Board of Assessors

Elmer Fagerlund, Chairman
James J. Papile
Marion A. Fantucchio

Historic District Commission

Doris Oberg
Ruth Wainwright
Frank Evans
Mary Clark
Richard Lockhead
Joyce Baker

Conservation Commission

John Boyle
Dr. E. James Iorio
Christopher Carroll
William Nugent
Elizabeth Houston
Mary Ann Lencki
Olin A. Taylor

Quincy School Committee

Francis X. McCauley, Chairman
Margaret Nigro
Francis F. Anselmo
Mary P. Collins, Vice Chairperson
Christopher F. Kennedy
Frank Santoro
Steven Durkin

Quincy Park and Recreation Board

Gerard A. Coletta, Jr.
A. Ernest Aristide
Joseph E. Burke
Anthony Delmonico
Christopher F. Kennedy
Bryan Carter, Jr.
Charlotte Digiacomio
J. Thomas Mullaney
Howard Crowley, Chairman

Quincy City Hospital Board of Managers

Louis Mazzini
Norma Gacicia
Rev. Peter Corea
Gertrude Buckley
Gerald Marquis
David B. MacInstosh
William J. O'Brien
Dr. Norman Wilson
Daniel Dunn

Quincy Retirement Board

George McCray
Robert E. Foy III
Roger Perfetti
Mary Louise Steen, Exec. Sec.

Trustees of the Thomas Crane Public Library

L. Paul Marini, Chairman
Arthur Ciampa
Dorothy Laing
Thomas F. Hurlebaus
Edna Gilmore
Mary Carella

Traffic Commission

Capt. Walter Frazier
Michael Wheelwright
David Kinnecom
Dep. Chief Francis O'Hare
Gregory Doyle

Fence Viewer

Herb Fontaine

Keeper of the Lock-Up

Chief Francis X. Finn

Harbor Master

Bernard Reisberg

Board of Registrars

John Gillis
John Papile
Louise Randall
Charles T. Sweeney

Industrial Development Finance Authority

Walter J. Hannon
James F. Eddy
Vito Barresi
Ann L. Binder
Barbara Lynch

Cable Advisory Council

Linda Perry
Francis Moran
William Phinney
Thomas Nutley
Kevin Madden



Section II
MUNICIPAL
DEPARTMENTS

QUINCY HOSPITAL

Mark J. Mundy, Director



Annual Report Fiscal Year 1989

The past year presented many exciting developments and challenges for Quincy Hospital.

Administrators, employees, and the patients and communities served by the hospital looked to the future with renewed optimism as the official opening of the new QH facilities neared. The facilities are of the highest quality, equaling or surpassing those at any community hospital in the country. The new hospital quarters feature all-private patient rooms, a spacious, fully equipped center for emergency and walk-in care, and extensive areas for support services — all enhanced by today's most advanced medical technology. Dedication ceremonies for the new buildings are planned for October 14, 1989.

While looking forward to the opening of the new facilities, hospital staff in FY89 also worked diligently to adjust to the Massachusetts healthcare fiscal crisis, brought on by the increasingly stringent regulatory and reimbursement policies of the state and federal governments and thirty-party insurers. A fifteen-to twenty-percent reduction in force in August, while regrettable, will enable QH to begin laying a solid financial foundation for the provision of efficient, economical, high-quality health care as the hospital moves into its new home.

Reaching New Heights in Health Care

Consistent with the positive new image that its superior medical facilities will bring to the hospital, QH changed its name in FY89, deleting the word "City" from the official name of the hospital. Hospital administrators were appreciative of the strong support expressed for this move by Mayor McCauley and the members of the City Council, who clearly understood the negative connotations that the term "city hospital" has in the healthcare marketplace.

The new QH facilities were more than 95 percent complete as the fiscal year drew to a close. Major ancillary service areas, including a comprehensive medical laboratory and pharmacy, were occupied during the summer. Finishing touches are being put on other ancillary, patient care and public areas in Buildings "A" and "B", and construction of a new mental health building is well under way at this writing.

Major equipment purchases during the year will effectively complement both new and renovated

facilities with the advanced medical technologies. The Board Managers approved the purchase of a range of sophisticated devices, including: a surgical laser system that enhances the medical staff's capability to perform delicate ear-nose-and-throat, obstetrical, and gynecological surgeries; and new, high-speed mammographic unit with outstanding imaging capabilities; a cataract surgical system, in support of the hospital's growing commitment to ophthalmological services; and a nuclear medicine computer system.

QH also moved ahead with plans to install a permanent, on-site Magnetic Resonance Imaging (MRI) device. The MRI, which is scheduled to become operational in mid-1990, will be housed in a new building to be constructed on the site of the present Ward A. QH is gratified to be the first community hospital in the state to be approved for a fixed MRI.

In another major accomplishment that will meet a critical need in area communities, QH in July was granted a Determination-of-Need (DON) from the state to operate a Substance Abuse Unit. When it opens early in FY90, the 15-bed program will specialize in the treatment of drug and alcohol abusers. Comprehensive medical and rehabilitation services will be provided, including detoxification, individual counseling, peer support groups and family programs.

A major renovation effort during the year resulted in the creation of four home-like, labor-delivery-recovery "birthing" rooms at the hospital, enabling the hospital to offer a wider range of options tailored to the needs and wishes of new parents.

The hospital's successful efforts at maintaining quality care were validated in October 1988, when the Joint Commission on Accreditation of Healthcare Organizations (JCAHO) notified QH that it had once again been awarded a full three-year accreditation.

A final testimony to the hospital's commitment to the well-being of its patients, employees, visitors, and the community came late in the year, when QH acted to become a "smoke-free" environment. Effective September 1, 1989, smoking was prohibited throughout the hospital. To ease the transition to a more healthful, smoke-free QH, employees were offered free smoking cessation courses at the hospital.

Continuing A Commitment To The Community

For almost 100 years, QH has served first and foremost as a *community* hospital, meeting the health care needs of the people of Quincy and surrounding communities. As the hospital opens new facilities and reshapes its programs to meet the challenges of the 21st Century, its commitment to community remains stronger than ever before.

This dedication to local needs was underscored in FY89 by the expansion of the hospital's Occupational Health Service. Visits to the service's clinic increased by about 50 percent. The department currently has 22 business clients. It serves a total of 6,000 employees throughout the South Shore, offering a wide array of services, including pre-employment physicals; worksite wellness programs such as smoking cessation, nutrition, and stress management sessions; and coordination of hospital care for work-related injuries. The Occupational Health Service also organized health fairs or sponsored health-related exhibits for such diverse organizations as the South Shore Bank, South Shore Chamber of Commerce, and Quincy Junior College.

The hospital also expanded on its efforts to reach out to Quincy's growing Asian community. Dr. Stephen Lau, a Chinese-American thoracic Surgeon active in the Boston area's Asian medical community, was hired as a consultant to assist QH in developing an Asian services program. Working with hospital administrators, Dr. Lau was instrumental in recruiting Dr. Patrick Moy, a bilingual Chinese internal medicine specialist, to establish a part-time practice in North Quincy. Drs. Lau and Moy were both granted medical staff privileges at the hospital. As FY89 drew to close, QH was working with Medical Associates of Quincy to market Dr. Moy's services to the Chinese community and was also establishing an Asian health services telephone "hotline" to assist non-English speaking Asians in gaining easier access to vital medical care.

QH's strong interest in the education and welfare of local young people was reflected in the hospital's involvement in the Quincy School-Community Partnership during the past school year. As part of this city-wide program, which forges alliances between schools and businesses in the community, QH "adopted" the Atlantic Middle School in North Quincy. Nurses, dietitians, radiology technologists, and a host of other hospital professionals visited sixth, seventh, and eight-grade students and spoke on a range of healthcare topics during the year. National Hospital Week in May was the special focus of stepped-up QH activity at the school. The 1988-89 Partnership concluded with a special "Health Week" and a well-attended "School Health Fair" at the middle school in early June.

QH also continued to offer numerous community health programs in its Outpatient Department, as well as at various locations in the community. Arthritis Education Day and Skin Cancer Screening Clinics in May drew more than 300 visitors to the hospital. Other programs offered on a regular basis throughout

the year included blood, blood pressure, and diabetes screenings; nutritional counseling and weight-loss programs; a range of courses for expectant parents; and the highly regarded Seniority program, which sponsored a healthful, weekday morning "Mall Walk" program for several hundred senior citizens at South Shore Plaza.

"Medical Watch," a monthly, health-oriented talk show on Community Television Channel 3 in Quincy, Milton, and Randolph, premiered in March. The program, a joint production of QH and Continental Cablevision, educated viewers about such medical topics as cholesterol, cancer and nutrition, cosmetic dentistry, community blood banks, and health in the workplace during its first six months on the air.

The hospital also supported an innovative effort to beautify Quincy — the Adopt-an-Island Program — through which the city asked businesses to assist in maintaining traffic islands. QH volunteered to maintain the island at Granite Street and the Burgin Parkway, containing the Robert Burns Statue.

The QH community also showed strong support for the United Way Campaign in FY89, contributing more than \$10,000. Hospital Staff were also enthusiastic supporters of the annual Quincy Christmas Festival Parade, where the hospital float garnered top honors in the Commercial Division.

Employee Relations and Recognition

Reductions in force are always difficult to manage in terms of the impact on employee relations. The cutbacks that took place in the summer were regrettable, but necessary in order to put the hospital on a financially sound course. Hospital administrators and human resources personnel worked diligently with department heads, nurse managers, and union representatives to assure that layoffs were handled equitably and as sensitively as possible.

The Nurse Leader Program, an effort aimed at enhancing job satisfaction and quality care by giving nurses more responsibilities for decision-making and patient management, was implemented in the past year. The hospital attracted regional and national attention for this innovative endeavor, which is making great strides to increase the attractiveness of the nursing professions at QH.

The hospital continued to sponsor a range of recognition and activities programs focused on enhancing employee morale and commitment to the QH community. Respiratory Therapist Frank Nota was accorded Dr. Thomas Frist Humanitarian Award honors for 1989, while nominations for the David Larsen Friendship Award were being reviewed as the year closed. The two award-winners will be recognized at ceremonies coinciding with the dedication of the new facilities early in FY90.

Nursing and non-nursing Employees of the Month were recognized at monthly ceremonies. Improvements to this long-standing recognition program were realized as the result of the Hospital-wide Quality Improvement Process (HQIP). An HQIP team

focused its attention on enhancing a number of employee recognition vehicles, including the Employee of the Month program, retirement teas, and the weekly employee newsletter, which was redesigned and given a new name, the *Monitor*, in March. (More details on HQIP activities are provided later in this report.)

The Nursing Department once again distributed its Nursing Clinical Excellence Awards at a ceremony marking Nurse Recognition Week and National Nurses Day in May. Similar awards were also presented to nursing technicians and nursing assistants during the year. Emergency Department Nurse Valerie Palmer, a QH employee for 32 years, was honored with the Mayor's Employee Recognition Award in May. In the same month, nursing staff members of the Maternity Unit received a similar high accolade in the form of a Commonwealth of Massachusetts Legislative Citation from Rep. Stephen Tobin, whose second child had been born at the hospital just weeks before.

A major activity for employees and their families — the Children's Christmas Party — marked its second year in December 1988. More than 500 employees and happy youngsters turned out for the gala event, which featured lots of good food, presents for the children, and a visit from Santa.

The Board of Managers

A newly elected slate of officers took office in January 1989 to lead the QH Board of Managers and the hospital into an exciting era marked by the opening of the new facilities.

For the first time, a woman was elected chairperson of the nine-member board. Trudy Buckley, a dedicated community activist who has devoted more than three decades of service to Quincy, was a highly capable leader during the year. Mrs. Buckley was joined on the board leadership team by Vice Chairperson Gerald Marquis and Secretary David MacIntosh. Mr. MacIntosh was also honored by the board for his two-year tenure as chairperson, preceding Mrs. Buckley. Former members Helen Cook and Stanley Dennis were also cited during the year for their service to the board.

A new board member, Daniel Dunn, was welcomed at the February 1989 meeting. He was named by Mayor McCauley to replace Mr. Dennis. An experienced healthcare provider, Mr. Dunn is a registered nurse on the staff of the Veterans Administration Medical Center in West Roxbury.

Administrative and Medical Staff Highlights

The administrative team at QH remained stable in 1989, enabling the hospital to maintain a focused agenda as it moved forward with its building program and efforts to streamline hospital services in a financially sound and medically responsible manner.

The fiscal crisis in Massachusetts health care was a focus of strong administrative attention in FY89. The hospital backed the Massachusetts Hospital

Association's Campaign to Save Our Health Care System, assisting its fundraising efforts, and joined with the MHA in its legal challenges to the state with regard to the Medicare Shortfall Assistance Fund, the Medicaid payment backlog, and other critical reimbursement and regulatory issues. At the behest of the administration, the QH Board of Managers joined with hospital trustees and managers statewide in signing a declaration emphasizing the need for systemic reform of the state's health care regulatory practices.

Several members of the QH administration were recognized by their professional peers in important ways during FY89. Administrator for Nursing Doris Sinkevich was installed as president-elect of the Massachusetts Organization of Nurse Executives (MONE). She has been a member of MONE for six years. Associate Director Ellen Zane was named to the Executive Committee post of chairperson of the Credentials Committee of the Health Care Management Association (HCMA) of Massachusetts. HCMA is a professional organization that provides healthcare executives with opportunities for professional growth, networking, and education on topics of current interest.

In addition, Director of Physician Services Ben Beres was named president of the South Shore Unit of the American Cancer Society. G/R Public Relations, Inc., QH Public Relations Director Tom Ayres, and the hospital's administrative team were also honored with a prestigious Bellringer "Merit Award" from the Publicity Club of Boston in May. The award honored the hospital for its handling of media and community relations in December 1988, when infectious medical waste, improperly discarded by the hospital, was discovered in an illegal waste transfer site in South Boston.

Improving Quality at QH

QH continued to be a national leader in implementing the Hospital-wide Quality Improvement Process (HQIP), a program sponsored by Hospital Corporation of America to foster the continuous process of quality improvement in hospital services and management.

The hospital's Quality Improvement Council developed a QH quality definition to provide a philosophical base for all HQIP endeavors:

"Quality health care at Quincy Hospital starts with caring, competent personnel working in a technologically sophisticated environment to serve the needs and meet the expectations of patients.

"The process of continuous improvement leads to enhanced healthcare value for both our patients and our customers."

HQIP teams, composed of staff members with special knowledge or insights into areas deemed opportunities for improvement, were assigned issues for consideration. Topics addressed have included increasing efficiency in the serving of patient meals; enhancing the employee recognition process;

streamlining the monitoring of holiday time; reducing the waste of IV medication; decreasing the incidence of lost patient belongings; facilitating the pre-operative preparation of inpatients; physician recruitment; operating room turnaround time; physician documentation of medical records; and volume statistics reporting.

The hospital's efforts at sustained quality improvement gained special recognition in February as a result of QIP Recognition Day, an event hosted by QH in late January. Department and nurse managers did an outstanding job of presenting initial HQIP efforts to their fellow employees, leaders from the health care community, and other invited guests. These efforts gained the attention of the Boston Globe and QH was subsequently the focus of a front-page feature article in the "Business" section on Sunday, February 5. The article clearly recognized QH as an innovator and leader in the health care field for our utilization of industrial models for quality improvement.

Fundraising Initiatives

The Capital Campaign in support of the ongoing building program and other capital improvements reached two major milestones during the year. In addition to achieving its pledge goal of \$1.6 million, the campaign also topped the \$1 million in funds collected.

The QH Auxiliary continued to be a major supporter of hospital fundraising endeavors. The organization's contributions over the three years of the Capital Campaign reached nearly \$220,000 in 1989.

The hospital's "Evening at Pops" fundraiser was once again a success in its second year. In addition, a new fundraiser — a spirited and well-attended Spring Fashion Show in April — raised more than \$6,000 for the purchase of a Reflotron cholesterol screening machine. The computerized device is being used extensively by the Outpatient Department and the Occupational Health Service.

PERSONNEL DEPARTMENT

David H. Smith, Personnel Director



Annual Report July 1, 1988 — June 30, 1989

This past year saw the finalization of all City contracts except one. The Personnel Staff continues to survey surrounding Cities and Towns of comparable size for review of contractual benefits and obligations which may become part of the next collective bargaining process. The information collected includes comparative wage data, job descriptions, consumer price index, employee history, and employee benefit information. The City is hopeful that future contract negotiations will proceed smoothly.

The Personnel Department continues to develop and refine employee tracking procedures to keep in line with the Federal and State mandates concerning employee retirements, and retiree benefits.

Quincy's affirmative action continues to be a model for other communities to follow.

The Personnel-Auditors payroll system continues to be a priority and is functioning well. Accounting

procedures as well as employment changes are now updated daily. Sick time reports are imputed weekly allowing for full implementation of the City's sick time policies which continue to be monitored closely.

Carol A. Keene, Personnel Assistant, has processed over 180 Labor Service applications. The Personnel Department continues to handle all Labor Service appointments for the Hospital and School, as well as Labor and Official Service for all other Departments.

The return of Kathleen Fishman to the Personnel Department was the only personnel change. Throughout the year, Kathy continues to provide employees with Health Care updates and insurance information. Once again, due to the monitoring efforts of Ms. Fishman, health care costs were kept down to a reasonable level.

DATA PROCESSING DEPARTMENT

Robert D. Brennan, Director



Annual Report July 1, 1988 — June 30, 1989

Operations

This was a year of fine tuning the new computer hardware and software. Over 100 enhancements and/or modifications were made to various systems. These included the tax title, payroll, Junior College, warrants, real and personal property balancing, water rollover process, parking, new registry of Motor Vehicles requirements, accounts payable check reconciliation, census mailer, street directory and personnel reporting.

Personal computers were installed in eight new departments; Mayors, Health, Building Inspections, Auditors, Purchasing, Planning, Retirement and Public Works. They are being used for word processing, spreadsheets and data inquiry. There are now 50 personal computers and 88 terminals installed within the City for administrative purposes. Thirty more are scheduled for next year.

A disaster recovery procedure has been developed. A manual for this as well as a standard operations manual is available for training purposes.

New Applications

Fire

Personal computers were installed in all stations as well as fire prevention for incident reporting and fire analysis. They are also used for firefighter training in 'fire simulation' and 'pumper operations'.

Police

The request for proposal (RFP) was issued in September. Nine proposals were received and evaluated. A UNISYS U5805 Computer with software from Enforth was selected. This equipment will be installed in the new police station for dispatching and crime reporting.

Licensing

On line processing of licensing board and dog licenses are operational. Business licensing will be implemented during 1990.

Commercial

The personal computer version software, designed by RRC, was approved by the Board of Assessors. It has been installed on the mainframe at City Hall where it will be used for the 1990 revaluation.

Future Applications

Geographic Information System

This will be the largest project to implement. We will continue to define the project and develop project management skills for the coming year.

Address File

A City street and address file is being computerized. This file will be used for census validation, student and inhabitant registration, engineering approval, zip code mailings, assessor locations, etc. It was also interface to the other City infostructures and the 1990 US Census.

Residential Valuation

This software is being rewritten to take advantage of latest technology. The current programs were written fifteen years ago.

<u>STATISTICS</u>	<u>FISCAL 1988</u>	<u>FISCAL 1989</u>
Parking Violations	88,972	88,742
Payroll Checks	95,486	112,450
Expense Checks	16,667	20,398
Auto Excise Bills	66,694	87,284
Real Estate Tax Bills	44,600	47,600
Student Records	9,331	10,813

SCHOOL DEPARTMENT

Dr. Robert Ricci, Superintendent



Annual Report July 1, 1988 — June 30, 1989

QUINCY PUBLIC SCHOOLS

ENROLLMENT BY SCHOOLS AS OF OCTOBER 1, 1984, 85, 86, 87, 88

<u>ELEMENTARY SCHOOLS (K-5)</u>	<u>1984</u>	<u>1985</u>	<u>1986</u>	<u>1987</u>	<u>1988</u>
Furnace Brook	383	394	320	314	295
Atherton Hough	314	320	316	303	316
Lincoln Hancock Community School	491	492	527	539	581
Merrymount	297	300	364	263	239
Montclair	406	387	471	318	327
Francis W. Parker	507	504	375	370	357
Snug Harbor	463	446	463	418	442
Squantum	299	302	290	309	327
Daniel Webster	396	391	398	387	489
Wollaston				356	388
Totals K-5	3,556	3,536	3,524	3,577	3,761
<u>MIDDLE SCHOOLS (6-8)</u>					
Atlantic	540	481	455	417	407
Broadmeadows	381	331	309	327	323
Central	592	558	536	489	478
Quincy Point	221	212	184	163	—
Sterling	279	225	201	201	344
Total Middle Schools (6-8)	2,013	1,807	1,685	1,597	1,552
<u>SENIOR HIGH SCHOOLS (9-12)</u>					
North Quincy High	1,592	1,474	1,377	1,301	1,225
Quincy High	1,315	1,224	1,252	1,132	1,054
Vocational Technical School	625	541	428	376	326
Total Senior High Schools (9-12)	3,532	3,239	3,057	2,809	2,605
<u>TOTAL ALL SCHOOLS</u>	9,101	8,582	8,266	7,983	7,918

QUINCY PUBLIC SCHOOLS

Pupil-Teacher Ratio

<u>Year</u>	<u>Teachers*</u>	<u>Pupils</u>	<u>Ratio</u>
1980-81	880	12,206	13.9
1981-82	626	10,952	17.5
1982-83	570	10,300	18.1
1983-84	575.5	9,671	16.8
1984-85	574.5	9,101	15.8
1985-86	562	8,582	15.3
1986-87	575.5	8,266	14.4
1987-88	594.5	7,983	13.4
1988-89	608	7,918	13.0
1989-90	610.5	7,883 (projected)	12.9

*Figures presented in this column do reflect all Quincy Public Schools classroom teachers, as well as those professional satellite people (e.g., Special Needs, Music, Physical Education, and Art Specialists; Guidance Counselors, Psychologists, Speech Therapists, etc.) employed by the School System. Administrative personnel have not been included in these totals; nor have been nurses, doctors, Quincy Junior College Staff, or Chapter I resource teachers.

QUINCY PUBLIC SCHOOLS

Staffing Totals

<u>Year</u>	<u>Instructional Staff</u>	<u>Classroom Teachers</u>	<u>Nurses</u>	<u>Custodians</u>	<u>Clerks</u>	<u>Teacher Aides Incl. Chap. One</u>
1980-81	880	698	16	112	138	136
1981-82	626	495	10	96	98	65
1982-83	570	455	8	76	90	50
1983-84	575.5	454	8.5	80	79	69
1984-85	574.5	451	9.0	80	77	87.5
1985-86	560	438.5	9.0	80	75	92.5
1986-87	575	447.5	11.5	80	74	82.5
1987-88	594.5	455.5	12.5	83	76.5	85
1988-89	608	451	13.0	83	82.5	98.5
1989-90	610.5	445	13.5	82	85.5	110.5
(Recommended)						

**Summary of Appropriations for Fiscal Year
1988/89, Quincy Public Schools**

Appropriations (including Athletics & less PL 874) July 1, 1988	\$35,703,200
Holdover June 30, 1988	<u>5,511,210</u>
Total Available for Fiscal Year 1988/89	\$41,214,410

Budget:

Regular Schools Salaries:

Administration	\$ 701,131
Instruction	19,697,563
Other School Services	816,040
Operations	1,745,734
Maintenance	824,530
Special Needs	2,779,784
Vocational Technical	<u>2,211,552</u>
Total Salary Budget	\$28,776,334

Regular Schools Expenses:

Administration	\$ 92,900
Instruction	1,097,456
Other School Services	280,950
Operations	1,139,600
Maintenance	443,000
Fixed Charges	26,525
Tuitions	17,000
Special Needs	2,272,500
Vocational Technical	<u>421,050</u>
Total Expense Budget	\$ 5,790,981

<u>Regular Schools Capital Outlay</u>	\$ 261,920
<u>Regular Schools Travel out of State</u>	8,000
<u>Regular School Pensions</u>	426,580

Athletics:

Salaries	\$ 289,176
Expenses	<u>150,209</u>
Total Athletics	\$ 439,385
Total Appropriated Budget	\$35,703,200

**Summary of Expenditures for Fiscal Year
1988/89, Quincy Public Schools**

Appropriations (including Athletics) July 1, 1988	\$35,703,200
Holdover June 30, 1988	<u>5,511,210</u>
Total Available for Fiscal Year 1988/89	\$41,214,410

Amounts Expended:

Regular Schools Salaries:

Administration	\$ 747,337
Instruction	19,484,968
Other School Services	909,314
Operations	1,721,319
Maintenance	794,264
Special Needs	2,733,970
Vocational Technical	<u>2,268,460</u>
Total Salaries Expended	\$28,659,632

Regular Schools Expenses:

Administration	\$ 95,956
Instruction	1,035,505
Other School Services	367,310
Operations	1,112,035
Maintenance	452,118
Fixed Charges	41,689
Tuitions	22,965
Special Needs	2,341,890
Vocational Technical	<u>396,272</u>
Total Expenses Expended	\$ 5,865,740

Regular Schools Capital

<u>Outlay Expended</u>	\$ 2,053,506
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Regular Schools Travel

<u>out of State Expended</u>	9,713
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<u>Regular Schools Pensions Expended</u>	420,385
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Athletics:

Salaries	\$ 314,907
Expenses	<u>176,835</u>
Total Athletics Expended	\$ 491,742
Total Expended from Appropriations	\$37,500,718
Holdover June 30, 1989	3,701,995
Returned to City Government	11,697

THE QUINCY POLICE DEPARTMENT

Francis X. Finn, Chief of Police



Annual Report July 1, 1988 — June 30, 1989

Introduction

Fiscal Year 1989 was an important year for this Department for several reasons. The construction of the new Police Station, the beginning phases of Department-wide computerization and the continuing progress made in the Accreditation process can be used to illustrate the major changes the Department implemented during FY 1989.

Fiscal Year 1989 also saw the implementation of a system of written Goals and Objectives for each organizational component. These goals were formulated at the beginning of the fiscal year and reported on quarterly throughout the year. The following Annual Report will document these goals and highlight the progress each Division made during the year towards their achievement. Progress Report information will be gathered from Quarterly Reports submitted by Division Commanders. Statistical summaries will be incorporated whenever available to enhance the narrative summations.

RESEARCH AND DEVELOPMENT — GOALS AND OBJECTIVES

1. GOAL — Continue to pursue nationwide recognition of professional excellence through the Accreditation process which will ensure that Department policies and procedures are in written form, the personnel system is both fair and equitable and the morale of the agency is enhanced.
OBJECTIVE — a) Continue to develop policies and procedures consistent with the standards established by the Commission on Accreditation for Law Enforcement Agencies.
b) Complete the self-assessment phase of the Accreditation process.
c) Implement new policies and procedures through training of all Department personnel.
d) Complete work on new Department Manual of Rules and Regulations.
e) Establish and fill the position of Assistant to the Accreditation Manager.
2. GOAL — Improve the Crime Analysis function and dissemination of statistical crime data to affected Department personnel.

OBJECTIVE — a) Implement a new Crime Analysis reporting system.

b) Develop and distribute relevant information to Patrol personnel.

3. GOAL — Improve the Department's management function as it relates to the selection and attainment of its goals and objectives.

OBJECTIVE — a) Re-establish, on a full-time basis, the position of Police Planner.

b) Establish a reporting system to monitor Department goals and assist in the formulation of new goals and objectives.

c) Identify sources of revenue through the application and receipt of federal and state grant monies.

d) Develop and issue an Annual Report highlighting significant Department activity for the previous fiscal year.

RESEARCH AND DEVELOPMENT — PROGRESS REPORT

The Chief of Police identified the primary goal of the Department to be the achievement of Accreditation from the National Commission on Accreditation for Law Enforcement Agencies. Attainment of Accreditation will be proof of the Department's dedication to increased professionalism and ensure our status as one of the finest Departments in the Commonwealth. Completion of the Accreditation process will also facilitate achievement of all other goals and objectives established for the Department.

The following information documents steps taken toward the achievement of Accreditation during fiscal year 1989:

The first printing of a new Department Manual was completed and distributed to all Department personnel. This Manual contained 32 policies which complied with 163 Accreditation standards. Training sessions were held for all Members outlining the revised policies and procedures. In-service training sessions were held during December and January consisting of two-hour sessions each week. Roll call training was also conducted during this same time period. This mandatory training was attended by all

Members of the Department. Copies of the new Manual were distributed to the Office of the Mayor and the City Council.

We are still actively involved in the self-assessment phase of the Accreditation process. Draft policies are being developed regularly and these will all be included in the Manual during the second publication phase. We presently have a total of 44 policies in written form and several others being drafted. Please see the attached list of policies and the stage of the process they are in. The Department is now in compliance with 305 Accreditation standards. This places us close to the halfway mark and continued progress is anticipated throughout this year.

A new Crime Analysis reporting system was implemented in July 1988. This system is a manual system based on information gathered from the original incident card completed by communications personnel. Information concerning Class I Offense crimes is gathered by the Communications Sergeant and forwarded to the Planning Office. This information is then used to prepare reports illustrating the correlation between types of crime, time of day and day of the week as this information relates to the car areas. These same forms are also prepared for traffic accident statistics. These reports are prepared weekly and monthly and distributed to the Captains, Lieutenants and Sergeants. Please see the attached reports illustrating these statistics for the fiscal year 1989.

In order to improve the Department's management function, Department goals and objectives were formulated and reported on throughout the year.

Grant application work this year included the completion of a grant for monies to be used for the new computer system. This application did not complete the submission process. Youth Gang Drug Prevention Program grant monies were researched, but information concerning this grant was received by the Department too late for application. Civil Rights grant monies were also researched for the Civil Rights Officer and information was forwarded to interested community groups.

ANNUAL REPORT FY 1989

CLASS I OFFENSE STATISTICS SUMMARY

Year Beginning 7/01/88
Year Ending 6/29/89

Total crimes — 8904

Most crime occurred between —

2000 - 2100 (499)
1700 - 1800 (483)
0100 - 0200 (479)

* Last half (2400 - 0800) Class I crimes reported — 2065

* Day shift (0800 - 1600) Class I crimes reported — 3139

* First half (1600 - 2400) Class I crimes reported — 3700

Most crime occurred in —

<u>Area</u>	<u># of Crimes</u>	<u>% of Total Crime Reported</u>
D-2	1406	16%
A-3	974	11%
D-1	828	9%

The least amount of crime occurred in —

<u>Area</u>	<u># of Crimes</u>	<u>% of Total Crime Reported</u>
B-4	271	3%
C-3	318	4%
C-1	368	4%

Most crime occurred on Saturday (1453). The least amount of crime occurred on Thursday (1118).

The most frequently reported crimes were —

<u>Crime</u>	<u># of Crimes</u>	<u>% of Total Crime Reported</u>
Vandalism	1671	19%
Domestic Violence	1379	15%
Forcible B&E	1285	14%

Average Response Time — 4.67

Average Clearance Time — 22.78

These figures were derived from a total of 4096 calls in which the times were accurately recorded on the incident card and the Shift Summary form. A total of 1501 calls had Officers assigned but were missing either dispatch, arrival or clearance times on the incident card, while 3307 calls did not require an Officer to be dispatched.

B&E Breakdown

1285 Forcible Entry	=	347 Residential 223 Commercial 715 Motor Vehicle
288 No Force	=	80 Residential 15 Commercial 193 Motor Vehicle
126 Attempted	=	64 Residential 46 Commercial 16 Motor Vehicle

Sector Distribution

<u>Sector</u>	<u># of Calls</u>	<u>% of Total Calls</u>
A	1860	21%
B	2617	29%
C	1417	16%
D	3010	34%

FY 89 ANNUAL REPORT — CRIME / AREA

	A1	A2	A3	B1	B2	B3	B4	C1	C2	C3	D1	D2	D3	TOTAL
ARSON:														
- Structural	1	1	5	1	2	4		1	3	1	2	3		24
- Mobile	2	1	5	3	5			3	2	1	3	6	2	33
- Other	3	1	1	1		1			3	1		1	1	13
ASSAULT:														
- Firearm		4	1	2	4		1			2	1	2		17
- Knife, etc.	2		6	2	2	2		3	6	2	4	6	1	36
- Other Weapon, Feet, etc.	7	6	19	22	20	15	5	6	17	6	21	23	12	179
- Hands, Fists														
- Simple	35	25	87	70	51	45	15	36	79	24	86	99	60	712
- Intimidation	22	20	65	30	43	25	12	22	56	13	52	72	33	465
BRIBERY:														
B&E, BURGLARY:														
- Forcible	84	74	148	129	127	112	49	46	43	34	133	193	113	1285
- No Force	39	14	22	19	21	20	20	9	15	9	23	52	25	288
- Attempted	10	7	16	11	12	8	1	1	9	7	14	15	15	126
COUNTERFEITING/ FORGERY:	1	1		8	2						5	7	6	30
VANDALISM/DAM- AGE TO PROPERTY:	103	71	193	127	145	147	59	77	133	82	146	245	143	1671
DRIVING UNDER THE INFLUENCE:	14	6	13	27	20	14	6	12	13	14	26	25	4	194
DRUG OFFENSES:														
- Drug Violations	3	3	3	8	2	6	1	3	7	5	6	18	2	67
- Drug Equipment Violations		1							3	1			1	6
EMBEZZLEMENT:														
EXTORTION/ BLACKMAIL:				1		3			1					5

	A1	A2	A3	B1	B2	B3	B4	C1	C2	C3	D1	D2	D3	TOTAL
FRAUD OFFENSES:														
- False Pretense		2									1			3
- Credit Card			2	1							3	1	4	11
- Impersonation			1	2	1	1	2				1	1	6	15
- Welfare Fraud														
- Wire Fraud														
GAMBLING OFFENSES:														
- Betting														
- Operating Gambling											1		1	
- Gambling Equipment														
- Sports Tampering														
HOMICIDE OFFENSES:														
- Murder/Homicide	1								1					2
- Negligent Homicide														
- Justifiable														
KIDNAPING/ ABDUCTION:			2	2		1			1		1			7
LARCENY/THEFT OFFENSES:														
- Pocket-Picking													1	1
- Purse Snatching			2	3	2						1	1	1	10
- Shoplifting	1	2	22	25	17	4	4			6	37	67	124	309
- Theft From Building	17	13	34	30	41	27	12	4	7	3	47	59	33	327
- Theft From Coin Operated Machine									1					1
- Theft From MV	18	19	25	33	39	37	5	9	9	14	28	58	19	313
- Theft of MV Parts	4	3	5	4	7	3	3	2	3	1	6	10	4	55
- All Other Larceny	17	27	48	47	52	32	24	28	20	23	41	68	32	459

	A1	A2	A3	B1	B2	B3	B4	C1	C2	C3	D1	D2	D3	TOTAL
LIQUOR LAW VIOLATIONS:	5	2	4	7	9	3	2	10	15	1	12	19	5	94
VEHICLE THEFT:														
- Automobiles	33	26	70	65	66	77	15	9	25	16	54	85	37	578
- Trucks/Buses		3	1	2	6	4			1		3	4	1	25
- Other Vehicles	1	1	1	1		1	5	5			1	6	1	23
OBSCENE MATERIAL:														
PROSTITUTION OFFENSES:														
- Prostitution														
- Assisting														
ROBBERY:														
- Firearm		2	2	4	1	3	2				2	3	2	21
- Knife, etc.			1	1		1				1		1	1	6
- Other Weapon					3	3				1			2	9
- Unarmed				2	3	3			3		4	7	6	28
FORCIBLE SEX OFFENSES:														
- Forcible Rape	1	1	1	2	1	4		1	6		2	3		22
- Forcible Sodomy														
- Indecent A&B	2			1	1	2	1		9	1	1	4		22
NON-FORCIBLE SEX OFFENSES:														
- Incest														
- Statutory Rape						1						1		2
STOLEN PROPERTY; BUYING, RECEIVING, POSSESSING:														
			1	3	3	2		2	3		2		1	17
WEAPONS VIOLATION:														
			1	1	1	1	1	1	2		2	3		13
DOMESTIC VIOLENCE:														
	52	72	167	107	95	126	26	78	235	49	56	238	78	1379
TOTALS	478	408	974	804	804	738	271	368	731	318	828	1406	776	8904

ANNUAL REPORT FY 1989

TRAFFIC ACCIDENT STATISTICS SUMMARY

Month Beginning 7/01/88

Month Ending 6/30/89

Total accidents — 3077

Most accidents occurred between —

1700 - 1800 (227)

1600 - 1700 (225)

1200 - 1300 (207)

* Last half (2400 - 0800) Accidents reported — 382

* Day shift (0800 - 1600) Accidents reported — 1425

* First half (1600 - 2400) Accidents reported — 1270

Most accidents occurred in —

Area	# of Accidents	% of Total Accidents Reported
D-2	512	17%
D-1	450	15%
B-2	372	12%

The least amount of accidents occurred in —

Area	# of Accidents	% of Total Accidents Reported
C-2	46	1%
B-4	58	2%
C-1	77	3%

Most accidents occurred on Friday (501). The least number of accidents occurred on Sunday (359).

Average Response Time — 3.81

Average Clearance Time — 26.97

These figures were derived from a total of 1513 accident calls in which the times were recorded accurately on the incident card and the Shift Summary form. A total of 513 accidents had Officers dispatched to them but were missing either dispatch, arrival or clearance times on the incident card, while 1051 calls did not require an Officer to be dispatched.

TRAINING GOALS AND OBJECTIVES

1. GOAL — Increase the number of Officers attending various training courses.

OBJECTIVE — a) Achieve 100% attendance at in-service training sessions held at the Massachusetts Criminal Justice Training Council.

b) Increase the number of Officers availing themselves of advanced training opportunities.

2. GOAL — Train all Police personnel on new policies and procedures established in accordance with the National Commission on Accreditation for Law Enforcement Agencies.

OBJECTIVE — a) Establish an in-service training program to be held at the Quincy Police Academy for all Police personnel. Achieve 100% attendance at this program.

3. GOAL — Improve the selection process used to select those individuals who best possess the skills, knowledge and abilities necessary to perform the duties of a Police Officer.

OBJECTIVE — a) Upgrade and expand background investigations conducted as part of the selection process for new recruits.

b) Establish a standardized background investigation reporting system.

c) Train additional personnel in the proper procedures for conducting a background investigation.

4. GOAL — Provide recruit Officers with supervised "on street" experience following the completion of classroom training to further prepare them for the duties of a Patrol officer.

OBJECTIVE — a) Implement a Field Training Officer program.

5. GOAL — Improve the training of Officers authorized to carry automatic weapons.

OBJECTIVE — a) Certify one Member of the Department as an Automatic Weapons Instructor.

6. GOAL — Document the training of Police personnel and the career development program of the Department.

OBJECTIVE — a) Implement a record keeping and maintenance system for all training records.

TRAINING — PROGRESS REPORT

The achievement of 100% attendance at the Massachusetts Criminal Justice Training Council forty hour in-service training program was not fully realized. Budget cutbacks on the state level resulted in the cancellation of scheduled sessions. During the course of the year, five Officers were sent each week and, when available, two Sergeants. Curriculum at these weekly sessions included Officer Survival, Domestic Violence, Motor Vehicle Law, Crime Scene Management, Police Civil Liability, Criminal Law, Court Decisions, First Responder and C.P.R. Certificates of completion were filed in the respective Officer's training folder.

The new Department Manual was completed and training sessions were held. Weekly sessions were held for all personnel and attendance was mandatory.

In an effort to improve the selection process used to recruit Police candidates who possess the skills, knowledge and ability necessary to perform the duties of a Police Officer the following objectives were achieved:

The background investigation system was revised completely with the creation of new forms and evaluations. Working in conjunction with the Chief's Administrative Assistant, this program was instituted with the new recruit class. Lt. Goyette and Sgt.

Malvesti completed training in this crucial area of selection.

The goal of field training is to provide recruit trainees with "on street" experience. The Department implemented this program on a formal basis this year. Trainees were given an orientation period and carefully supervised following the classroom training. New Officers receive training on Department policy and procedure while assigned to an experienced Field Training Officer. Seven recruits were assigned to twelve Field Training Officers for an eight-week period. The program was conducted under the supervision of Sgt. DiBona and Sgt. Terry Kelley. Daily evaluations were filed and the entire program appears to be very successful.

Firearms training continued during the year, and was highlighted with the qualifications of automatic weapons instructors. The Department also expanded the armory with the purchase of six model 870 shotguns.

Bulletproof vests were also purchased and assigned to all Patrol and Detective vehicles.

TRAFFIC DIVISION GOALS AND OBJECTIVES

1. GOAL — Facilitate the rapid and safe flow of traffic within the City of Quincy.

OBJECTIVE — a) Establish the position of Traffic Engineer to assist in the implementation of improved signs, signals and lighting placement as well as correcting and designing a road system to ensure maximum safety and facility.

2. GOAL — Reduce the number and severity of traffic accidents.

OBJECTIVE — a) Decrease the number of motor vehicle accidents requiring Police assistance by 2%.

b) Implement selective enforcement at times, and in locations, where a high number of vehicle collisions have occurred.

c) Improve the Crime Analysis function as it relates to the gathering and analysis of traffic accident data. Ensure that this information is disseminated to appropriate personnel.

d) Implement a traffic safety community education program which will focus on gaining public understanding and support of various Traffic policies and programs and improving the safety of drivers, pedestrians and school children.

3. GOAL — Maximize the safety of pedestrians.

OBJECTIVE — a) Enhance communications between the Traffic Engineer, Signs and Signals Department and the Traffic Commission. Conduct traffic and pedestrian surveys including, but not limited to, speed studies, vehicle and pedestrian counts, observance of traffic control devices and the physical characteristics of the street transportation system.

4. GOAL — Improve the quality of, and the response time to, all fatal and serious traffic accident investigations.

OBJECTIVE — a) Increase the number of qualified fatal accident investigators to three, by fully training and equipping the two new Traffic Officers.

b) Purchase a specially equipped vehicle to be used exclusively by the Traffic Division for the purpose of accident investigation and Traffic Safety.

TRAFFIC — PROGRESS REPORT

Please see the following inserts gathered from the Traffic Safety Officer detailing his activities for the year and the Traffic Engineer statistics detailing signal changes and survey results.

Citation Statistics

<u>Area</u>	<u># of Citations</u>
A1	917
A2	506
A3	627
B1	1037
B2	816
B3	473
B4	89
C1	759
C2	194
C3	778
D1	1408
D2	571
D3	647
Total Citations	8822

<u>Day of Week</u>	<u># of Citations</u>
Sunday	566
Monday	1452
Tuesday	1437
Wednesday	1387
Thursday	1391
Friday	1452
Saturday	1137

Suspended Licenses	83
Revoked Licenses	84
Accident Reports — Police	2420
Accident Reports — Operators	5790
Passenger and Pedestrians Reported Injured	811
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INVESTIGATION DIVISION — PROGRESS REPORT

The expansion of any Investigation Division Units was impossible due to budgetary constraints this fiscal year. All Units continued work with the same number of personnel.

Training sessions on proper fingerprint and photograph procedures were held for Desk Sergeants and Wagonmen. Seven Sergeants and nine Police Officers were trained in these procedures.

The establishment of a stolen property listing program was delayed until the implementation of the new computer system. This system has a stolen property application that all Detectives will be trained to use.

A case management system has been developed in conjunction with the Research and Development Unit. This system will be in full operation starting in FY 1990.

Specialized training opportunities were available this year and many Detectives participated in these sessions. The following is a list of the schools offered and attended by various Detectives throughout the year:

Narcotics Training
Security Seminar — Mobile Data Terminals
Drug Enforcement
Occult Crimes and Activities
Community Crisis Response Training
National Law Enforcement Institute — Homicide Investigation
Identi-Kit System
Fingerprint School
Teen Suicide School
Juvenile Conference

Licensing Unit Statistics

Number of Inspections	1750
Reports Submitted to Licensing Board	23
Investigations for Licensing Board	15
Recommendations to Licensing Board	5
Warnings Given to Licensed Establishments	15
Summons and Subpoenas Delivered	10
Complaints Referred To License Board	6
Suspensions	3
Complaints For Court Action	2

Arrest Statistics

Month	# Arrests
July	277
August	275
September	269
October	282
November	216
December	300
January	276
February	250
March	274
April	274
May	246
June	246
Total Arrests	3185

JUVENILE — PROGRESS REPORT

The Youth Division has three major responsibilities, that of investigation, prevention and diversion of youth crime.

The philosophy of the Youth Division is one of therapy and treatment rather than punishment. Prevention and deterrence is the main function rather than apprehension, detention and prosecution except in those instances where court action is in the best interest of the juvenile and the aggrieved parties.

Statistics of the cases handled for the fiscal year 1989 are as follows:

Arrests	
Male	176
Female	38

Court	
Male	128
Female	25

Diversion	
Male	100
Female	40

Sexual Assaults	
Male	50
Female	0

Mandatory D.S.S. Reports/ Child Abuse & Neglect 51As	
Male	115
Female	86

Runaways	
Male	75
Female	82

Elderly Abuse	
Male	25
Female	31

Investigations	
Male	1725
Female	494

Letters To Parents Male & Female	163
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Dove Reports	1175
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Restitution paid	— \$14,777.50
Property Recovered	— \$ 8,604.00

CRIME PREVENTION — PROGRESS REPORT

The Crime Prevention Unit was extremely active this year. The following will list programs implemented by the Crime Prevention Officer as well as appearances the Crime Prevention Officer made at various organizations. Please note the Crime Prevention Officer is one of the nine Officers

reassigned as a result of the overtime hiring issue so statistics for his activity include July through March only.

Crime Prevention Programs

Crime Prevention — St. Bonafice Church Boy Scouts

Crime Prevention — Quincy School Department

Drug Awareness — Quincy Sidewalk Bazaar

Drug Awareness — Quincy Jr. College

Investigation and Neighborhood Watch Program — Agawam Road

Say No To Drugs — Snug Harbor School

Drug Busters Program — North Quincy High School

Drug Abuse and Awareness — Quincy Jr. College

Neighborhood Watch — Linden Street

Project Impact — City Hall

PAL — Boston Police Department

Baby Sitting — Quincy City Hospital

PAL — Crown Colony

Drug Awareness — Snug Harbor School

Drug Awareness — Broad Meadows School

Crime Prevention Appearances

Bicycle Safety — Atlantic Neighborhood Center

Baby Sitting Safety — Quincy City Hospital

PAL — Germantown Center

Auto Safety — Naval Reserve Center

Drug Awareness — Quincy Sidewalk Bazaar

Personal Safety — Naval Reserve Center

Sports Programs — Unity Day - Germantown

DARE — Germantown Center

Drunk Driving — Quincy Jr. College

Strangers — Quincy YMCA

Bunco Boys — Town Brook House

Say No — Snug Harbor School

Rape — TELCO

Neighborhood Watch — Lincoln Hancock School

Bank Robbery — Wollaston Credit Union

Personal Safety — TELCO

Neighborhood Watch — W. Squantum Street

Drug Program — Lincoln Hancock School

Drug Problems — OPS Health Advisory Council

NER Drug Seminar

Bank Robbery — Quincy Co-op Bank

Drug Program — Wollaston School

Police Response for Asians — Wollaston Lutheran Church

The above list does not indicate all projects the Crime Prevention Officer was involved in, however, it does illustrate the variety of programs and appearances the Unit is involved in. In addition to appearances and projects, the Crime Prevention Officer also contributes a weekly column on crime prevention to *The Quincy Sun* newspaper.

COMMUNITY DISORDERS — PROGRESS REPORT

The Community Disorders Unit was established in July 1988 by order of the Chief of Police. Sgt. Thomas Casey was appointed as the Department's Human

Relations Officer. During the first year of operation this Unit investigated 86 reported incidents of Civil Rights violations, of which 66 were valid Civil Rights cases, these incidents included: windows in houses and cars being broken, property damage of various sorts, beatings that required medical attention, threats, intimidation, name calling, racial and antisemitic graffiti, school disruptions and incidents involving hate groups.

During the year close cooperation was fostered between the Community Disorders Unit and other agencies involved in Civil Rights and Human Relations issues.

Translation services were established within the Unit with the help of Mayor McCauley. The Mayor allowed funding for the contracting of Mr. Hi Thai, who speaks five Asian languages and several dialects. He has allowed us to use his liaison to the Asian Committee, Mr. John Chen, who speaks two Asian languages. The Department has hired a Spanish speaking secretary to communicate and translate for the Spanish community and assist this Unit.

The Department also joined the Communications and Language Line of Monterey, California which allows access from any telephone. This service gives the Officers opportunity to communicate in 130 languages. The Police emergency operators are able to connect on a speed dialing system to these services to help non-English speaking people in their call for assistance.

In educational activities, the Unit has conducted classroom instructions in Junior and Senior High School within the City, discussing issues of civil rights and human relations. In-service training on civil rights issues was held for all Officers and recruits. The Unit also participated in the Mayor's training session at City Hall for City Managers in the area of human relations.

Northeastern University Center of Applied Research conducted training for Police Civil Rights Officers of Massachusetts. The Human Relations Officer spoke at this conference. In September 1988, the U.S. Department of Justice conducted a National Training Session at Weston, Massachusetts. The Human Relations Officer spoke at this session. In March 1989, the International Conference on Asians was held at British Columbia, Vancouver, Canada. The Human Relations Officer participated in a panel discussing issues concerning the greater Boston area.

During the year, two ongoing programs were conducted to deal specifically with the Asian community. Each week in North Quincy, the Human Relations Officer and an interpreter were available to meet with the Asian community to discuss any issues they would like. The second program was an outreach effort. An interpreter and the Human Relations Officer targeted certain Asian communities and visited these people in their own homes. Civil rights, neighborhood problems and family issues were discussed during these meetings.

Friendly relations were developed between minority groups and the Community Disorders Unit. Meetings of minority groups were attended and visits to homes of minority community were made.

The purpose of the above program is to develop a trusting, positive relationship between the Police and the minority communities in Quincy and to ensure the protection of civil rights and community peace.

ANIMAL CONTROL DEPARTMENT

ANNUAL REPORT

July 1, 1988 — June 30, 1989

Stray dogs and cats reclaimed by owners	208
Unclaimed stray dogs euthanized	76
Dogs adopted	65
Cats or kittens adopted	10
Cats or kittens euthanized	48
Citations issued	303
Fines on Citations payable to	
District Court	\$11,705
Adoption and board cash receipts	\$ 5,188
Neuter and spay deposits	\$ 1,520
Neuter and spay deposits refunded (neuter & spay completed)	\$ 180
Complaints in writing investigated and serviced	274
Hearings with Chief of Police	6
Hearings with Clerk of Courts	20
Court Arraignments	121
Trial and conferences at District Court	11
Civil arraignments and trials	3
Deceased animals removed from city streets	250
Emergency calls serviced (nights, Sundays & Holidays)	74
1988 dog licenses issued 4/1/88 to 3/31/89	2409
1989 dog licenses issued 4/1/89 to 6/30/89	1919

The new Quincy Animal Shelter was opened and dedicated May 2, 1989.

A new citation was initiated on July 1, 1986 with a schedule of graduated fines as follows:

Unleashed dogs	\$20.00-\$50.00
Barking, biting, howling of dogs	\$20.00-\$50.00
Defecation on property of others	\$20.00-\$50.00
Unspayed-in-season-unleashed	\$50.00
No rabies vaccination	\$50.00
Unlicensed	\$25.00

Licenses are due and payable on April 1, 1989. A \$10.00 late fee is charged after April 30, 1989. The licenses are \$4.00 for a male and spayed female and \$7.00 for unspayed females.

Commencing July 1, 1988, all shelter animals adopted must comply with mandatory sterilization according to Chapter 331, Commonwealth of Massachusetts law. A total of 75 cats and dogs were adopted, seven sterilizations completed and deposit monies refunded to owners.

Phyllis Berlucchi, Dog Officer

Bruce DiBella, Assistant Dog Officer

CIVIL DEFENSE

ANNUAL REPORT

July 1, 1988 — June 30, 1989

The Quincy Civil Defense Emergency Management Agency has had another active year. All Divisions, namely, Auxiliary Police, Underwater Recovery Unit, Auxiliary Fire, Civil Air Patrol, Lighting & Power Unit, Communications, Rapid Response Unit, Radiological and Shelter Divisions, logged in a total of 50,221 man-hours of voluntary services to the City of Quincy and its citizens.

The agency's Underwater Recovery Dive Unit, under the direction of Divemaster John Blackadar, continues to be recognized as one of the best in the country. The dive team is called upon by many different cities and towns to assist in body recoveries and other operations. The Dive Chief is also called upon to assist in investigations of various drownings and these reports are forwarded to the National Underwater Data Center, University of Rhode Island.

There are now fifty-four members of the Quincy Underwater Recovery Dive Unit with fifteen new members who are currently in training. The Dive Team has also been busy on fundraising for the purpose of purchasing a badly needed new dive truck. This has taken many volunteer man hours.

The Team has been asked by the Boston Museum of Science to put on a program in conjunction with King Herod's Dream. It is a great honor to have been selected from all of the Dive Teams throughout the state for this program since it was felt that the Quincy Dive Team would do justice to the Museum of Science. The project is ongoing and will be throughout the fall.

The Dive Team again faced a dangerous situation during the winter at the Quincy quarries and removed a frozen victim from the ice. It took great skill to perform this task so quickly. The team also completed another project at the quarries involving two people.

As in the past, free lessons on Introduction to Diving are given at the Lincoln-Hancock School on Monday evenings and, also, lectures on Skin Diving and Safety of Diving to non-profit organizations which amounted to approximately 110 volunteer hours in Fiscal Year 1989, all at no cost to the citizens.

The Quincy Underwater Recovery Dive Team is also involved in mutual aid to other cities and towns such as the incident which occurred in New Bedford, where there were approximately fourteen dive teams in the area and Quincy was requested to respond on the second day to take full command of the operation for which they received a commendation from the City of New Bedford.

The City of Quincy Civil Defense/and Quincy Police Department are most fortunate to have such a professional Dive Unit.

The Quincy Civil Defense Emergency Management Agency will continue to be as best prepared for emergencies as is possible with the continued cooperation of all agencies and citizens of our City.

AUXILIARY POLICE DEPARTMENT

ANNUAL REPORT

July 1, 1988 — June 30, 1989

	<u>HOURS</u>
Property Room	150
Administrative	1700
Monthly Meetings	356
St. Boniface Walk	70

Parades	128
In-Service Training	440
Boston Marathon	240
Firing Range	500
Vehicle Maintenance	175
Flag Day (Winthrop)	60

TOTAL HOURS	3,819
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Submitted by:
Anthony Siciliano, Auxiliary Police Chief

FIRE DEPARTMENT

Paul E. O'Connell, Fire Chief



Annual Report July 1, 1988 — June 30, 1989

On March 17, 1989, I was appointed to the position of Fire Chief, relieving Deputy Chief Thomas F. Gorman of his duties as the Acting Chief of the Quincy Fire Department. Deputy Gorman provided the Fire Department with a good sense of direction in progressing into the 1990s. I compliment Deputy Chief Gorman on his effort and accomplishments while serving as the Acting Chief.

Comparing the statistics for fiscal year 1988-1989 vs. fiscal year 1987-1988, there was an increase in the total amount of residential fires, structure fires and, most importantly, in the total number of incidents to which the Fire Department responded. This increase has resulted in a new procedure which calls for a decrease in the number of apparatus sent to an investigation. With increased development in the City of Quincy, I predict that the number of incidents the Fire Department will respond to will increase. I am convinced through fire prevention measures an increase in residential and structural fires can be held in check.

Laws and regulations leading to automatic sprinklers in all new construction and sprinkler protection in certain existing buildings would provide life safety to both the occupants of the City's buildings and, at the same time, decrease the chance of death or injury to the firefighters called to extinguish fires in such buildings.

I am concerned about the level of manpower within the Fire Department. I am committed to the fact that no piece of apparatus shall be placed in service unless it has a complement of three men assigned to it. Even at that level, the operations of an engine company or truck company are at a reduced level. I am recommending that additional firefighters be hired or that other means, such as overtime compensation, be made available to maintain a manning level of 10 officers and 37 firefighters on duty at all times.

I also recommend that steps be taken which would lead to the adoption of NFPA 1500, Fire Department Occupational Safety and Health Program. This NFPA standard suggests practices and procedures which provide for firefighter safety. NFPA 1500 recommends at a minimum manning level of 1 Officer and 3 Firefighters per piece of apparatus.

During this year, a new 1500 gpm pumper was purchased from Emergency One, Inc. and placed in service at the Wollaston Fire Station, replacing Engine 4. This new pump has the four door feature which provides added safety to the firefighters riding on board the pumper.

The 1970 Maxim, 100 foot tractor trailer aerial truck was rebuilt and placed back in service in the late Spring. A unit which responds to hazardous material incidents was also placed in service. The vehicle known as HazMat 1 is a 1971 GMC van which served as a supply truck when it was new. The mechanics were able to make the needed repairs so that HazMat 1 could be placed in service on need basis. It is quartered at the Houghs Neck Fire Station.

During the fiscal year, there were 6 promotions, 17 new appointments, 7 retirements and 2 resignations.

The 17 new men received 7 weeks of training under the guidance of Captain Francis E. Sullivan. These new men received certificates from the State of Massachusetts in firefighting.

The Quincy Fire Department, under the guidance of Robert Brennan, Data Processing Department, was introduced to computers. In addition to the computers which assist the Fire Alarm operators in the dispatching of apparatus, computers have been placed in each station and are utilized for fire incident reports. The data which is available will help direct the department in making future changes.

I look forward to serving as Chief of the Fire Department and pledge to provide the leadership within the Fire Department which will be needed in the challenging future.

Training and Supply Division

In September, Acting Chief Thomas F. Gorman, Jr. re-instituted the Training Division. The Training Division had been out of service since the adoption of Proposition 2½. Captain Francis E. Sullivan was assigned as Training Officer.

The Fire Department, with the direction of Personnel Director David H. Smith, embarked on a recruiting program that resulted in the hiring of five minority applicants and two military veterans as new firefighters. Lieutenant Robert F. Batson was

assigned temporarily to the Training Division and assisted with the applicant background investigations and training of the new recruit firefighters. Twenty-five candidates were investigated; of those, seven were hired. In November 1988, a seven-week recruit training program was begun and resulted in the graduation of seven firefighters from both the Massachusetts Firefighting Academy and the Quincy Fire Academy. Lieutenant Batson returned to fire duty.

In March, Chief Paul E. O'Connell transferred Firefighter Robert N. Mood to the Training Division. Firefighter Mood is a certified CPR instructor and has been training in video productions by Quincy Cable. His main duties include first aid and CPR training and video production. He performs countless other tasks that make him an asset to the department.

Supply

Firefighter John T. Davies provides the department with self-contained breathing apparatus air bottles to the fire locations. He is responsible for department supplies. He responds to all multiple alarm fires. Firefighter Davies delivers SCBA air to be tested for purity and makes small repairs to equipment as needed. In Firefighter Davies' absence, Firefighter Mood fills in at fires.

Training Officer

Captain Francis E. Sullivan is responsible for the education and training of the line members of the department. His duties include scheduling in-service drills and fire academy training for engine and ladder companies. Much of the formal training is accomplished over the department cable TV connection. All members actively participate in training exercises each day. Both commercial and department generated video training tapes are presented daily. Captain Sullivan oversees the activities of the Supply Division.

In order to comply with the Federal Superfund Law (SARA), the department provided all its members with six hours of hazardous materials identification training. In addition, our hazardous materials entry teams (Rescue 1 and Tower 1) received additional training. All members were updated on CPR. The department developed training tapes on safety, pumps and self-contained breathing equipment.

After an extensive background investigation, ten new firefighters were hired in May. Lieutenant Robert F. Batson was again detailed to training to assist with the recruit school. The class graduated July 14, 1989.

Fire Alarm Division

The following is the Annual Activity Report for the Quincy Fire Alarm Division covering the period between July 1988 and June 1989.

The Quincy Fire Alarm Division has continued to upgrade the municipal Fire Alarm system, based on funds and allocation of time. However, other duties, such as trimming trees, painting fire boxes, oiling and testing have been lacking due to time and manpower restraints.

As of June 1989, the total Municipal Fire Alarm box count within the City of Quincy is 867. This is an increase of 45 boxes since the last reporting period. We now have 486 auxiliary connected Master Boxes. These boxes are connected to local alarm systems in various public and private buildings within the City of Quincy. This is an increase of 45 Master Box locations during the past twelve months. It appears that as the general public becomes more fire safety conscious, the demand for local fire alarm systems with municipal connection is becoming more frequent. This demand, of course, increases the work load of the Fire Alarm personnel. As the system grows, the work load increases on existing personnel. We are operating with the same staff as we had 10 years ago: 1 Superintendent of Fire Alarm and 4 Signal Maintainers. Yet, our outside plant and equipment has doubled.

The Fire Alarm Division is looking to additional major construction projects adding a work load and responsibility to the Fire Alarm Division as follows: the Massachusetts Water Resource Authority building for sludge treatment...the Yankee Heights projects...Summit View project...The Falls, which has increased to 38 buildings. We project that the MWRA (shipbuilding area) will become part of our system sometime in 1992. However, we are trying to finalize the project of the cable system within the yard.

The Fire Alarm Division has 3 trucks and 1 car as follows:

- 1970 International Line Truck
- 1979 Jeep pickup
- 1986 Bucket truck
- 1984 Ford Sedan

The 1970 International has outlived its usefulness and is rotting from the inside out. The vehicle should be replaced by a more versatile truck that can be used as an all-around vehicle, such as a Blazer or Bronco as soon as possible. It is not economical to drive a 12-ton truck to make a disconnect or reconnect on a fire box because of the cost to operate this vehicle.

All billing for inspection fees, annual fees and overtime is being done with our new computer system, along with contracts, updates and various other forms of information for record-keeping.

The annual fee for master boxes and inspection of Fire Alarm systems in office and residential buildings has brought in excess of \$80,000 (eighty thousand dollars) to the City General Fund.

This has been a progressive year and we look forward to 1989-1990.

Hazardous Materials Office

The new position of Sara Title III, Hazardous Material Officer for the Quincy Fire Department was created to help the department in coordinating all new regulations established by the Federal and State Government. The Hazardous Material Officer formulates plans for hazardous material incidents within his guidance.

Lieutenant Robert J. Kelley was the first officer assigned to this position. Lieutenant Kelley took

command on September 23, 1988, On October 15, 1988, Lieutenant Kelley's assignment was made permanent by the Chief of Department through the bid process.

The duties of the Hazardous Material Officer are to coordinate information in all areas of hazardous spills with City, State and Federal officials. The sub-duty of this officer is that of running the Fire Alarm Office during daytime hours. He has an office in Fire Alarm and comes under the Deputy Chief in charge of Fire Alarm. The Hazardous Material Officer comes directly under the Chief of Department.

Lieutenant Robert J. Kelley did much to establish procedure and record-keeping in this division. He set up a filing system of material safety data sheets and other helpful data to aid citizens and firefighters. Many of these forms contain data critical to safe operations by firefighters at incidents. Some information contained is health hazards, proper methods of extinguishment or containment, plot plans and escape plans for occupants, employees and firefighters at Haz-Mat incidents. Lieutenant Kelley retired on February 28, 1989. All keys, equipment and records were put under the control of Lieutenant John R. Menz, Jr. by the Chief of Department.

On April 15, 1989, Lieutenant John R. Menz, Jr. was assigned to the Hazardous Material Office by the Chief of Department through the bid procedure.

Lieutenant Menz and Superintendent Robert Campbell have worked very hard to keep all Fire Alarm equipment operational and maintained for Fire Department use and Haz-Mat emergencies. Lieutenant Menz has also conducted special investigations for the Chief of Department as needed; i.e., Quincy Oil Company. Another procedure implemented by the Haz-Mat Officer and Deputy Director of Civil Defense and the Highway Department is to have a sander available and loaded 24 hours a day for Fire Department use. The Fire Department also has access to speedi-dry and street horses. The Chief of Department and Haz-Mat officer attend local Emergency Planning Committee meetings during the year.

A Haz-Mat training film was produced by the Training Division under the direction of Captain Francis Sullivan and with the cooperation of Chief Paul E. O'Connell. Captain Sullivan has also shown officers and firefighters training films on *chemical* spills via cable television in the stations.

On May 18, 1989, Lieutenant Menz attended a SARA Title III meeting in Swansea, MA. This meeting was an update on the law; pre-planning for emergencies and evacuation procedure in communities. The mobile Command Center was also on display from Malden. Lieutenant Menz attended another meeting on May 19, 1989 in Braintree at Clean Harbors. This was emergency response scenarios. Citizens of Quincy, Braintree and Weymouth may bring small quantities of household hazardous waste to Clean Harbors in Braintree. A call to Clean Harbors at 847-1807 should be made beforehand. Clean Harbors usually opens every other Saturday to assist citizens.

Around May 24, 1989, Lieutenant Menz completed the CEMP report for Civil Defense and the chief.

During May and June 1989, recruit firefighters were trained in Fire Alarm and shown our basic Haz-Mat procedures.

On May 30, 1989, Lieutenant Menz spoke to Mr. Peter Kolson of the Quincy Housing Authority with regard to continued removal of asbestos from the Germantown Project. An inspection was conducted by Lieutenant Menz and a report forwarded to the Chief.

On June 8, 1989, the Haz-Mat 1 (truck) was put in service at the Houghs Neck Fire Station. Equipment lists for the Haz-Mat 1 truck were sent to all stations.

Lieutenant Menz attended a meeting on August 3, 1989 with regard to the Kiln Incinerator Project in Braintree at Clean Harbors.

On June 30, 1989, Dr. Kaplan from Environmental Health at Marina Bay was in quarters (E-1). Dr. Kaplan is an EMT Trainer — OEMS approved. His company tests for asbestos. Lieutenant William Connelly and his crew demonstrated our Haz-Mat suits to Dr. Kaplan. Lieutenant Menz accompanied Dr. Kaplan to Engine 6 to show him our Haz-Mat vehicle and decontamination procedure. Dr. Kaplan then toured Engine 3 Training School with Captain Sullivan. Dr. Kaplan may be able to assist us with asbestos training in the Fall. I explained that we have limited funds. Dr. Kaplan noted that most fire stations in Quincy still have asbestos present.

In the event of an emergency, new shelter lists have been provided to all Deputies and Fire Alarm operators. There is also a list for school principals.

On June 28, 1989, Dick Fournier of Haz-Mat Safety Equipment Sales came to Headquarters. He gave a demonstration on the encapsulated Haz-Mat suits (Chemrell MAX Level "A"). He also demonstrated "Zammie" mats to cover storm drains. The class was attended by Headquarters' personnel and the Tower 1 crew. Also in attendance were Deputy Chief Joseph C. Jackson and Captain Francis E. Sullivan.

Serious consideration should be given to purchasing a new Haz-Mat vehicle (fully equipped) in the near future. This vehicle will be needed to handle an emergency at the MWRA (old shipyard) when the sludge plant is activated as well as at the secondary plan in Houghs Neck. We also respond on mutual aid (Metro agreement) to Clean Harbors at the Citgo plant in Braintree. The proposed Rotary Kiln could be under construction in 1990. This plant will handle many diverse types of chemicals.

Recommendations:

1. Haz-Mat computer tie-in at the Haz-Mat office in Fire Alarm which would be a great aid to the firefighters in suppression. This would include SARA Title III and the "Right to Know" law, tiers I and II. We could also generate pre-fire plans for hazardous materials involving buildings.

2. Two (2) new portable radios for the Haz-Mat 1 vehicle. The men need these radios when in the suits. They should be clip-on with speakers.

3. A new Haz-Mat vehicle fully equipped for emergency responses.

4. If manpower allows, a firefighter be assigned to the Haz-Mat office. A four-day person would be fine. The lieutenant and firefighters would constitute a backup team to Haz-Mat 1 in a major emergency; assist the officer with inspections and investigations; help with the incident reports and cover the office when the lieutenant is out of town or on vacation or leave.

I would like to thank Chief Paul E. O'Connell, Deputy Chief Thomas F. Gorman and Captain Francis E. Sullivan for their cooperation and foresight in helping to implement the various Haz-Mat procedures.

I would also like to thank Chief O'Connell for providing the department with a Haz-Mat vehicle. Despite the department's limited resources, the Chief was able to place this vehicle on line to better protect the citizens of Quincy. The Haz-Mat 1 vehicle has already proven to be a valuable tool for use by our firefighters at Haz-Mat incidents.

June 8, 1989 to August 23, 1989:

Number of runs for Haz-Mat 1 was 12.

DIRECTORY OF FIRE APPARATUS & VEHICLES OF THE FIRE ALARM DIVISION As of July 1, 1989

<u>COMPANY</u>	<u>PUMPER</u>	<u>LADDER</u>	<u>STATION</u>	<u>MAKE OF VEHICLE</u>	<u>YEAR</u>
ENGINE 1	1500 G.P.M.		HEADQUARTERS	EMERGENCY ONE	1984
ENGINE 2	1000 G.P.M.		ATLANTIC	WARD LAFRANCE	1972
ENGINE 3	1500 G.P.M.		QUINCY POINT	EMERGENCY ONE	1984
ENGINE 4	1500 G.P.M.		WOLLASTON	EMERGENCY ONE	1989
ENGINE 5	1000 G.P.M.		WEST QUINCY	SUTPHEN	1978
ENGINE 6	1500 G.P.M.		HOUGHS NECK	EMERGENCY ONE	1985
ENGINE 7	1500 G.P.M.		SQUANTUM	EMERGENCY ONE	1985
ENGINE 8	1000 G.P.M.		GERMANTOWN	MAXIM	1974
ENGINE 9	1000 G.P.M.		QUINCY POINT	SEAGRAVE	1967
TOWER 1	1250 G.P.M.	100 FEET	HOUGHS NECK	SUTPHEN	1978
LADDER 1		110 FEET	HEADQUARTERS	EMERGENCY ONE	1987
LADDER 2		100 FEET	WOLLASTON	MAXIM	1970
LADDER 3		85 FEET	WEST QUINCY	MAXIM	1969
LADDER 5		100 FEET	ATLANTIC	MAXIM	1973
RESCUE 1	RESCUE TRUCK		HEADQUARTERS	F500 FORD	1987
CAR 1	CHIEF'S CAR		HEADQUARTERS	FORD	1988
CAR 2	DEPUTY CHIEF'S CAR		HEADQUARTERS	FORD	1985
CAR 3	FIRE PREVENTION		HEADQUARTERS	FORD	1986
CAR 4	FIRE PREVENTION		WOLLASTON	FORD	1983
CAR 5	FIRE PREVENTION		HEADQUARTERS	FORD	1984
CAR 6	TRAINING OFFICER		QUINCY POINT	FORD	1981
M-1	MASTER MECHANIC		HEADQUARTERS	FORD PICK-UP	1989
M-2	ASS'T. MECHANIC		HEADQUARTERS	DODGE RAM	
				CHARGER	1975
S-20	SUPT. OF FIRE ALARM		HEADQUARTERS	FORD	1984
S-21	LINE WORK		HEADQUARTERS	GMC BUCKET	
				TRUCK	1985
S-22	LINE WORK		HEADQUARTERS	INT. HAR. TRUCK	1971
S-23	LINE WORK		HEADQUARTERS	AMC JEEP	1979
S-25	LINE WORK		HEADQUARTERS	AMC WAGONEER	1976
CAR 15	SUPPLY TRUCK		QUINCY POINT	GMC VAN	1988
HAZ MAT 1	HAZARDOUS MATERIALS		HOUGHS NECK	GMC VAN	1971
BOSTON WHALER		RESCUE BOAT	HEADQUARTERS		1988
ZODIAC (INFLATABLE)		RESCUE BOAT	HEADQUARTERS		1987
ICE BOAT		RESCUE BOAT	HEADQUARTERS		1970
14 FT. (W/OUTBOARD)		RESCUE BOAT	HOUGHS NECK		1970

**Annual Fire Prevention Statistical Report
(July 1, 1988 to June 30, 1989)**

INSPECTIONS

New Construction	180	Fire Investigations	36
Hospital	50	Fire Loss Inquiries	135
Nursing Homes	40	Fire Alarm & Pump Tests	17
Schools	100	Service Station Inspections	22
Day Care Centers	148	Blasts Observed	245
Lodging Houses	36	Demonstrations & Lectures	27
Oil Burners	262	Hearings, Conferences, etc.	24
Complaints	520	Court Appearances	5
Smoke Detector Inspections	682	Tank Truck Inspections	45
Inns	5	No One Home at Appointed Time	75
Underground Tanks	58	Team Inspections	46

TOTAL OF INSPECTION ACTIVITIES: 2,758

PERMITS

Acetylene Gas	58	Tar Kettles	9
Oil Burners	262	Propane Gas	31
Underground Tanks (Existing)	2	Flammable Liquids	29
Tank Trucks	45	Gunpowder	17
Blasting	29	Insurance Reports	75
Rocketry	0	Smoke Detector Certificates	682
Remove/Install Tanks	35/23	Fireworks	2

TOTAL OF PERMITS ISSUED: 1,301

QUARTERLY INSPECTIONS

<u>STATION</u>	<u>PUBLIC SCHOOLS</u>	<u>PRIVATE SCHOOLS</u>	<u>LODGING & NURSING</u>
Headquarters	16	55	25
Atlantic	16	40	10
Quincy Point	8	5	5
Wollaston	4	20	20
West Quincy	12	20	5
Houghs Neck	12	0	0
Squantum	4	5	0
Germantown	4	10	0
TOTALS	76	155	120 (65 & 55 Lodging house)

SPECIAL NOTICE

The Fire Prevention Bureau, during the fiscal year, collected a grand total of \$32,277 which was turned in to the City's General Fund.

FIRES AND ALARMS
Breakdown of Structure Fires and Other Fires and Incidents

FIRES IN STRUCTURES BY FIXED PROPERTY USE (OCCUPANCY)	Number of Fires	Estimated Property Damage from Fire
PRIVATE DWELLINGS (1 & 2 family)	198	\$316,425.00
APARTMENTS/CONDOS (3 or more)	136	\$405,735.00
HOTELS & MOTELS	5	\$2,300.00
ALL OTHER RESIDENTIAL (Dorms, boarding houses, etc.)	7	\$11,150.00
TOTAL RESIDENTIAL FIRES (Sum of above four headings)	346	\$735,000.00
PUBLIC ASSEMBLY (Churches, clubs, restaurants)	4	\$2,100.00
SCHOOLS & COLLEGES (Public & private)	4	\$1,500.00
HEALTH CARE & PENAL (Jails, hospitals, nursing homes)	6	\$11,300.00
MERCANTILE (Gas stations, stores, etc.)	6	\$102,000.00
BUSINESS (Office buildings)	5	\$10,600.00
STORAGE (Barns, piers, garages, etc.)	6	\$51,500.00
MANUFACTURING UTILITY LABS (Includes defense plants)	2	\$1,013,000.00
OTHER STRUCTURES (Vacant buildings, construction)	0	0
TOTAL STRUCTURE FIRES (Sum of residential plus above eight headings)	379	\$1,927,610.00

FIRES AND ALARMS
Breakdown of Structure Fires and Other Fires and Incidents

OTHER FIRES	Number of Fires	Estimated Property Damage from Fire
MOTOR VEHICLES	169	\$306,925.00
GRASS, BRUSH, WOODS (No value)	491	
OUTSIDE OF STRUCTURE (Has value — gas grills, fence)	5	\$1,800.00
TRASH/RUBBISH (Includes dumpsters)	168	
BOATS & PLANES	8	\$94,000.00
TOTAL OF ALL FIRES (Sum of structure & other fires)	1220	\$2,330,335.00
OTHER INCIDENTS	Number of Incidents	
Medical Responses (Includes auto accidents)	1529	
HAZARDOUS MATERIALS RESPONSES (HAZ-MAT)	33	
OTHER EMERGENCIES (Smoke scares, wires, lockouts)	1,869	
MUTUAL AID GIVEN (Out of town responses)	75	
BREAKDOWN OF FALSE ALARM RESPONSES		
MALICIOUS FALSE ALARMS (Box or phone)	993	
ACCIDENTAL/NEEDLESS (System malfunction)	1,627	
TOTAL FOR ALL INCIDENTS	7,346	\$2,330,335.00

FIRES AND ALARMS
Number of Alarms Received During the Period of July 1, 1988 to June 30, 1989

NUMBER OF ALARMS

FROM A MUNICIPAL FIRE ALARM BOX	3,010
VIA TELEPHONE (773-6400)	976
VIA EMERGENCY TELEPHONE (911)	2,978
STILLS FROM STATIONS (PASSERBY)	241
VIA RADIO	93
VIA PRIVATE ALARM CIRCUITS	43
<u>NO ALARM RECEIVED</u>	<u>5</u>
TOTALS	7,346

FIRES AND INCIDENTS: MAJOR FIRES

SECOND ALARMS	7
THIRD ALARMS	0
<u>FOURTH ALARMS</u>	<u>1</u>
TOTALS	8

MUTUAL AID

MUTUAL AID RECEIVED	19
MUTUAL AID SENT	75
NUMBER OF CIVILIAN FIRE INJURIES	8
NUMBER OF CIVILIAN FIRE DEATHS	0

FIRE SERVICE PERSONNEL, FIRE SERVICE DEATHS AND INJURIES

TOTAL NUMBER OF FIRE FIGHTER INJURIES (Nonfatal)	53
TOTAL NUMBER OF FIRE FIGHTER DEATHS	0

MAJOR OPERATIONS OF FIRE COMPANIES

Company	Time out of Quarters Hrs. Mins		Number of Hydrants	Hose Line Operations											Ladders Raised		Inspections by Company
				Feet of hose laid				Pump Operations			Feet of Ladders	Aerial Raised	Number of Drills				
				1½"	1¾"	2½"	3"	4"	Hrs	Min				Booster Hrs	Min		
Engine 1	557	22	25	4050	7050	250		5500	26	35			168				
Engine 2	332		7	5850		250		2700			15	15	44		244		
Engine 3	333	08	11	5700		1000		2750	11	40	18	40			243	18	
Engine 4	436	59	24	3800	4900	1700		2950	17	37	11	47			220	96	
Engine 5	390	08	25	1950		750		1200					150		300	9	
Engine 6	154	45	9	3700		150		3065	07	24	08	51	24		300	20	
Engine 7	189	52	16		3000	500		5600							196	283	
Engine 8	145	03	2	3950	1775	200		200					46		312	20	
Engine 9																	
Tower 1	111	23		150									340		125	8	
Ladder 1	384	00											2670	25	192		
Ladder 3	272	39											806	11	194		
Ladder 4																	
Ladder 5	439	44											1187	15	301		
				Generator				No. of Lights used					Inhalator				
				Times	Hrs.	Mins.	250 watts	300 watts	500 watts				Rescue inh.	No. of Medicals			
Rescue	770	25		90	99	00	9						169	326	350		

THOMAS CRANE PUBLIC LIBRARY

Warren Watson, Director

Board of Trustees

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Annual Report **July 1, 1988 — June 30, 1989**

Executive Summary

Nearly all our numbers went up in fiscal 89. Greater input of support; greater output of services; more books purchased; more circulated from every location. We added audio cassettes, video cassettes and compact discs. An increased audience attended our programs.

The staff did not increase, nor will it in the next fiscal year. Given the losses and staff cuts anticipated in many other Massachusetts public libraries next year, we appreciate that Quincy is one community that is still supporting library services.

Budget

The library's city budget for FY 89 was \$1,374,388 and we are scheduled for a slight increase in FY 90. Our budget for regional services, paid directly by the State, was \$152,934 unchanged from last year. State grants-in-aid totalled \$77,711.56.

Capital Improvements

Work on air conditioning the main library, mentioned a year ago, did not begin until March 25. What was estimated (by the contractor) to be a two-month job was nowhere near completion on June 30. As of that date no single air conditioning unit was operating.

We did order landscaping to screen the outside machinery as required by the Quincy Historical Commission.

In the course of construction some pipes in the attic were found to contain asbestos covering. It had to be partially removed before construction could continue. Damaged asbestos on the main hall boiler also had to be repaired and encapsulated at the same time. The total cost was \$14,000.

To prepare for the air conditioning installation we had to bring in new three-phase electrical service. That cost about \$23,000.

We have obtained specifications for a complete new heating system in the Richardson building and for new carpeting for Adams Shore. Those projects will await future funding. We'll advertise for bids early in FY 90 to determine real costs. Perhaps something can be accomplished with some of our anticipated state grants-in-aid.

Staff

The library was honored by Mayor McCauley's designation of Ann McLaughlin, Assistant Director, to receive one of his six Employee-of-the-Year awards. Ann was honored chiefly for her work as Chair of the Gateway Cities Commission and her many other related activities in which she served as the Mayor's advisor on Asian programs. Her involvement as a Thomas Crane Library Administrator in those projects brings credit to us all.

One significant staff accomplishment was the development of a computerized index of the Patriot Ledger. Reference Chief Linda Beeler and Megan Allen developed it. Our reference department, for decades, has manually indexed the Ledger. Now the index can be accessed in a number of ways, and it is current (since January 1, 1988). The old index will not be incorporated in the computer but will always be available as in the past.

The same reference team will next undertake the development of a computerized index for our widely used Parker Collection.

This work was done to meet one of the reference goals that we explicated in our Long Range Plan (cf Annual Report FY 88).

Liaison to the Asian Community

Another staff experiment, though successful, had to be cut short. Because the burgeoning Asian population in Quincy is concentrated in the area served by our North Quincy Branch Library, we tried

to employ a multi-lingual Senior Library Assistant there. Miss Chun Cao, known to us as Tanya, began working at the branch in January. She, with several years of library experience in her homeland, was very successful and helped us give library service to many new residents who are not yet conversant in English. Alas, her visa status made it impossible to put Tanya on the payroll. She worked as an unpaid volunteer for several months. She is now a student at the Simmons College Graduate School of Library and Information Science.

Staff Development

During the year the Trustees adopted a new program for continuing staff development. The money we receive from the Angelo H. Vergobbi Library Trust will now be used to supplement tuition reimbursement funds provided by the City. The Vergobbi money can be used for additional tuition expenses and the costs of workshops, seminars, in-house training and the like. Staff education was Mr. Vergobbi's original intent for the trust he established. He did not, in fact, restrict the money to that use, but the Trustees saw it as the most fitting memorial.

Old Colony Library Network

The Old Colony Library Network is now negotiating a contract with a new vendor. The previous computer system, installed by Unisys, never became fully operational, and it was necessary to terminate those efforts and go out to bid again. The twenty-one member libraries are hopeful that a contract can quickly be negotiated and that installation of a new central processor will follow without delay.

Thanks Due

No library report would be complete without expressing our sincere thanks to Mayor McCauley for his extraordinary support of library services. To the City Council, which appropriated his every request on the library's behalf, we are also grateful.

Mayor McCauley's support has been in sharp contrast to the attitude of a former mayor who once said, "Face it, Watson, you'll always be at the bottom of the totem pole."

We can only hope that future mayors will share the McCauley philosophy about the value of a library to its community.

Respectfully submitted,

Warren E. Watson

CIRCULATION

Books and periodicals	Adult	Juvenile	Total
Fiction	156,489	98,967	255,456
	<u>102,026</u>	<u>40,325</u>	<u>142,351</u>
TOTAL	258,515	139,292	397,807
Art reproductions			27
Audio cassettes			2,389
Video cassettes			1,305
CDs			258
Felt boards and stories			12
Films and filmstrips			253
Games, toys and puzzles			336
Museum passes			318
Phono-records			7,012
Project IT			8
PRC			284
Talking Books			303
Other			<u>35</u>
TOTAL NON-PRINT			12,540
TOTAL ALL MATERIALS			410,347

BOOK COLLECTION

	Adult	Juvenile	Total
No. of volumes July 1, 1988	163,968	51,392	215,360
No. of volumes added FY 89	12,598	2,945	15,543
No. withdrawn FY 89	6,674	2,130	8,804
No. of volumes June 30, 1989	169,892	52,207	222,099

RELATED HOLDINGS

Phono-records	7,643
Audio Cassettes	675
Video Cassettes	445
Compact discs	262
Art Prints	160
Microforms	5,048
Filmstrips	538
PRC	348
Games	189
Kits	46
Paperback circulation	62,216
Periodical circulation	28,839
Pamphlet circulation	82
Outreach	6,066
Literacy project circulation	339
Non-resident circulation	20,338

CEMETERY DEPARTMENT

Raymond C. Cattaneo, Executive Director

Annual Report July 1, 1988 — June 30, 1989

This year the Cemetery Department purchased two new 50" rider mowers, weed trimmers and a giant leaf vacuum. This equipment has proven to be effective in our continuing efforts to maintain the beauty of the city's cemeteries.

Cemetery Improvements

Five hundred feet of water line was installed by cemetery personnel in Section 8, Pine Hill Cemetery to provide water for plants and flowers on grave lots. Two hundred fifty feet of water line was also installed at Mt. Wollaston in Section S. The gates at each entrance of Mt. Wollaston were refinished during our Memorial Day preparations. New railings were installed at the Veteran's Lot at Mt. Wollaston through grants received from the Veterans' Services Department. Both paths leading to the Veteran's Podium and all pot holes in Mt. Wollaston were resurfaced by the Public Works Department.

Twenty five dead and diseased trees were removed at Mt. Wollaston. Plans to replace these trees are now under way.

On July 1, 1988, the cemetery charges were increased as follows:

Grave openings	\$200.00 to \$300.00
Deeds	2.00 to 5.00
Cremation opening	50.00 to 75.00
Saturday charge	75.00 to 125.00

All other charges remained the same. The last increase was in 1983.

The master plan for Pine Hill Cemetery has been received and is now being reviewed.

On September 18, 1988, a beautiful memorial in tribute of Dick Koch was constructed out of field stone by the cemetery stone mason. The expertise of many Cemetery Department employees enables us to aid and assist many other municipal departments with snow removal, grass cutting, trimming, masonry repairs, cleaning, etc.

Public Service

The Cemetery Department each year loans out over eighty pieces of cemetery greens for use in parades and field days. A form indicating that the greens will be returned in good condition is required to be signed before the greens are loaned.

During fiscal year 1988-1989, the following transactions were recorded with the city treasurer:

	<u>Mt. Wollaston</u>	<u>Pine Hill</u>
Sale of Lots	0	130
Perpetual Care	1	130
Deeds	15 (copies)	130
Interments	365	209
Foundations	66	98
Removals	2	0
Perpetual Care	\$ 150.00 (old)	\$34,200.00
Sale of Lots	0	68,400.00
Interments	93,725.00	60,225.00
Foundations	7,683.34	12,304.00
Deeds	150.00 (copies)	657.00
Misc.	<u>7,605.00</u>	<u>5,750.00</u>
	\$109,313.34	\$181,536.00

Combined total \$290,849.34

DEPARTMENT OF HEALTH

M. Jane Gallahue, Commissioner



Annual Report Environmental Services July 1, 1988 — June 30, 1989

Inspections:

Routine Complaints

Restaurants.....	1,748	82
Retail Food Stores.....	766	34
Mobile Food Service.....	26	1
Catering Service.....	48	
Bakery.....	42	1
Temporary Food Service.....	14	
Motels.....	4	1
Swimming Pools.....	33	8
Health Clubs, Steam Baths, Saunas.....	14	7
Other:		
Group Homes.....	257	
Day Cares.....	22	
Stable.....	56	
School.....	3	
Hospital.....	30	
Home Bakery		
Animal Hospital		
Launderette		
Library		
Day Camp.....		3

Special Investigations:

Air Pollution.....	4
Noise Pollution.....	2
Asbestos.....	111
Hazardous Waste.....	19
Sandblasting.....	1
Drainage.....	3
Consumer Complaints (Food).....	38
Rubbish/Debris.....	270
Toilet Facilities.....	13
Overgrown grass/bush.....	26
Drinking Water.....	96
Poison Ivy.....	2
Water Shut Off.....	3
Heat.....	12
Leaves.....	
Massage.....	1
Water.....	

Insect & Rodent Control:

Rat Complaints.....	54
Referred to Exterminator.....	39
Cockroach Complaints.....	17
Referred to Exterminator.....	11

Animals, Fish, Wildlife:

Dog Bites Reported.....	85
Cat Bites Reported.....	3
Raccoon Bite Reported.....	
Animals Quarantined.....	64
Complaints.....	
Dog Feces.....	11
Mice.....	
Snakes.....	
Racoons.....	
Pigeons.....	19
Termites.....	
Ducks.....	5

Laboratory Testing:

Frozen Dessert.....	
Eating Utensils.....	
Animal Specimens.....	
Beach Water.....	22
Other:.....Coffee.....1.....Baby Food.....1	
Drinking Water.....	

Investigations

Initial Follow-up

Air Pollution.....	15	14
Noise Pollution.....	1	
Water Pollution.....	6	6
Asbestos.....	2	1
Hazardous Waste.....	11	3
Drainage.....		
Sewage.....	3	3

Rubbish / Debris.....	1.....
Pesticide Complaints.....	1.....2
Others.....	1.....
Subdivision.....
PUD.....	6.....
ZBA.....	66.....
On Going Investigations (1 month +).....
CHI (Clean Harbors Incinerator).....
Local Emergency Responses.....
RTK-RTKII (Right-to-Know).....
Recycling.....
HWFSSC (Hazardous Waste Facility Site Safety Council).....
SARA / LEPC (Superfund Amendment & Reauthorization Act-Local Emergency Plan Committee).....
Stable Various Ordinances.....
Swimming Pools.....

Special Projects

<u>Investigation</u>	Lead Paint	Air Cleaning Devices
<u>MTGS.</u>	Recycling	DEQE
<u>Fact Finding</u>	HWFSSC	Environmental
	Shipyard	Task Force
	Title 5	Infectious Waste
	Furnace Brook	
	Flood Center	

HOUSING CODE ENFORCEMENT

Total Number of Inspections.....	742
Total Number of Units Found in Violation.....	353
Total Number of Units Violations Corrected.....	214
Total Number of Units Complaints Filed With Clerk of Court.....	30
Total Number of Units Compliance Due to Court Activity.....	14
Total Number of Criminal Complaints.....	2
Inspection Attempts.....	50
Re-Inspection.....	362
Re-Inspection Attempts.....	51
Total Number of Vacancy Ordinance Inspections.....	323
Total Number of Vacancy Ordinance Inspection Attempts.....	29
Total Number of Vacancy Ordinance Re-Inspections.....	43
Rooming House Inspection.....	38
Rooming Houses in Violation.....	8
Rooming House Violations Corrected.....	8

Nursing Division:

I. Total Home Visits.....	529
II. Total Office Visits.....	1,676
III. Total Telephone Visits.....	3,872
IV. Total Child and Adult Health Clinics.....	48
Total Patients Served.....	3,987
V. Total Lead Paint Tests.....	5
VI. Total School Visits.....	135
VII. Total Day Care Center Visits.....	124
VIII. Total In-Service Education.....	39
IX. Total Conferences.....	348
X. Total Meetings.....	73
XI. Tuberculosis	
Cases.....	40
Contacts.....	16
Suspects.....	1,119
Positive Reactors.....	50
XII. Health Guidance.....	4,335
XIII. Communicable Diseases Reported.....	175
Chicken Pox	
Hepatitis	
Salmonella	
Campylobacter	
Meningococemia	
Pertussis	
Giardia	
Salmonella Typhoid	
Legionella	
Meningitis	
Shigella	
Viral Hepatitis	
Fifth Disease	
Listeria	
Vibrio Choterae	
XIV. AIDS Information Line.....	31
Aliens.....	53

The following immunizations were administered during the year through Clinics, Day Care Centers, and Schools:

Triple Antigen.....	5
Double Antigen.....	50
Trivalent Oral Polio.....	6
Triviral MMR.....	40
Flu.....	2,900
Haemophilus Flu.....
Immune Globulin.....

DEPARTMENT OF PUBLIC WORKS

David Colton, Commissioner



Annual Report July 1, 1988 — June 30, 1989

During the last part of Fiscal Year 1989, the Department of Public Works had a change of leadership wherein Mayor Francis X. McCauley appointed David A. Colton to fill out the unexpired term of Paul N. Anderson who retired in June of 1989.

Animal Shelter

The center piece of the Departments accomplishments this year was unquestionably the dedication of the Animal Shelter, Tuesday, May 2, 1989. This was the culmination of a serendipitous series of events that began with the timely demolition and removal of the antiquated dog pound.

There followed, in rapid succession, the concept development, design and construction on a new 3,400 square foot animal control shelter. This construction was accomplished by a 90% in-house consortium composed of engineering, highway and administration staff. The enthusiasm and pride of authorship; raised staff moral; allowed for occupancy on schedule; and save the city \$530,000 of construction costs vs the conventional design, bid and construction package.

Recycling

In February of 1988, Mayor McCauley formed the ReCycling Committee and immediately the Department became involved in the planning and implementation of a variety of municipal solid waste issues from recycling to post-consumer re-use strategies. Staff coordinated a Leaf Compost Grant Application with the State and a Site Registration Program with the Department of Environmental Control in Quincy. Currently the administration supervises the City-wide curb-side newspaper recycling program (the second largest in the Commonwealth).

Flood

The first and foremost accomplishment in terms of emergency response was the department reply during Thursday, July 28 through Friday, July 29, 1989. This torrential storm focused over East Milton and West Quincy (Ballou, Alrick and Joyce Roads) and deposited more than nine inches of rain in a 24 hour period. Administration, Highway and Engineering assisted the drain crew and antedated the Federal Emergency and Red Cross by hours.

Other Projects

The office of the Commissioner administers a host of contracts, bid and proposals for various public projects. During the fiscal year 1989, the following projects were completed:

1. 1988 Street Resurfacing Program
Designer: City of Quincy
Contractor: Derbes Bros., Inc.
Price: \$792,923.99
2. 1988 Sidewalk Repair Program
Designer: City of Quincy
Contractor: Derbes Bros., Inc.
Price: \$249,636.68
3. Sea Street Water Main Improvements
Designer: City of Quincy
Contractor: A. Singarella & Sons
Price: \$488,494.34
4. Brooks Avenue &
Liberty Street Water Main Cleaning & Lining
Designer: City of Quincy
Contractor: Heitcamp, Inc.
Price: \$119,268.32
5. Edgewater Drive Seawall Repair
Designer: City of Quincy
Contractor: Walter Reed Corporation
Price: \$198,700.71
6. Sea Street, Norton Road &
Quincy Shore Drive Tidegate Construction
Designer: Coast Construction Company
Price: \$53,560.00
7. Wollaston Fire Station Study
Designer: J. Horne Associates, Architect
Price: \$11,500.00
8. Animal Shelter
Designer: City of Quincy
Contractor: City of Quincy Department of Public Works
Price: \$270,000.00

Projects Begun During Fiscal Year 1989

1. Water Main Cleaning & Lining
Designer: Weston & Sampson
Price: Not currently awarded
2. Fire Station Roofs
Designer: City of Quincy
Contractor: Kulesza Bros.
Price: \$29,402.00

3. Replacement of DPW Overhead Garage Doors
Designer: City of Quincy
Contractor: Quinn Bros.
Price: \$17,705.00
4. 1989 Street Resurfacing Program
Designer: City of Quincy
Contractor: Derbes Bros., Inc.
Price: \$798,813.00
5. HVAC Study
Designer: Cleverdon, Varney & Pike, Inc.
Price: \$17,160.00
6. Alrick Road Groundwater Study
Designer: Weston & Sampson
Price: \$24,000.00
7. Tide Gate Design, Narragansett and Bay State Roads
Designer: Weston & Sampson
Price: \$120,000.00

Police Headquarters

The Quincy Police Headquarters has been an on-going project since FY 85. This multi-phased undertaking involved a complex renovation and addition to the existing Sea Street facility.

The logistics of running a police force operation during full scale construction, renovation and re-occupancy has tested the inventiveness of all staff involved.

The architect, engineers, police force, DPW staff and the administration are anticipating an early FY 90 occupancy of the facility.

Landfill

The landfill continues to occupy much of the department's time and energy working with GHR Engineering Associates, A.A. Will Co. (closure) and David Standley, Environmental Management Consultant.

This task involved the closure and capping of Phase III pursuing to a Department of Environmental Projection Mandate.

Public Buildings

In the FY 88, the Deputy Commissioner of Public Works was appointed Superintendent of Public Buildings.

The Quincy Police Headquarters progressed in 1988 toward an early occupancy in FY 89.

Planning for the Wollaston Fire Station was completed and on-going rehabilitation for the City's other seven Fire Stations continued.

The Department continued to provide custodial and maintenance services to 13 buildings. They are the James McIntyre Government Center, City Hall, the Department of Public Works Administration Building, Quincy Police Headquarters, the JFK Health Center and eight Fire Stations.

Special Lighting

In Fiscal 1989, the Department of Public Works continued its program which included tight control in the area of analyzing billing submitted by Massachu-

setts Electric Company. Bills are monitored every day to insure overpayments will not occur. In Fiscal 1989, the Department converted eighty-five Mercury Vapor Lights to Sodium Vapor Lights on Quincy Avenue, Hancock Street, Faxon Avenue and Greene Street. The changes made on these main streets will increase the lighting capacity and also make these streets safer. In this same period, the Department made fifty-five more lumen conversions which increased our lighting capacity on many of our side streets. The Department supervised the repair of eight hundred and twenty-five street light outages during this period.

Special Fuels

The special fuel program is responsible for the fueling of twenty-five Departments throughout the City. The three types of fuel are unleaded, unleaded plus and diesel. The Department has instituted a strict vehicle control system as well as monitoring all fuel deliveries carefully. In Fiscal 1989, fuel bids were combined with other cities and towns in order to secure the best possible prices for fuel. In Fiscal 1989, the Department along with other communities in Massachusetts, converted all fuel facilities to unleaded fuel. This change in policy is a result of efforts by the E.P.A. working with fuel companies and their refineries to de-lead all fuel by July, 1989. All tanks are monitored for leaks daily and are registered yearly with our Fire Department and the Department of Environmental Quality Engineering as required by Massachusetts law. The special fuel account was level funded in Fiscal 1989 as a result of the above factors.

Abandoned Vehicles

The Abandoned Vehicle Department is responsible for the removal of abandoned vehicles throughout the City. The Department has set procedures to handle complaints and act on them effectively. In Fiscal 1989, the Department received 1,375 complaints and from that number there are 40 complaints pending. The Department works in conjunction with the Police Department and other Law Enforcement Agencies until all complaints are resolved.

Engineering Department

The Engineering Department received numerous requests for technical services from various City Boards and Departments on a regular basis all year around.

The nature of services provided include Engineering analysis, designs, drawings, specifications, cost estimates, technical reviews, reports, permits, field surveys, coordination and reviewing of A/E and contractor activities.

The Engineering Department also mans a public service counter and answers thousands of telephone inquiries in relation to public facilities under the City's preview. The information, data, and drawings supplies to the public generally consists of survey reference points, land and property locations, ownerships, abutters and public utilities (water, drains, sewer, roads, etc).

Some of the major department activities for the fiscal year are listed below:

1. Public Works Improvements
 - a. Seawall Reconstruction
 - b. Water Main Replacement
 - c. Street Island Removal
 - d. Existing Sewer Capacity Analysis
2. Project Reviews
 - a. Planning Department: PUD reviews and reports.
 - b. Public Works Department: Reviews and reports on A/E Project Reports
3. Zoning Board of Appeals
Reviewed and processed 178 cases
4. Assessor's Department
Processed updated relevant plans and records, etc. 2,393 property ownership transfers.
5. Tax Collector's Office
Processed property liens, City land sales cases and probate cases.
6. Building Department
Processed cases for site reviews and for building grades
7. Law Department
Performed field surveys and reports involving claims against the City
8. Engineering Department
 - a. Records and Plans: Updated and/or prepared various drawings and documents for easements, utilities, roads and land parcels.
 - b. Surveys: Performed numerous field surveys and/or prepared drawings for street lines, utilities, roads/sidewalks curbing, parking areas as requested by other departments.

Highway Department

The Highway Department with its roster of 44 has completed another year of many and varied tasks.

Special Work

Every year since 1985 the Planning and Highway Departments have awarded either street resurfacing or sidewalk improvement contracts for all sections of the City. This year two sidewalk improvement contracts were awarded and completed under the supervision of the Office of the Commissioner of Public Works. Under the Sidewalk Contract, the sidewalks of 35 streets were repaired and/or replaced.

Under the Street Resurfacing Contracts of the Planning and Highway Departments a total of 45 streets were resurfaced.

The Highway Department began work on the new Animal Control Shelter in August when the old dog pound and adjoining buildings were demolished and removed. Site preparation began during August, 1988, for the new building and continued into

September. Under contract a new metal building was erected in November, 1988. January through April, 1989, the Highway Department completed the construction of the Animal Control Shelter, including all the inside work and outside curbing, street and landscaping work.

During the week of July 29, 1989, the City experienced an unusual amount of rain. As a result over 200 cellars through the City were flooded. The Highway Department assisted the Sewer/Water/Drain Department in pumping out these cellars plus a general cleanup of flooded areas and streets over the next two weeks.

Fiscal 1989 Work Accomplished

- a. Concrete Work: Concrete sidewalks at 51 locations were repaired. Four more handicap ramps were installed where needed and/or requested.
- b. Asphalt Work: Asphalt sidewalks at 209 locations were either repaired or overlayed, street depressions were resurfaced, traffic islands were repaired and asphalt berms were installed throughout the City to insure proper drainage or for safety reasons.
- c. Trench Work: All Sewer/Water/Drain Department trenches were repaired together with street, sidewalks (both asphalt and concrete). At all these locations grading, loaming, reseeding and curb work was done as necessary.
- d. Patch Crew: Potholes in the City were patched. This crew also does all loam and seed requests during the year. During the winter snows this crew shovels and sands various steps, walkways, crosswalks, etc., throughout the City whenever necessary.
- e. Grading Work: All gravel roads in the City are inspected and graded in the Spring and Fall. As a result of the July 17, 1988 rainstorm in which 9.47 inches of rain fell over a three day period, Carrolls Lane was washed out and 11 tons of crushed sand was needed to repair this street and five additional streets.
- f. Cleaning Crew: This crew's primary concern is keeping the business districts of the City free of debris and clean on a daily basis. This crew is also

- responsible for cleaning of all automobile accident locations and any and all requests.
- g. Carpenter Shop: The carpenter does all woodwork and cabinetry work required for the operation of the Department. Every Spring all wooden beach steps are inspected, repaired and/or replaced as necessary. During February, March and April, 1989, the carpenter assisted with the erection of the new Animal Control Shelter.
- h. Paint Shop: The painter does all necessary painting for the Department. All vehicles painted, fences, buildings (inside and out), cement traffic posts, barricades, etc.
- i. Motor Equipment Repair Shop: The mechanics maintain 70 vehicles and various related equipment necessary to the successful operation of the Public Works Department. These include autos, trucks, vans, sanding bodies, front end loaders, compressors, cement mixers, rollers, fork lifts, trash pumps, lawnmowers, etc. In addition, the paint, tire repair, welding and mechanic shops assist and work for all other City Departments when necessary. In March, 1989, the Public Works Department disposed of by means of Public Bid, 20 various types of vehicles no longer deemed usable.

PERSONAL ACCIDENT CASES — Street & Sidewalk — One of the primary concerns of the Highway Department is to repair any location where citizens have injured themselves. This year 28 such locations were repaired.

SNOW & ICE CONTROL — The Highway Department is responsible for all snow and ice control. During the Winter of 1988-89, a total of 14 snowstorms occurred with an accumulation of 14.8 inches of snow. Three storms required the City to call in hired equipment for assistance. This winter was mostly an ice control winter. Of the 14 storms, 11 were ice control storms and required sanding and salting of most City streets.

DISPOSAL AREA — Since the disposal area was closed on May, 1987, a City crew has been assigned

to the site to perform record keeping, maintain security and keep the area clean. During the rainstorms of July, 1988, a washout occurred in Phase #3 of the disposal area. Two hundred bales of hay were distributed to alleviate this problem and to prevent a recurrence. With the assistance of GHR Engineering the entire area is being kept environmentally safe.

Sewer/Water/Drain Department

The sewer crew maintains and operated on a daily basis two sewage pump stations: 1) Quincy Point on DesMoines Road; 2) Fort Square on School Street. They also clean and maintain the Quincy Point Low Level Main and other sewer mains that are trouble spots during the year. As a result of prudent management and timely attention the sewer calls have gone down a total of 300 calls this year due to regular maintenance.

Emergency Service Calls

506 House Calls — Daytime
389 House Calls — Nights

Sewer Mains	131 Days
	72 Nights
Sewer Inspections	63
Sewer Markouts	86
Sewer Manholes Repaired	28
Sewer Connections Repaired	40
New Sewer Connections	5
Loose Manhole Covers	49
Manhole Covers Replaced	5
Mains Repaired	5
Sewer Flood Calls	67
Additional Markouts For	
Telephone & Electric Companies	80

The drain crew maintains tide gates, brooks, rebuilds catch basins and manholes. They clean out drains, repair broken drain pipes, retrieve lost keys from catch basins, pull grates out of catch basins that have been dropped by vandals and repair loose manhole covers. The crew checks oil in the Town Brook and Quincy Bay. The catch basins that are cleaned by the contractor are monitored by this crew. The drain crew maintains Hayward Creek and Island Avenue projects which are federally built flood projects. This crew is called for emergency cellar pumping and street flooding.

Drain and connection inspections of work done by contractors throughout the City are done by the drain crew. They also do mark outs for contractors and work with the Sewer/Water/Department when needed.

Catch Basins Cleaned by Contractor	368
Catch Basin Frames & Grates Rebuilt	54
Keys Lost in Catch Basins	8
New Catch Basins Installed	2
Missing Catch Basin Grates	11
Drain Flood Calls	124

Sewer Rodder Used on Streets	15
Brooks Cleaned at Grill	23
Drain Inspection Connection at the Falls and Crown Colony Projects	7
Hayward Creek and Island Avenue — Federal Flood Projects	2
Loose Manhole Covers	9
Repaired Broken Drain Pipes	4
Town Brook Wall Repaired 30' x 5' Miller Stile Road Maintenance — Tide Gates	34

The water crews provide service for the residents on a 24 hour day basis. During these hours, a work load of calls consisting of: replacing leaking services, installation and repairs of water meters, replacing faulty valves and shut-offs, repairing and replacement of hydrants, water service and main mark outs, repairing all main breaks, inspection of all new water mains, services and fire lanes and providing assistance to contractors are all handled by this department. Also added to this work load are the increasingly important jobs of leak detection and water conservation.

Service Leaks and Renewals

A leak on a water service means that all/or part of that water service must be replaced. The Water Department breaks down service leaks into the following two categories:

1) Leak: Sidewalk Stop to Main	
2) Leak: Sidewalk Stop to House	
Total Main Breaks	41

Total Renewals (Sidewalk Stop to Main) ...	66
Total Renewals (Sidewalk Stop to House) ...	35
Total Hydrants Worked On	26
Total Number of Meters in Service	20, 710
This is an increase of 150 meters in service over last year.	
New Services	145
Leak Detection — Work Completed	25

Lake Detection and Conservation are two programs that continue to grow in importance. A leak detection program run by Pitometer, Inc. of Chicago, Illinois, for the Water Department, uncovered many leaks throughout the City. During Fiscal 1989, the leak detection crews found 53 leaks throughout the City. Leak Detection and Water Meter Programs do a great deal to maximize water usage. However, with increased demand being made by the MWRA, from whom we get our water, conservation is needed. The Water Department continues to keep our customers up to date on how to get the most use from the water we use.

Cross Connection Control Devices

Our Cross Connection Control Device Program prevents sewage and other contaminates from entering the water system of commercial and industrial buildings. In the City, the number of approved cross connection control devices has increased from 33 to a total of 253. A survey of all commercial, industrial and institutional buildings is being conducted through the combined efforts of the plumbing inspectors and the Water Department.

DEPARTMENT OF WEIGHTS AND MEASURES

George R. Alcott, Inspector



Annual Report July 1, 1988 — June 30, 1989

FINANCIAL STATEMENT

Sealing Fees for Fiscal 1988-1989	\$7040.00
Adjusting Charges	25.00
Hawker & Peddler Licenses	175.00
Total	\$7240.00

ARTICLES TESTED AND SEALED

Total Sealed in Fiscal 1988-1989	1509
Total Adjusted	47
Total Not Sealed	54
Total Condemned	31

REWEIGHING OF COMMODITIES

Total Articles Reweighed in Fiscal 1988-1989	15,397
Total Correct	4,888
Total Under	351
Total Over	10,158
Articles Removed From Sale (Improper Marking)	961

SUMMARY OF INSPECTIONS

Peddler Licenses	7
Fuel Oil Delivery Certificates	182
Marking of Food Packages	10,158
Clinical Thermometers	252
Miscellaneous	4,186

CITY CLERK'S OFFICE

John M. Gillis, City Clerk



Annual Report July 1, 1988 to June 30, 1989

HUNTING LICENSES

Resident	199
Sporting	145
Sporting (Free)	101
Sr. Citizen Hunt	2
Sr. Citizen Sport	18
Non Resident — Alien	0
Resident — Alien	9
Archery Stamp	77
Mass. Waterfowl Stamp	137
Trapping	2

FISHING LICENSES

Resident	410
Non-Resident	4
Minor	12
Sr. Citizen Fish	31
Resident-Alien	14
Fish — (Free)	14
Duplicate	16

DOG LICENSES

Male	1123
Female	128
Spayed	830
Kennel	0
Free	4
Transfer	3
Late Charge	47

VITAL STATISTICS

Births	1017
Deaths	845
Marriages	825

POPULATION — JANUARY 1, 1989

88,122

REGISTERED VOTERS July 1, 1989

51,537

QUINCY LICENSE DEPT.

DESCRIPTION	AMOUNT
1 Day All-Alcohol	\$120.00
Club All Alcoholic	\$7,000.00
Druggist All Alcohol	\$600.00
Gen On The Premises	\$2100.00
Ammunition Inflammables	\$25.00
CV All Alcoholic	\$66,750.00
Ret-Store All Alcohol	\$19,000.00
Tavern All Alcoholic	\$850.00
Auctioneer	\$50.00
Veterans/Legions All Alcohol	\$2,150.00
Bowling Lanes	\$410.00
Common Victualler	\$4,500.00
Dancing School/Sunday Dancing	\$223.00
Garage	\$5.00
Gasoline/Repair	\$2,272.50
Innholder	\$1,300.00
Junk Wagon/Shop	\$155.00
Lords Day	\$150.00
Lodging House	\$40.00
Motor I	\$50.00
Motor II	\$2,000.00
Motor III	\$50.00
Managers	\$125.00
Movies \$40 Screen	\$280.00
Cabaret Music	\$55.00
Pinball	\$4,500.00
Pawnbroker Old Gold/Silver	\$100.00
Parking Space	\$130.00
Secondhand	\$100.00
Self Service	\$600.00
Hackney	\$845.00
Club Wine & Malt	\$450.00
C.V. Wine & Malt	\$4,500.00
Ret-Store Wine & Malt	\$6,000.00
Explosives	\$1.50
	<hr/>
	\$127,487.00

35 records listed.

DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

Richard H. Meade, Director



Annual Report July 1, 1988 — June 30, 1989

The Department of Planning and Community Development, in conjunction with the Administration, the City Council and Neighborhood residents, continues to work towards creating positive economic alternatives for the community, while maintaining the integrity of our historic neighborhoods and vast commercial areas. Through aggressive marketing strategies and new business development the future for the City of Quincy looks bright.

Economic Development

The Department of Planning and Community Development is proud of its participation in facilitating economic assets throughout the City over the past year. Our pledge to continue assertive inroads toward economic prosperity remains constant.

Presidents Place, a \$55 million dollar commercial, retail and residential development on Hancock Street has finished phase I and is proceeding with phase II. The first building, an 8-story, 200,000 s.f. commercial office space has its first new tenant, Boston Five Cent Saving Bank. In addition, the 1100 space parking garage which will serve the tenants as well as the residents of Presidents Place is also completed. Quincy Junior College, as part of the relocation plan for Presidents Place, moved into its new 20,000-square-foot building in July. To date, Presidents Place is the largest downtown development project in the City. It is anticipated that upon the completion of the project it will generate an annual tax base of \$938,000 and create some 1200 new jobs.

Another project, Hancock Square, is a renovation project on the site of the former Remick's building and next door at One Clivedon Street. The final touches are being completed to this valuable rehabilitation project. A & S Development Company undertook this major commercial/retail revitalization project to accommodate 43,000 square feet of retail space and 100,000 square feet of office space. A pedestrian walkway connecting Ross Parking Garage directly into Hancock Square makes this facility accessible and convenient for consumers.

Urban Renewal projects and downtown development of this type are essential components in maintaining a healthy economy, now and in the future.

Other revitalization efforts that have been recently completed in the downtown include, One Parkingway, the 5-story office building on the corner of Granite Street and the Parkway. The structure includes two floors of parking while the top three floors provide 50,000 square feet of valuable office space. The \$5 million project was financed with Industrial Revenue Bonds.

Scattered throughout the City, are numerous other commercial development projects, either under construction, under consideration or recently completed. Crown Colony Place, the 175-acre office park complex is slated to be a first class office park/convention center with two million square feet of office space and a 300-room hotel. An estimated 7,000-10,000 people will be employed there at capacity. With completion of the Phase I and most of Phase II many more companies are now taking advantage of an ideal location and a strong market. Some of the larger tenants include: Aetna Casualty, Clean Harbors, USF&G, Patriot Ledger, and CC Medical Center.

The prospects of continued growth and development of the City look extremely promising. Traffic volume growth is, therefore, also expected to continue on an upward spiral. In response to this issue, the City, through its Department of Planning and Community Development will utilize some \$900,000 of a Public Works Economic Development (PWED) Grant for the construction of the Quincy Center traffic and pedestrian improvement project. The scope of work will include intersection improvements, signal upgrading and replacement, street construction and realignment. The engineering and design phase are being finalized. With re-evaluation and some changes the project is anticipated to begin in the Spring 1990.

Community Development

The Planning Department continues programming that facilitates a better quality of life in its neighborhoods for residents. This pursuit continues by way of housing rehabilitation projects, public works improvements and social/medical/recreational services provided through the neighborhood centers. With

\$1,831,433 of Community Development Block Grant funds the City received this year, we have undertaken a wide variety of projects in a multitude of areas.

Housing rehabilitation continues to be the cornerstone of the CDBG program. The City previously established a loan program of more than \$1 million dollars specifically targeted at funding home improvements. Because the program is a revolving loan program, Quincy residents will, regardless of the future availability of federal funds, benefit from the continuously replenished source of funds.

This year, a total of 69 housing rehabilitation loans and grants were provided to residents meeting low and moderate income guidelines. We have also been able to assist physically handicapped residents by making their homes more accessible and better adapted to their unique requirements through the provision of individually tailored rehabilitation. Through this program, 9 grants were provided to handicapped residents for installation of ramps, wheelchair lifts and for other handicap modifications.

To further support this investment in neighborhood preservation, the Department's commitment to public works improvements and maintenance continues. Through Public Works Improvement Projects, ten streets and sidewalks were rehabilitated and resurfaced, in addition to the replacement of curbing and the planting of trees in neighborhoods throughout the City.

Our outdoor recreational facilities are valuable parts of community life. This past year, we also made a substantial effort to improve and maintain neighborhood parks and playgrounds for residents of all ages. Tot lots were constructed at Point Webster School, called "Kidspoint", and Palmer Playground, Germantown. Additionally, the resurfacing of the Taffrail Playground basketball courts was completed. Hough Neck Waterfront Park was completed with only some cosmetic landscaping activities remaining.

In the area of human services, we have been able to make solid contributions toward improving the quality of life for neighborhood residents. The neighborhood centers throughout the City continue to provide a multitude of community services, programs and activities. The Quincy Council on Aging reaches out to thousands of the City's senior citizens and elderly who need supporting health services and transportation.

Particularly noteworthy is the Elderly Van Transit Program which takes handicapped and older citizens to medical facilities, shopping sites, recreation sites and lunch sites on the South Shore and in Boston. Also important to the needs of Quincy residents was the construction of the Snug Harbor Day Care Center in Germantown. The center provide day care services for all the public housing residents of the area.

The local business districts of North Quincy, Wollaston, Quincy Center, and Quincy Point provide jobs for our residents and offer easy accessibility to desired goods and services. They are an integral part of Quincy's neighborhoods and they fulfill vital community needs.

In an effort to foster further economic stability and growth in Quincy's commercial areas, the City established a Commercial Development Loan Fund which is administered by the Planning Department, in conjunction with the First National Bank of Boston. Using a leverage ratio of \$3.52/\$1.00, the program provides loans up to \$100,000 of each project, 3/4 prime to assist projects which provide a substantial public benefit. This year, 7 loans were closed and 26 jobs for low and moderate income people were created. Some businesses funded by this program include: Anodyne, Quality Metalcraft, Finian's Restaurant, and Kids Connection.

In addition to the loan program, the City continues to provide financial assistance to local businesses and professional associations within each district, enabling them to carry out activities designed to benefit the district, its merchants and its shoppers.

Housing

The Department, since 1987 has made significant inroads toward addressing affordable housing issues throughout the City. The Quincy Affordable Housing Development Corporation which was formed in cooperation with the Planning Department made considerable headway in addressing the affordable housing issues with innovative programs and developments which target low income people. For example the Development Corporation just finished the purchase, relocation, restoration, and renovation of a large residential house which was rehabilitated into an eight unit single room occupancy for mature women. The project on Phipps Street was a cooperative effort of Q.A.H.D.C. and the Planning Department. This \$150,000 SRO is just the beginning of what is hoped to be regular project development for the benefit of low income people throughout the City.

The Quincy Housing Partnership (QHP) is a cooperative effort of city officials, private business people, and Quincy residents to address homelessness and affordable housing issues. The co-chairs of QHP are Jane Ford and Ed Nelson. The main focus this year has been the creation of a new home ownership program. It is continuing to make headway and its formation is anticipated for the upcoming year. Affordable housing is, and will continue to be an issue we all must work together on toward a positive resolve.

Preservation Planning

The outlook of preservation planning for the remaining part of the 80s and into the 90s is one which calls for increased public awareness and hope. Preservation planning has made tremendous strides over the past few years and because of this is seen as a viable planning tool for cities and towns throughout the country. In September of 1988, the city was awarded a survey and planning grant from the Massachusetts Historic Commission. The grant funded the hiring of a consultant to work on the inventory and research of a proposed expansion area which would be an addition to the current historic

district. The main focus of the project is to maintain and preserve several historic neighborhoods and the downtown from drastic change. Preservation of this type is an important vehicle for planners today.

In addition, the Quincy Tourism Association had completed a comprehensive tourism study by the firm Interchange of Lexington, MA. The preparation of a

5-year Tourism Development Plan will help pilot the City of Quincy into the future. Main aspects to the plan included new developments, facilities, resources, administration and future objectives. The City of Quincy has valuable historic resources that must be preserved to be enjoyed by future generations.

VETERANS' SERVICES DEPARTMENT

Charles A. Lopresti, Director



Annual Report July 1, 1988 — June 30, 1989

Every city and town in the Commonwealth of Massachusetts has a Department of Veterans' Services. The Commonwealth of Massachusetts shows its gratitude to every male and female veteran of all wars by having a Department of Veterans' Services. The citizens of Massachusetts can be proud to have a program so unique that other states in this country have tried to follow it as a model.

History records that the first benefits on record were provided to any soldier injured in defense of the Colony in 1636, stating "he shall be maintained completely by the Colony during his life," and since that time, the concept of benefits was established. The program gained more recognition during the time of the Civil War and has been upgrading and improving benefits up to the present time.

The Department of Veterans' Services has treated its veterans, male and female, and/or dependents with dignity, gratitude and concern for their valor and sacrifice for duty served when our nation needed them. Nearly one sixth of the population of the Commonwealth of Massachusetts are veterans.

Governor Saltonstall, on December 16, 1943, requested all Massachusetts municipalities to establish local advisory committees to aid in helping their World War II servicemen with rehabilitation services. Shortly thereafter, the Quincy City Council approved an ordinance creating the position of the first Director of Veterans' Services, John A. Sanderson, Past Commander of the Morrisette Post.

This post is presently held by Mr. Charles A. Lopresti, Director, with staff of Mrs. Mildred Cox, Head Clerk; Mrs. Julia McAllister, Principal Clerk; and Graves Registration Officer Robert LaFleur.

The Department of Veterans' Services assists all veterans, male and female, in matters pertaining to financial aid and also in the preparation of forms for pensions, compensation, hospitalization, bonuses, and disburses funds necessary for needy veterans and their dependents. The Department is the hub of the wheel of all the various organizations, such as Social Security Administration, government agencies, and organizations in both the public and private sector.

The following amount was disbursed to veterans and their dependents in 1988-89: TOTAL \$141,060.46

The total cases aided were 499, and the following monies were recovered on cases aided with reimbursement from the State at 75%:

State Department	
Reimbursements (75%)	\$83,605.62
Workmen's Comp.,	
Assignments	\$20,453.88
TOTAL	\$104,059.50

The Department of Veterans' Services was successful in securing \$4,500.00 from the Office of the Commissioner, State Department of Veterans' Services budget of 1987, for the maintenance and repair of veterans' graves and memorials in municipal cemeteries. In Year 1987, we completed work of resetting and upgrading over 1,050 veteran markers at Mt. Wollaston and Pine Hill Cemeteries. Also, extensive repair of the Veterans' Podium steps, entire deck were numbered and removed, the cement base was chipped away to a depth of one inch, removed and new cement poured. Each numbered piece was then put back in the original position, connected and cleaned.

In 1988 the Department was again successful for a second year in a row in securing funds from the Office of the Commissioner of Veterans' Services for the maintenance and repair of veterans' graves and memorials, and this year the amount was \$3,452.50. With this money, we painted the flagpole and removed and replaced old, rotted pipe railing with new wrought iron railing around podium with hand rails on stairs. Also, the Public Works Department has resurfaced walkways to the Podium to complete the beautification of the whole area in time for our Memorial Day Observance.

This year we have submitted requests once again to the Office of the Commissioner of Veterans' Services, and at this time, no monies have been allocated to the various cities and towns.

The Department of Veterans' Services, in addition to assisting our living veterans, strives to reaffirm our convictions that the veterans of our wars shall never be forgotten. The restoration work honors those brave men and women who shed their blood and gave their lives so that the rest of us can live in a free world.

"LEST WE FORGET"

Quincy veterans who died in 1988-89 served as follows:

WW I	14	KOREAN	23
WW I + II	0	WW II, KOREAN, VIETNAM	1
WW II	181	KOREAN + VIETNAM	1
WW II + KOREAN	3	VIETNAM	12

A total of 235 deaths were recorded and are on file. Of the foregoing, 28 are interred in Quincy Veterans' Lots, 114 in Quincy Cemeteries, and 121 outside of Quincy. Flags placed and replaced on all veterans' graves and squares totalled 5,644. Applications for granite markers (VA) were 101. The number of bronze flag holders repaired were 150.

COUNCIL ON AGING

Thomas P. Koch, Director



Annual Report July 1, 1988 — June 30, 1989

The City of Quincy has an elderly population of over 20,000 and it is the goal of the Council on Aging to assist needy seniors in the many challenges they face daily.

Community Block funds, a grant from the Executive Office of Elder Affairs and municipal funds comprised the budget for fiscal year July 1, 1988 to June 30, 1989.

The department consists of a director, secretary, five (5) full-time and 2 part-time outreach workers, three (3) senior corp workers, one (1) senior aide and volunteers. There is a fifteen member board with 3 being members by virtue of their municipal positions and the remaining 12 appointed by the Mayor on staggered terms. The board meets monthly at City Hall.

The Council on Aging again addressed the transportation needs of the seniors. The department owns a fleet of six vans with two of them being equipped for handicapped passenger use. Two of the passenger vans were replaced with new 1989 models. The vans provide transportation to local doctors, dentists, all hospitals as well as the major Boston hospitals, The South Shore Center for the Blind, the South Shore Stroke Club and the three nutritional sites. All depend on the Council on Aging for transportation.

The Council on Aging operates and maintains the senior citizen Drop-In-Center located at 24 High School Avenue. The facility is used by many groups including the South Shore Center for the Blind, Veterans, Granite City Grange, Alcoholics Anonymous and various cribbage, card playing and dance clubs. Efforts were again made to improve conditions at the Drop-In Center with a new rear stairway and porch installed. As Funds become available, other improvements will be made.

The Quincy Council on Aging, working with the Mayor's office, the Recreation Department and the Beechwood Community Life Center again successfully conducted the annual senior olympic games. Events included track and field, swimming, golf, bowling, basketball and more. Highlights included the

torch lighting, the softball game between senior citizens and the North Quincy girl's softball team as well as the volleyball game between seniors and city officials. Though medals were presented to the winners in the various events, everyone involved with the games were winners.

The Mayor's annual Thanksgiving dinner for seniors was once again coordinated by the Council on Aging and was a success in large part due to the many volunteers serving the 150 seniors who participate.

The tax assistance program sponsored by the Internal Revenue Service and the Council on Aging provided free tax preparations for some 500 needy seniors. The program is staffed by volunteers trained by the IRS.

Identification cards (I.D.'s) were issued to any senior who reached 60 years of age. These cards insure senior citizen discounts from participating merchants.

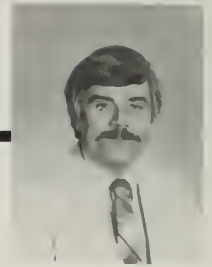
In cooperation with the Quincy Health Department, the citywide flu immunization program was a success with over 4,000 adults, most being seniors immunized.

The Quincy Council on Aging continue to work with the Executive Office of Elder Affairs, the South Shore Elder Services, Inc., and many other organizations dedicated to assist elders with their varied needs and challenges.

<u>Program or Service</u>	<u>Service Units</u>
Outreach-SSI — Shine	150
Referral	2,353
General Information	12,500
Blood Pressure/Flu	4,000+
Transportation	25,565
Newsletter (per month)	5,000
Drop-In-Center	15,200
I.D. Cards	164
Tax Assistance	570
Senior Olympics	196

YOUTH COMMISSION

Thomas Stansbury, Coordinator



Annual Report July 1, 1988 — June 30, 1989

This is my first full year as Youth Coordinator. There are very few changes as my predecessor's programs continue to be successful and meet the needs of the clients served. The most significant program is the group homes. The group homes operate on a year-round basis, twenty-four hours a day. The staff provides counselling and a total living environment. The boy's home is closed waiting approval of license.

The rent-a-kid program has seen a decline due to job market improving for youngsters. The rent-a-kid program is for boys and girls 13 to 16. Any resident calls the youth commission with an odd job and a boy or girl will be sent who is capable of handling the job. All rent-a-kids are interviewed in advance.

The chores program is in its third year: this is a joint venture between the Council of Aging and the Youth Commission, funded by grant from the Massachusetts Office of Elder Affairs. The Council of Aging has many needy elders who need odd jobs done but can not afford to pay. The C.O.A. contacts the youth commission and we provide the youngster to assist the elder citizen.

This year our 9th annual home run road race raised over \$2,000 for homes. The Wollaston Credit Union is the primary sponsor of this race held in August. They also provide volunteers for this worthwhile cause.

The youth commission has worked with the Quincy Public School department on the Youth 2000 program. The City of Quincy donated \$5,000.00. The program will decrease school drop outs by forming partnerships with business in Quincy.

Due to budget cuts on state and federal levels and closings of private agencies due to loss of funding, the youth commission has received more calls from youngsters about drugs, aids, family and school problems and from parents needing help. The youth commission offers information and referrals.

I find it necessary to be involved with local boards and committees of various social services agencies, in order to ensure that the youth of Quincy have as many opportunities as possible to take advantage of programs offered for them.

PARK DEPARTMENT

Raymond C. Cattaneo, Executive Director



Annual Report July 1, 1988 — June 30, 1989

\$70,000.00 Appropriated to Park and Forestry — Capital Outlay to Purchase 50' Aerial Lift Skyworker

With the recommendation of Mayor McCauley, the City Council approved the sum of \$70,000.00, transferred from Reserve For Appropriation City Realty U.D.A.G. to Park and Forestry Capital Outlay, to purchase a new 1988 VO-50 Skyworker with a 55' working height replacing the old 1956 aerial lift that was costing the department hundreds of dollars every year to keep in operation.

Purchased from Consolidated Utility Equipment Service of Amherst, New Hampshire, who was the low bidder for the machine through the city bidding process, at a cost of \$69,926.00, the VO-50 is equipped with a larger, stronger boom for greater rigidity and less sway. When lowered, the boom will travel 35 degrees beyond vertical without the use of cables, creating a working reach of 38 feet as well as ground access to the bucket.

Purchasing this new piece of equipment will result in a more efficient operation for the Forestry Department, eliminating mechanical problems that frustrate the daily routine of the department.

Broadmeadows Middle School Tennis and Basketball Courts Reconstructed

At the former site of the double tennis courts behind Broadmeadows Middle Schools, Derbes Brothers of Quincy was the low bidder to construct a single basketball and tennis court divided by a seven-foot-high chain link fence. The cost of the entire project was \$56,645.00 of which \$31,645.00 was appropriated to Park and Forestry Capital Outlay, transferred from Reserve For Appropriation U.D.A.G. Monarch III and \$25,000.00 from the School Department Budget.

The fence that surrounded the tennis courts was replaced with a new ten-foot-high green vinyl coated fabric and the eel grass that protruded onto the courts was cut back ten feet making room for the installation of the new enclosure. The old tennis courts were unsafe and in deplorable condition and haven't been utilized in years by the school or residents in that area.

The basketball court was equipped with a set of curved single posts with a 4' extension fan-shaped backboard and double rim goals with chain nets. The tennis court was laid out to conform to the United States Lawn Tennis Association specifications. Both courts were applied with 3 coats of Latex-ite color finish and will service the middle school and residents of the Adams Shore community for many years to come.

McIntyre Mall Upgraded

Chester Drake & Sons of Framingham was low bidder to supply and install sod and install an automatic irrigation system at McIntyre Mall, as \$25,000.00 was appropriated to the Park Department Capital Outlay Budget through the efforts of Mayor McCauley and the City Council. The existing turf was rototilled while lime and fertilizer were spread over the entire area, and a complete irrigation system installed and connected to a time clock inside City Hall. Eight separate stations are synchronized to operate during the early morning hours with each station running for a period of time that is determined by the weather conditions and the season of the year. A plush green mixture of Master Blend Sod was installed to conform to the existing terrain and the entire area will be maintained through the efforts of three departments, Park, Forestry and Cemetery.

Norfolk County Mosquito Control

Under the direction of Mr. Robert Brown, the Norfolk County Mosquito Control Unit was once again engaged at a cost of \$33,000.00 to schedule a regular spraying program during the spring and summer months and on days preceding events and on specific areas of marshland adjacent to Black's Creek and Merrymount Park and the active athletic facilities close to those areas where mosquitos breed. Keys are provided for access to woodland and marsh areas not directly accessible from the street. This service was at one time provided by the Forestry Department but it did not have the expertise, manpower or proper equipment to accomplish the tasks required in the preventive and spraying program.

Adopt-An-Island Program Started

Through the efforts of City Councillor Timothy Cahill and Peter Kenney of Mayor McCauley's Office, the city initiated a new program geared to improve the condition of traffic islands throughout the city. Under the supervision of Park Department Assistant Brian Buckley, local businesses, residents and civic groups were encouraged to maintain certain traffic islands. The response was tremendous, as over 30 applications were received in the first year of the program.

Named the Adopt-An-Island Program, many improvements were seen throughout the city with the implementation of the program. Maintenance included cleaning, mowing, raking and watering as well as planting of flowers and shrubs. Signs were placed on each island signifying who was maintaining that particular location.

Here is a list of those taking part in the Adopt-An-Island Program: Work Inc., Wollaston Credit Union, Keohane Funeral Home, 101st Infantry, Headlock Cafe, Senator Paul Harold, Phillip Kenney, Atherton Hough School, Houghs Neck Legion, Teresa Bergstrom, Quincy Housing Authority, Ayers Bros., Point Webster, Ward II Civic Association, Time Out Toys, Wollaston Legion, St. John's Girl Scout Troop #4205, Groleau Landscaping, South Shore Security, Continental Cable, City Councillor Steve McGrath, Early American Restaurant, National Fire Protection Agency, Ryders, Quincy Hospital, Kiwanis Club, Quincy Lions, Quincy Sun, Handshakes, Martin Realty, School Committee Member Mary Collins and President's Place Associates.

With 30 locations maintained through the A.A.I. Program, the Quincy Forestry Department continued to maintain the remaining 40 sites as well as all the street tree work throughout the City of Quincy.

The Adopt-An-Island Program attracted much attention in its first year and through the efforts of concerned residents, groups and businesses, the city's traffic islands had a much improved appearance.

Slight Increase in Ballfield Requests

The Park Department in fiscal 1988-89 issued a total of 2,741 dates for permission to use public baseball and softball fields within its jurisdiction, an increase of 8 over the previous year. All requests are approved by the Park and Recreation Board in the spring with the youth activities receiving priority and adult groups according to number of years established and utilizing park facilities. The 1988-89 breakdown included 1,798 for softball, both men and women, 503 for little league or junior basketball and 440 for regulation baseball.

In addition, the Quincy Youth Soccer League in its seventh year of providing activity for approximately 1,200 boys and girls was issued permits for 217 dates during its spring and fall program.

The above did not include the Quincy Youth Football League which utilized over 200 dates for practice, scrimmage and regulation games.

The most used athletic facility is Adams Field, where during the 1988-89 season 201 regulation baseball games were played during the spring and summer at the Southern Artery site. With the installation of lights in 1972, Adams Field has two games per day, seven days a week and there have been instances when on a weekend three games would be scheduled. The Quincy Junior Baseball League, Babe Ruth Division, utilizes the field during the early evening hours while three American Legion Baseball Teams and the Quincy Sheriff's of the Semi-Pro Cranberry League played their games under the lights. A total of 95 Babe Ruth, 52 American Legion and 30 Cranberry League games with the Quincy High School and North Quincy High School playing 24 more scheduled games added up to a grand total of 201 contests that were played on one of the finest regulation baseball fields in the New England area.

In order to continue the operation of facilities by a municipality despite financial curtailment, a share of the cost must be borne by organizations or teams utilizing the various recreational sites. Since the inception of Proposition 2½ in 1980, the old method of the city being responsible for the entire cost has been restricted.

The Kincaide Park lighted softball field used by the South Shore Bankers League absorbs the total cost of electricity while Mitchell and McCoy combination little league baseball and women's softball fields is paid for by the Quincy Women's Softball League, prime users of the site.

Three American Legion baseball teams and the Quincy Sheriff's of the Cranberry League using Adams Regulation Field during the evening hours were requested to contribute \$400.00 per season toward the cost of lighting.

Rotary Field

The Rotary Softball Field was utilized for the 18th season in a cooperative agreement between the Y.M.C.A. Board of Directors and the Park and Recreation Board, whereby the Park Department was provided jurisdiction over the vastly used Coddington Street site between May 1st and November 1st for night adult softball programs. The Park and Recreation Board assigns permission of use each year to the Quincy Men's Softball League and in turn the league is responsible for the electricity cost at the facility and any major improvements that may arise. The Men's League also absorbs the cost of the Welcome Young Field for their spring and summer schedule.

The Quincy Men's Softball League has spent a total of \$30,000.00 over the past seven years to refurbish and modernize the lighting system, construct an outfield chainlink fence and revamped and maintained the playing surface at no cost to the City of Quincy.

In preparation of the 1988 season, the league purchased and installed a 60' chainlink fence along the third base line. The first 40' was 8' high and protected the fans sitting in the bleachers from foul balls, the remaining 20' dropped down to 4'. The men's league

also installed two new pressure treated players benches, one on the first base side and the other along third base.

Park Department Picnic Facilities

The Quincy Park and Recreation Board approved and the Park Department Administrative Office issued a total of 95 permits during the 1988-89 fiscal year for picnics, outings, clambakes and special events, 3 less than the previous year.

The two public picnic areas within the jurisdiction of the Park Department include Pageant Field, Merrymount Park, Wollaston and Faxon Park in South Quincy. Pageant Field, the larger of the two facilities, is a large open recreational site excellent for active picnics and outings, while Faxon Park is a wooded type area offering extensive shade but still has a limited open space for athletic activity. Pageant Field accounted for 44 of the dates, 1 more than last year and 37 permits, 1 less than last year, were issued for picnic events at Faxon Park. The 14 remaining dates were namely for special events, field days and outings at other park facilities including Fourth of July programs sponsored by community organizations at neighborhood playgrounds, 3 less than fiscal 1987-88.

Approximately 15,000 persons of all ages utilize the two picnic locations from May through October with weekends the most popular time for use. Groups using the Faxon Park and Pageant Field municipal recreational areas include school, church, Boy Scout, Girl Scout, fraternal, civic and community organizations who annually schedule family picnics and outings for the enjoyment of their membership.

It is estimated that another 5,000 more persons use the picnic sites as individuals, families or groups without a permit to visit, walk, jog or relax and enjoy nature's beauty that is so prevalent at the two locations.

Collins Rest-A-While on Southern Artery is another municipal picnic area used by people passing by or enjoying the tot playground at the site. However, no permits are issued to allow one area to be free and open at the public's convenience.

The two beautiful parks, Faxon and Merrymount, containing Pageant Field, were left to the city through the generosity of the Faxon and Adams Families who donated the 50 and 80 acre tracts of open space respectively to the residents of Quincy in 1885 for recreation purposes.

Loan of Equipment — Public Service Feature

One of the major public services provided to residents by the Quincy Park Department each year that receives little attention is the delivery, assembling and removing Park Department equipment for community functions throughout the city.

This activity of the Park Department involves hundreds of manhours with the utilization of Park Department personnel and vehicles to accomplish the task of transporting and providing chairs, tables, public address systems, bandstands, reviewing stands, picnic tables, bleachers, flags, bunting, barrels

and podiums. With the decrease in personnel and elimination of overtime, organizations are invited to utilize the equipment but are encouraged to pick up, transport and return the same following its use at their own expense.

During the 1988-89 fiscal year, 83 requests were received and processed for parades, bazaars, field days, memorial services, dedications, athletic events, dances, tournaments, festivals, Fourth of July programs and Christmas activities for the enjoyment of Quincy residents.

Many of the events are held on weekends and with the elimination of overtime, equipment is delivered or picked up on Friday and returned on Monday.

Park Department Beaches

The Park and Recreation Board has ten city beaches within its jurisdiction and the larger areas include Avalon Beach and Mound Street Beach in Quincy Point, Perry Beach in Houghs Neck, Baker and Palmer Park Beaches in Germantown and Nickerson Beach in Squantum.

With the elimination of beach sand from the Park Department Budget, Ward 2 Councillor Theodore DeCristofaro initiated the action for the purchase of 400 yards at a price of \$8.50 per cubic yard or \$3,400.00 with an appropriation from U.D.A.G. Funds. The low bidder, Gardiner Concrete Corp. of Quincy, delivered the sand the last week of June 1988 and the Public Works Department assigned an operator with front end loader to spread and level 200 yards at Avalon Beach and 200 yards at Mount Street Beach in time for the beach season during July and August.

The Park Department personnel maintain the beaches on a periodic basis according to tide and weather. Drinking, littering and breaking of glass that gets embedded in the sand becomes a dangerous hazard to the bathers. The Quincy Health Department provides a weekly water quality survey to the Recreation Department Office during the swimming season with a test of the swimming stations that are supervised by the Recreation Department for its eight week summer program.

Park Department Inventories Playground Sites

The Park Department completed an extensive inventory of all its 37 outdoor playground sites throughout the city. Special attention was paid to safety conditions, cleanliness and overall depreciation. As a result of the survey, Park employees were able to address maintenance problems and give immediate attention to any unsafe equipment.

Unfortunately, the inventory detailed most of the damaged playground which was a direct result of vandalism rather than general wear and tear. Broken glass, broken or bent basketball rims and illegal dumping were the major results of vandals.

On the bright side, the inventory revealed an array of outdoor activities throughout the city including 8 regulation baseball diamonds, 32 little or softball diamonds, 36 tennis courts and 36 basketball courts.

Swing sets, slides, other play structures and picnic tables are available on playgrounds throughout the city, offering residents in any neighborhood the opportunity to enjoy the outdoors.

Natural Ice Skating Areas

Although the Park Department provides and maintains a number of natural ice skating areas in the city, the close proximity to the ocean water restricts the number of days during the winter months when the temperatures are at the freezing point to guarantee solid natural ice skating for maximum safety.

The asphalt tennis court surface facilities are no longer flooded because of the fluctuating temperatures, thus reducing labor cost and protection of the tennis court surface. Manet Lake in Houghs Neck and Sailor's Home Pond in Wollaston are the only two natural ice skating areas remaining in the city. Manet Lake has to be flooded by Park Department employees when the frost in the ground measures four to six inches, solid enough to hold the water. Sailor's Home Pond is a natural spring area and during the freezing weather is measured each day for safety reasons and the entrance gate left open or closed according to the thickness of the ice.

If a solid ice is formed before excessive snow, Park Department employees are assigned to periodically clear off natural ice skating surfaces of cuttings following extensive use by skaters or snow accumulation within reason. However, several days of heavy snow at times could make it impossible for removal and ruin the skating surface for the remainder of the skating season.

Baseball and Softball Fields

The Park Department is responsible for and maintains a total of 32 little league or softball diamonds and 8 regulation baseball fields that are located on Park and School Department property. Each year thousands of boys, girls, men and women utilize and enjoy baseball, softball, soccer and track in spring, and summer recreation programs sponsored by community and athletic organizations at no cost to the municipality, with the Park and Recreation Board approving the permits for the use of fields. The Park Department maintains the facilities on a scheduled basis.

Each spring all the fields are prepared with a mixture of 70% silt and 30% stone dust that is added to the basepaths and dirt part of the infield, replacing whatever material was lost during the year. In fiscal 1988-89, the Park Department purchased 90 yards of diamond mix, a premium mixture of sand and stone dust, at \$16.00 per yard for a total cost of \$1,440.00. The City of Quincy School Department provided another 90 yards for ballfields utilized for school programs. During the playing season, the Park Department schedules a crew to line the playing fields according to the league and amount of participation on the playing surface.

Thirty-Six Outdoor Basketball Courts

The Park Department maintains 36 outdoor basketball courts on municipal property with 24 located on park land and 12 on school sites.

The facilities are located throughout the city and there is at least one within walking distance of every residential neighborhood in the city. Most courts require very little maintenance: only the changing of nets and a periodic cleanup of the asphalt area are required to keep the courts in playable condition. The major problem has been the vandalism to the hoops and backboards due to young adults hanging on the rims.

Thirty-Six Outdoor Tennis Courts

Many communities have a number of tennis courts located at one site. However, Quincy has its tennis courts in each of the six wards for neighborhood convenience during the daylight hours. Quincy has a total of 36 municipal outdoor tennis courts, 29 on park land and 7 on school property. In addition, there are 10 lighted outdoor courts at the Wollaston Recreational Facility, owned and operated by the Norfolk County and two other courts on Willard Street, West Quincy, under the jurisdiction of the M.D.C. The sudden surge of tennis that was prevalent in the sixties and early seventies dropped off and decreased drastically during the eighties.

Thirty-Seven Playground Sites for Smaller Children

There are thirty-seven locations throughout the City of Quincy at parks, schools, ballfields and beaches where playgrounds are located, with swings of various sizes according to ages, slides, benches and various specialty items of playground equipment. Each year, the Recreation Department conducts an eight week supervised municipal recreation program at twenty-six of the thirty-seven locations.

The Park Department installs the equipment in early May of each year and removes the same the first week of October, storing it at the Fore River Clubhouse for refurbishing during the winter months. At that time when the workload has decreased slightly, Park employees are assigned to repair, clean and paint the equipment for use the following spring. The preventative maintenance program that was initiated in the early seventies has saved the city hundreds of dollars in prolonging the life of the equipment. Replacement of bolts, swing slats and other small items that have been vandalized or worn add years and strengthen the equipment, preventing serious accidents.

Fore River Clubhouse Community Center

The Fore River Clubhouse, a tradition in the Quincy Point area, is a community center for many of the civic, church, social and youth events of Ward 2. Located on Nevada Road in the Quincy Point Section, the Fore River Clubhouse is one of the largest assembly halls in the City of Quincy and in 1988-89 serviced approximately 20,000 persons.

A variety of functions are conducted at the clubhouse, including wedding showers, receptions, anniversaries, baby showers, dances, banquets, meetings, bloodmobiles and community meetings sponsored by the Ward 2 Civic Association and Planning Department.

During fiscal year 1988-89, there were 14 regular rentals recorded while 25 custodials and 28 meetings were held, an increase of 1 over the previous year.

The Park Department has been responsible for the cost of utilities at the clubhouse along with the salary for the custodian who is assigned there on a permanent basis, Monday through Friday from 7:00 A.M. to 3:30 P.M., maintaining the building and the grounds in the immediate area. The breakdown for expenses this year was \$3,624.35 for fuel, \$1,663.89 for electricity, \$386.02 for gas and \$313.91 for telephone, for a total of \$5,988.17.

A new gas heater was installed in the large hall for the convenience of the senior citizens who utilize the hall on Tuesdays of each week to play bingo and cards. During the cold winter months the heating system could not supply efficient heat to the spacious hall thus making it very uncomfortable for the seniors. The cost of the unit was \$2050.00 and was supplied and installed by Quincy Plumbing Company with funds derived from the Park Department Budget Expense Account.

A Ward 2 Community Center Executive Office was opened in June of 1984 to serve the residents of that community and is staffed from 9:00 A.M. to 3:30 P.M., Monday through Friday, initiated through the efforts of Ward 2 Councillor Theodore DeCristofaro.

The Fore River Clubhouse has been a voting precinct for many years and is the office or headquarters of the Ward 2 Civic Association, William R. Caddy Detachment Marine Corps League and the Quincy Fire Fighters Association, Local #792.

Park Department, Forestry Section Continues to Remove Dead and Diseased Trees

The Forestry Section, responsible for maintaining the trees lining the miles of city streets in Quincy, was required to remove 132 trees during the fiscal year 1988-89. The dreaded Dutch Elm disease caused the removal of over ten thousand of the American Elms in Quincy since 1941, when city personnel started to annually remove the dead species, many that were landmarks in the City of Quincy. Most of the dead trees that are now being removed are of the maple variety. The Contractual Obligation for excavation of stumps that remain after the removal of the trees was continued: a contractor is assigned to grind up the remaining butt while Forestry Section personnel fill up the depression, grade and level the same. A total of 33 stumps were removed by F.A. Bartlett Tree Expert Company at a cost of \$2,280.00 in fiscal 1988-89. F.A. Bartlett Company of Hingham was the low bidder of nine other contractors and was awarded the contract to remove 89 dead and diseased trees, to avoid possible injury liability or property damage if done by Forestry Department employees because of size or the difficult location of the tree. Removal

started in January of 1989 and was completed by May 1, 1989 at a cost of \$20,675.00.

In an ongoing attempt to continue an annual tree replacement program, 178 new trees were planted that consisted of 80 Crimson Kings, 97 Norway Maples and 1 Honey Locust for a total cost of \$26,119.00. All trees are in the vicinity of 2 to 2½ inches caliper and are planted in locations with concrete, asphalt or grass and loam borders. During the time of planting, each tree is watered and mulched with 3 inches of pine bark mulch.

Gypsy Moth Remains in Dormant Stage

The gypsy moth problem, so prevalent in the years of 1980 and 1981 and requiring intensive spraying efforts by contractor and Forestry Department employees, again proved non-existent in the 1988-89 fiscal year, requiring no spraying activity.

Park Department Staff and Responsibilities

The Executive Director is also the full time administrator of the Park Department and Forestry Section and oversees the Cemetery Department operation. The Park Department also has an Assistant Director responsible for issuing permits, scheduling ball games, picnics and requests for the utilization of the Fore River Clubhouse, while a Secretary completes the staff. The Secretary provides the secretarial duties including the typing, bookkeeping, payroll preparation and conducts requisitioning and billing procedures for the Park Department and Forestry Section Administrative Office at the Park and Recreation Complex, 100 Southern Artery, Merrymount Park, with office hours from 8:30 A.M. to 4:30 P.M.

In addition to the three administrative personnel, the Forestry Section consists of seven employees, one the Forestry Director and another a General Foreman, leaving five workers to maintain the city trees and traffic islands. The Park Department work force includes a General Foreman, a Motor Equipment Repairman responsible for all motorized equipment in the Park, Forestry and Cemetery Departments, a Building Maintenance Man who is the custodian for the Fore River Clubhouse year-round, resulting in eight employees to maintain the vast properties and facilities under the jurisdiction of the Park Department.

Previous to Proposition 2½, the Park Department had thirty-seven permanent employees compared to twenty-one today. Records indicate the park Department had a total of twenty-six permanent employees in 1948 while the Forestry Section had twenty-two.

The Park Department shall continue to do its utmost to provide the best possible maintenance and service despite its drastic cutbacks.

The above report has been compiled and is respectfully submitted by Raymond C. Cattaneo, Executive Director, Park, Forestry and Cemetery, as the 1988-89 Annual Report of the Park Department and is the 104th consecutive annual report of the municipal agency according to available records.

RECREATION DEPARTMENT

Barry J. Welch, Director



Annual Report July 1, 1988 — June 30, 1989

A substantial amount of leisure time has become available to Quincy families in the past decade. Those living in Quincy have come to value recreational activities for personal enjoyment and for the positive role played by these programs in preventing a variety of social problems. The Quincy Recreation Department in FY1989 provided programs to ensure that members of every segment of Quincy's population would have opportunities to enjoy a broad range of satisfying leisure experiences.

From July 1, 1988 to June 30, 1989, the department was funded \$371,292 at the annual budget session. This is approximately \$4.19 for each of the 88,596 residents of Quincy. The budget was appropriated as follows: \$326,155 Personal Services; \$28,160 Current Expenses; \$16,977 Contractual Obligations. Revenue collected from fee structured programs along with reimbursement by the Commonwealth of Massachusetts for Handicapped Children's Programs amounted to \$57,850. This additional outside revenue brings the tax supported liability to \$313,442 or \$3.53 per resident. Additionally, the Department offered a wide variety of programs on a self-supporting basis.

Leadership

The Quincy Recreation Department has a wide diversity of staff to supervise its many activities. There are volunteers, specialists, supervisors and leaders with training in specific program areas. No public service agency is more dependent on human contact between resident and staff than the Recreation Department. In FY1989 there were 147 dedicated and enthusiastic leaders hired on a part-time or seasonal basis to provide the essential person-to-person contact necessary to make the Department's activities successful. The Director of Recreation and Secretary are the only full-time personnel in the Department.

Summer Programs

The highlight of the Summer of 1988 was the special 25th Anniversary Celebration of "Happy Acres Day Camp". Mayor Francis X. McCauley and more than 100 campers and staff were on hand, including some of the original campers who attended the first program held at the camp in 1963.

Recreation Director Barry J. Welch, a volunteer at the Camp in its first season, was the Master of Ceremony for the special program. All the guests were treated to hot dogs, hamburgers and a special anniversary cake. Souvenir hats were passed out to commemorate the event. The camp building was decorated with posters, and pictures, some of which dated back to the first years of the program. A 20-minute color video of camp activities ran at intervals during the afternoon. The Quincy City Club provided funds for the day's events.

Happy Acres began as a demonstration project and was one of 11 such camps nationwide. Originally funded by the Joseph P. Kennedy Foundation, the camp has won a National Award for Excellence in Camping for the Handicapped.

Always known for its strong volunteer program, Happy Acres 25th Anniversary attracted a large number of past volunteers. It was noted that the success of the camp's work with exceptional campers was due in many respects to the long, dedicated and enthusiastic time spent by Quincy youngsters who served as volunteer leaders.

There were 43 participants enrolled in Happy Acres for the summer of 1988. The Special Needs campers participated in activities from sports to arts and crafts. Day trips were taken to Nantasket Beach, Wompatuck State Park and the Stone Zoo. Overseeing the operation of this year's program was longtime Camp Director John Osgood, who was assisted by Donna Fennessey and a staff of six.

The most visible and traditional offering of the Recreation Department is the Summer Playground Program. With 26 neighborhood locations in all areas of the City, each playground is designed to serve as the primary play area for Quincy's children. Each playground was staffed from 8:30 a.m. to 1:30 p.m. daily, while thousands of youngsters participated in sports, arts and crafts, day trips and national competitions.

Day trips to the New England Aquarium, Drumlin Farms and the South Shore Music Circus were added to such old favorites as George's Island, College Pond and Trailside Museum.

LaBreque Park was the Big Winner in the annual Arts and Crafts Display held in early August on

McIntyre Mall. LaBrequé produced a replica of "Couch Potato" to take top honors, and 400 persons cast ballots on projects entered by each of the City's playgrounds. Fenno Street Playground finished second, and Palmer Park captured third place. Champions were crowned in the end of the season playoffs, held in baseball, basketball and softball. Specialists gave weekly instruction in tennis, arts and crafts and sports.

Mekel Conway advanced from a local meet at Veteran's Memorial Stadium to become the National Champion in the 11-12 girls 200 meter dash as a participant in the Hershey National Track and Field Youth Program. Hosted locally by the Quincy Recreation Department, Quincy meet winners advanced to Regional and State Championships. State Champions continue to compete, all expenses paid, at the National Championship in Hershey, PA. This first National Championship is the culmination of 11 years of local sponsorship and Mekel is representative of the many thousands of youngsters who have tried their best at the Quincy Recreation-sponsored qualifying meet. Her winning time was 26:49.

Over 300 youngsters took part in the Pepsi-Hot Shot Program and the Wham-O-Frisbee Disc Tournament. Both national programs had qualifiers in regional competition who advanced from the playgrounds of Quincy.

Recreation staff members also volunteered again this summer, helping with the supervision of the highly successful Home Run Road Race. This race benefits the youths who live in Quincy's group homes. Each year, Recreation Staff help the prime sponsor of the race — the Youth Commission.

The self-supporting Sports Camps and Instructional Workshops have gained wide spread acceptance by Quincy residents. These low cost, high quality programs have provided an alternative to residential programs that may be out of reach of many who desire specialized instruction in a sport or activity. In this, the seventh year of the programs, offerings were once again expanded to number 10. Most noteworthy was the children's Garden Workshop, which gained state and national attention, because of the concept of giving food grown to homeless shelters in Quincy. This program was conducted on the grounds of Lincoln Hancock Community School and started with the cooperation of community groups and the Quincy Public Schools. Other camps were Swimming, Basketball, T.V. Workshop, Baseball, Dance, Ceramics, Cheerleading and Volleyball. For the seventh year, the program was operated on fees from the participants. No cost is incurred by taxpayers not utilizing the program.

American Red Cross-trained instructors staffed six locations along the shores of Quincy Bay. This is one less than previous years and means a 50% reduction from the 12 stations operating at the peak of Quincy's swimming in the waterfront setting. The popularity of lessons sponsored by the Department at the Lincoln Hancock Pool as well as the continued problems with

pollution in Quincy Bay are the main factors in the steady decline of participants at beach locations. Those who were enrolled received instruction from beginner to advanced lifesaving in accordance with the standards of the American Red Cross.

The William F. Ryan Boating, Sailing and Canoeing Facility was the location of the Department's instructional programs for children and adults. Utilizing the department's fleet of 10 O'Day Widgeon Sailboats, 8 Fiberglass Pari-prams, 8 Canoes and 2 Windsurfers, participants received instruction from beginner to advanced. This nationally award-winning program is unique to Quincy Recreation. The Black Creek setting provides a natural setting that makes an ideal location to expose participants to the fundamentals of boating and sailing. Again, this revenue-producing program is a very cost effective program for many residents who could not otherwise enjoy the special skills of boating.

In the 18th Annual City of Quincy Tennis Tournament over 100 participants competed for the honor of being City Champion. The big winner was Oscar Jara, who won the Men's Singles, Men's Doubles and Mixed Doubles Championships. Lynn Maloney defended her Women's Singles Title and teamed with Jara in the mixed doubles. John Franceschini was tournament director for the 14th year. A special citation was presented by Mayor Francis X. McCauley to the Granite Co-operative Bank in recognition of their Tournament sponsorship. The citation is for the community-minded sponsor, who has helped provide this positive and traditional program for Quincy residents of all ages. There were 10 divisions of play in this year's tournament.

From May 15 to May 20th, senior citizens from Quincy and surrounding communities gathered to take part in the seventh Annual Senior Olympic Games. The games are sponsored by the City of Quincy Recreation Department, Council on Aging and Beechwood Community Life Center. Funding is provided by donations from local individuals and businesses. Events included in this year's olympics were: Golf, One Mile Walk, Bowling, Swimming, Three Mile Walking Race, Horse Shoe Pitching, Standing Long Jump, Shot Put, Javelin, Running Long Jump, Softball Throw, Basketball Free Throw, One Mile Race and the Half Mile Walk. Over 140 participants age 55 to 88 competed to win Gold, Silver or Bronze Medals in six different categories. Two special demonstration events were conducted. The North Quincy High Girl's Team avenged last year's defeat in their annual softball game by besting the seniors, 8-5, in a well played contest. In the Celebrity Volleyball Game, a team of City Officials were able to hold off an All-Star Team of Seniors in this annual event.

All Olympians and their families ended the week at the annual Awards Evening and reception held at the Beechwood Center. The activities were covered extensively by Quincy Community Television, which produced over 30 hours of program viewing throughout Southeastern Massachusetts.

Winter Program

Point Webster was the Elementary Jamboree Champion; Montclair, Middle School Champions; and Atlantic, Senior Champions in the Annual Basketball Tournament conducted to conclude the 25-week after school and Saturday gymnasium programs. These gym programs are the core of the Recreation Department Winter Program of Activities. Eleven school gymnasiums were utilized for a supervised program of fun for boys and girls age 8 through High School. At each location, Recreation Leaders supervised activities such as basketball, floor hockey, flag football and other organized games dependent upon the facility and the season. Thousands of youngsters from all neighborhoods in Quincy participate in this free program.

The Recreation Department cooperated with The Quincy Lodge of Elks to host a community qualifier for the National Elks Free Throw Contest. Over 250 Boys and Girls took part in the Quincy Tournament. Five advanced to the Circle District Level of Competition, and Jason Chagnon advanced to the State Championship in the 8-9 category.

Special vacation programs were conducted during school vacation periods. Nine neighborhood gyms were open as well as expanded day programs of swimming at the Lincoln Hancock Community School Pool.

Mrs. Anne Eagles returned as the Director of the Department's popular Instructional Ice Skating Program. Conducted at the Quincy Youth Arena for 18 weeks from October to March, there were over 100 youngsters enrolled. Each class was conducted in accordance with standards established by the U.S.F.S.A. Participants were from age six through 13 and were taught skills from beginner to advanced.

Participants age eight through Middle School participated for the third year in a five-week Instructional Ski Program conducted at the Blue Hill Ski Area. Instruction was provided by certified instructors of the Blue Hill Ski School, and rental equipment was also available if necessary. The Recreation Department provided supervised transportation from Quincy to Canton for the 75 persons enrolled in this popular activity.

Two one-day ski trips attracted two full busses of Quincy skiers. The January trip was to Pat's Peak. The February trip was to Sunapee Ski Area. Ideal weather conditions created excellent skiing on both trips to New Hampshire. In all, 190 persons participated in this activity. The trips are self supporting.

The Ceramics Program was expanded to include a new site at Snug Harbor School. This site, combined with the long standing location at the Dawes Memorial, saw two 10 week sessions that attracted its usual large numbers.

Conducted on weekdays and Saturday mornings, ceramics is an ideal activity for artistic children and those who may choose not to participate in the athletic offerings by the Department.

In April, ceramics projects produced by the Quincy Recreation Department's classes were placed on display in the Hancock Street window of *The Quincy Sun*. This public display is an outstanding way to recognize the talents of the boys and girls in the program.

Women's Fitness classes were conducted for adults at five different times and two locations. The morning program took place on Monday, Wednesday and Friday at the Fore River Clubhouse, while the evening program met on Tuesday and Thursday at the Lincoln Hancock Community School. Both programs were very popular and continue to be self supporting.

In all, 10 hours of classes were held each week.

Men's Pickup Basketball was conducted at the Atlantic Middle School for 30 weeks. This drop-in program continues to grow in popularity. This program was also offered on a self-supporting basis.

The Special Needs Program is divided into two separate programs. The Wednesday evening program participated in a grant from the Quincy Arts Council and produced a well-received production of *The Wizard of Oz*. The 40-week program, which was co-sponsored by Cerebral Palsy of the South Shore, also conducted Arts and Crafts, games and social activities such as holiday parties. School department vans were utilized to transport participants to the weekly classes. Thirty-five Quincy residents are enrolled in this program. Other communities also participate in cooperation with the Cerebral Palsy Association.

On Saturday mornings, school age special needs participants took part in a gymnasium-oriented program at the Lincoln Hancock Community School Gym. For 25 weeks, 30 participants took part in long-standing activities such as Basketball, Floor Hockey, Dancing and other active games modified to accommodate the special needs of each individual. The Annual Christmas Party was sponsored by the Quincy City Club. Again, School Department vans were used for transportation.

The Lincoln Hancock Community School Year Round Pool Program

In the 12-month period of supervised swimming sponsored by the Recreation Department, 25,684 persons participated. The largest attended program continues to be the free swim lessons sponsored during July and August. A total of 7,681 visits were supervised by six water safety instructors, who taught in accordance to the standards established by the American Red Cross. Lessons offered included; Mother and Tots, Beginner, Advanced Beginner, Intermediate, Swimmer, Basic Rescue and Water Safety. The always popular Mother and Tot Program was filled with youngsters from nine months to six years of age. Advance Lifesaving was offered three times during the year. Synchronized Swimming was taught to the summer classes. The 13th Annual Pool Show, "A Splishing and Splashing," was the

concluding event to a standing room only crowd in August's Instructional Program. The Aquatic Staff continues to provide outstanding service to the residents of Quincy. The safety record of the Recreation supervised swimming program continues to be one that reflects the highest standards of the Department. All staff are certified in first aid, C.P.R. and water safety skills, including lifesaving.

In cooperation with the Recreation Department, the Quincy Underwater Recovery Dive Team conducted two Scuba courses designed for family group enjoyment. The courses, which do not lead to certification, teach the basic skills of Scuba Diving. All equipment is provided, allowing for persons to experience the course without the expense.

Sand Volleyball Facility Opened

In the spring of 1989, the Recreation Department joined the Park Department and the Park and Recreation Board in opening the site of the former Bowling Green as a Sand Volleyball facility.

These sand courts, which are the first municipal courts created in the South Shore, will be utilized by the Recreation Department as part of its summer recreation program and should bring hours of enjoyment to persons of all abilities and ages.

League play will be hosted by the Quincy Volleyball Association, a group of Quincy residents dedicated to the advancement of the sport of volleyball.

Loaned Equipment

The Loaned Equipment Program has progressively grown to be one of the most popular public services of the department. Non-profit organizations, youth groups, Quincy businesses and families have taken advantage of this unique offering. These groups are able to reserve and borrow equipment for outings and field days. This recreation equipment was loaned to over 50 different persons or organizations and provided countless numbers with materials and equipment for an enjoyable day of play and relaxation.

Dawes Memorial Estate

The Director of Recreation continues to serve as the managing trustee of the Dawes Memorial Estate.

Through the services of the South Shore Bank, the interest on the principal of the Dawes Family Trust is utilized to sustain the building in accordance with the bequests of the Dawes's will. The site at 657 Quincy Shore Drive was used extensively by a wide variety of small groups. The Wollaston Mother's Club, Wollaston Garden Club, Quincy Youth Baseball, Men's and Women's Softball Leagues, as well as other organizations, are regular monthly users.

The Recreation Department continues to utilize the site as its headquarters for a city-wide ceramics program. The building is also ideal for small staff meetings. Senior citizens organizations from the Beechwood Life Center to Elderly Meal Sites each had a summer outing, taking advantage of the cool ocean breezes and panoramic views that the Dawes House provides.

A new floor was installed in the well utilized kitchen area, and usual interior up-keep was done throughout the year.

Centennial Committee

The Director of Recreation continued to serve on the Quincy Centennial Committee. The committee, appointed by the Mayor, was formed to plan and conduct a series of events in recognition of the 100th Birthday of Quincy as a City. Events over a six-month span included fireworks, band concerts, a birthday party on McIntyre Mall, exhibits, dance and church services, and reception open to all Quincy residents. There were educational programs in the schools, as well as a special city flag and video TV documentary. Meeting for more than two years, the committee was chaired by Eugene Creedon and Joyce Baker. Thousands of residents took part in the commemorative events.

CITY SOLICITOR'S OFFICE

Joseph A. MacRitchie, City Solicitor



Annual Report July 1, 1988 — June 30, 1989

During Fiscal Year 1989, the City Solicitor, two Assistant Solicitors, Labor Negotiator, Special Counsel and Police Legal Counsel provided legal advice and representation to all city departments and agencies.

In addition, in March of 1989 the Governor of the Commonwealth, upon the recommendation of the Mayor, appointed the City Solicitor as the Quincy representative to the Massachusetts Water Resources Authority Board of Directors. Although not primarily considered an appointment requiring the services of an Attorney, the Authority Board of Directors is charged with overseeing the cleanup of Boston Harbor, the building of a new sewage

treatment plant and the implementation of the Federal Court Mandated Construction Schedule. With this appointment, the City Solicitor's involvement in the cleanup of Boston Harbor has come full circle. It was a prior Solicitor, in 1982 who recommended to the Mayor that the City initiate litigation against the MDC for their pollution of the Harbor. The Massachusetts Water Resources Authority, the resulting state agency, created to address their problems now has the City Solicitor as its Quincy representative.

The added responsibilities have resulted in a most satisfactory, if hectic, professional experience for the personnel of the Law Department.

DEPARTMENT OF PURCHASING

Robert F. Denvir, Jr.



Annual Report July 1, 1988 — June 30, 1989

Contract Purchase Orders	276
Regular Purchase Orders	<u>10,549</u>
All Purchase Orders	<u><u>10,825</u></u>
 Bid Calls	 129
 Dollar Value Contract P.O.'s	 \$11,412,124.
Dollar Value Regular P.O.'s	<u>\$ 3,107,243.</u>
TOTAL DOLLAR VALUE ALL P.O.'s	\$14,519,367.

DEPARTMENT OF BUILDING INSPECTOR

Matthias J. Mulvey, Inspector of Buildings



Annual Report July 1, 1988 — June 30, 1989

Fiscal Year 1988-1989 saw some major changes in the Building Department.

Three new Building Inspectors were hired. They are Eugene Caruso, Kathleen Nugent and Joseph Prondak. The new inspectors have quickly familiarized themselves with the myriad of laws that they must enforce.

To better assist the Building Inspectors, I have broken the city into three inspection districts with two inspectors permanently assigned to an area. This cuts down on travel time and allows the inspectors to be more familiar with the construction and zoning of a particular area. I really need to establish four inspection areas with the staffing of two additional inspectors if we are to really get a handle on building and zoning violations. More help would also allow thorough inspections of our public and assembly buildings.

The Building Department has installed two-way radios in four vehicles and purchased nine portable radios. There is also a radio base station installed in the office. The two-way radios have been a tremendous help to the staff. We can now inspect large buildings properly by having contact with another inspector in a different section of the same building. With so many office complexes under construction, these radios have proved to be a most valuable asset in our inspectional duties. We can now contact the office directly to check on permits while we are on the road. The radios have helped immensely in emergency situations. The inspectors also carry pagers for night/weekend use or if they are out of radio range.

The Building Department has started Phase 1 of vehicle replacement. We have purchased very durable vehicles through a State Bidding Contract which assured the lowest possible cost per vehicle. The vehicles are "heavy duty" from bumper to bumper, and we should enjoy many years of reliable service.

The Building Department has started the institution of a "Street Filing System". The department records date back to 1907. However, the records are literally "all over the place". The Street File System will allow all information pertaining to a lot or building to be stored in file jackets by street address. This will cut down on research time by the staff and the public.

The department has initiated the use of computers. We currently have one and anxiously await the installation of more. We can now "talk" to records in other departments. In several years, we hope to have a lot of information generated by this department stored in the computer for access by other departments.

The Building Department has a new full-time plumbing inspector, Steven Mattes. Steve has quickly shown his abilities, and I hope he will have a long, successful career with the city. In addition to Steve, I have secured the services of three part-time plumbing inspectors. The part-time inspectors are: Joseph Renzi, Paul Donnelly and John O'Leary. These three men have been an asset to the city, and they are highly respected by the Building Department and the public.

A long-time employee of the Building Department has resigned. Shirley Finch has left the department to attend to motherly duties. Shirley was a first class person and was a cracker jack at her job. She worked very well under pressure and is sorely missed.

Even though there is a slowdown in the condo market, this department is still experiencing a tremendous amount of construction. It appears to me from a state-wide review of condo projects, we will see many empty units constructed be converted to apartments. This department has notified building owners converting from condos to apartments about the State Building Code Requirements pertaining to supplying 5% handicap units if the project contains 12 or more units. The change from condos to apart-

ments is primarily due to the high cost of the land when the projects were started and the shrinking market for high priced units.

When vacant parcel costs drop, and they will, condos within the reach of working class people will be constructed again.

The Quincy Building Department has survived the "Year of the Beam". As all know, a beam holding up the balcony and ceiling of the Central Middle School auditorium buckled from excessive loading and inadequate bracing on October 18, 1988.

After many meetings with my staff, the Mayor's office, School Department contractors and an emergency firm, a plan of action was set in place which entailed the removal of the ceiling and balcony, repair of masonry bearing walls, installation of new beams, insulation, lighting and new finishes. We were able to allow the students to return to Central prior to the end of the school year without the use of the auditorium as finishes were not completed.

I wish to thank all involved, including the School Committee and the Central School kids for their patience and understanding during this crisis.

On Public Safety issues, this department has ordered and co-ordinated the removal of the WMEX building on West Squantum Street. This abandoned building was the scene of many fires, and the building posed a constant threat to the area residents and public safety personnel. We also ordered the removal of the training tower at Quincy Fire headquarters and many orders to secure/remove unsafe residential property.

On zoning enforcement, this department has again been successful in its enforcement of the Zoning Laws. Sometimes it takes many months to stop an illegal use or clean up a local eyesore if we must take court action. State law dictates notice procedures and court sequences that take time.

The staff has been taking continuing education courses. Some of the courses have been provided by the State. The other courses have been provided by the Massachusetts Building Commissioners and Inspectors Association and Southeastern Building Officials Association.

These courses allow us to keep up to date on inspection procedures, code enforcement, new construction practices and proper legal procedures. Due to the State budget crisis, training will still be provided by building officials organizations solely.

In closing, I wish to thank you, Mayor McCauley, and the City Council for their help in the updating of the Building Department. I also wish to thank my staff and the various city agencies that this department deals with for their help and cooperation.

BUILDING REPORT

July 1, 1988 — June 30, 1989

No. of Permits	Descriptions	Estimated Cost
20	One Family Dwellings	\$ 2,318,620.
1	Two Family Dwellings	130,000.

1	Three Family Dwellings	160,000.
2	Four Family Dwellings	440,000.
7	Multi-family Dwellings	10,177,807.
9	Mercantile	20,896,364.
	Manufacturing	
1	Storage	5,000.
17	Garages	5,248,400.
1254	Residential Alterations	11,429,908.
268	Other Alternations	15,135,957.
52	Removals	334,650.
113	Signs	208,455.
172	Miscellaneous	3,211,419.
1917	TOTALS	\$69,696,580.
1605	Totals for FY 1987-1988	\$88,696,037.

272 Dwelling Units added through new construction
15 Dwelling Units added through alteration

Receipts for FY 88-89 \$1,140,630.15
Public Safety Inspection Fees 8,673.00

PERMITS ISSUED

No. of Permits	Estimated Cost
20 One Families	\$ 2,318,620.00
1 Two Family	130,000.00
1 Three Family	160,000.00
2 Four Families	440,000.00
1 Ten Family	600,000.00
1 Twelve Family	630,000.00
1 Fourteen Family	797,000.00
1 Sixteen Family	1,170,000.00
1 Eighteen Family	753,307.00
1 Forty Three Family	2,580,000.00
1 One Hundred Twenty Six Family	3,647,500.00
9 Mercantile	20,896,364.00
1 Storage	5,000.00
17 Garages	5,248,400.00
1254 Residential Alterations	11,429,908.00
268 Non-Residential Alternations	15,135,957.00
52 Removals	334,650.00
113 Signs	208,455.00
172 Miscellaneous	3,211,419.00
1917	\$69,696,580.00

WARD TABULATION OF BUILDING OPERATIONS

Ward	No. of Permits	Estimated Cost
1.	586	\$22,423,144.00
2.	183	10,385,458.00
3.	169	2,148,496.00
4.	282	27,287,851.00
5.	359	2,594,004.00
6.	338	4,857,627.00
	1917	\$69,696,580.00

272 Dwelling Units Added Through New Construction
15 Dwelling Units Added Through Alteration

**MAJOR CONSTRUCTION PROJECTS
OTHER THAN DWELLINGS**

Office Building - 1200 Crown Colony Drive	\$10,550,000.00
Office Building - 700 Crown Colony Drive	900,000.00
Storage/Assembly Bldg. - 16 Ricciuti Drive	851,364.00
Office Building - 234 Copeland Street	2,724,000.00
Office/Warehouse - 242 Water Street	100,000.00
6 Bay Car Wash - 576 South Street	175,000.00
Take-Out Restaurant - 199 Quincy Avenue	100,000.00
Office Building - 99-101 Granite Street	2,407,000.00
Office/Retail Bldg. - 1250 Hancock Street	3,089,000.00
Foundation - 100 Faxon Avenue	380,520.00
Foundation - 15 Bower Road	200,000.00
Foundation - 100 Faxon Avenue	182,240.00
Foundation - 828 Willard Street	450,000.00
Foundation - 35 & 43 Merrymount Road	145,000.00
Foundation - 1250 Hancock Street	211,000.00
Foundation - 144-196 Quarry Street	600,000.00
Parking Garage - 100 Faxon Avenue	5,148,000.00

The following permits were issued for **EXTENSIVE NON-RESIDENTIAL ALTERATIONS:**

Office Alterations - 3 South Road	\$120,000.00
Tenant Fit-Up - 400 Crown Colony	400,000.00
Tenant Fit-Up - 400 Crown Colony	146,000.00
Alter Day Care Center - 9 Bicknell Street	424,000.00
Tenant Fit-Up - 400 Crown Colony	600,000.00
Renovate Office Space - 14 Franklin Street	400,000.00
Tenant Fit-Up - BatteryMarch Park Restaurant Alterations - 1585 Hancock Street	89,500.00
Office Lay-Out - 12 Hancock Court	60,000.00
Office Lay-Out - 300 Crown Colony	60,000.00
Addition to Animal Hospital - 55 Hancock Street	96,500.00
New Roof on State Street Bank - 1776 Heritage Drive	490,000.00
Tenant Space - 1776 Heritage Drive	85,000.00
Tenant Space - 500 Congress Street	65,000.00
Tenant Space - 500 Congress Street	317,757.00
Convert Drug Store to Video Store - 42 Beale Street	95,000.00
Alter Building - 216 Ricciuti Drive	207,000.00
Tenant Lay-Out - 500 Congress Street	285,000.00
Tenant Lay-Out - 300 Crown Colony	229,000.00
Tenant Lay-Out - 300 Crown Colony	190,020.00
Reroof Ins. Co. Building - 57 Washington Street	72,000.00
Second Story Addition - 263 Centre Street	82,000.00

Addition to Dental Office - 165 Washington Street	100,000.00
Interior Renovation - 500 Congress Street	160,000.00
Tenant Space - 400 Crown Colony Drive	60,000.00
Renovation of Fore River Motors - 418 Quincy Avenue	57,000.00
Alter Hancock Bank & Trust - 392-400 Hancock Street	125,000.00
Repair Roof Central Middle School - 1012 Hancock Street	180,000.00
Tenant Space - 1776 Heritage Drive	85,000.00
Reroof Firestone Auto Center - 2 School Street	65,000.00
Renovations for Patriot Ledger - 400 Crown Colony Drive	500,000.00
Reroof Broad Meadows School - 50 Calvin Road	70,000.00
Reroof Squantum School - 50 Huckins Avenue	260,000.00
Reroof Snug Harbor School - 333 Palmer Street	120,000.00
Tenant Lay-Out - 500 Congress Street	59,000.00
Tenant Lay-Out - 500 Congress Street	97,000.00
Tenant Lay-Out - 1200 Crown Colony Drive	960,000.00
Renovation Rite-Aid Pharmacy - 1445 Hancock Street	240,000.00
Tenant Lay-Out - 400 Crown Colony Drive	350,000.00
Four Store Addition - 216-224 West Squantum Street	240,000.00
Office Alteration - 700 Congress Street	85,000.00
Tenant Lay-Out - 1200 Crown Colony Drive	450,000.00
Office Building Alteration - 100 Hancock Street	190,000.00
Alter Restaurant - 473 Southern Artery	126,000.00
Office Alteration - 500 Congress Street	250,000.00
Tenant Space - 400 Crown Colony Drive	200,000.00
Interior Renovations - 1776 Heritage Drive	142,000.00
Office Lay-Out - 1200 Crown Colony Drive	94,000.00
Tenant Fit-Up - 1250 Hancock Street	478,000.00
Office Alteration - 1776 Heritage Drive	110,000.00
Tenant Space - 1250 Hancock Street	95,600.00
Tenant Space - 300 Crown Colony Drive	101,250.00
Remodel Restaurant - 653 Southern Artery	66,000.00
Office Renovation - 100 Newport Avenue, Extension	67,000.00
Interior Work - 651 Hancock Street	180,000.00
Addition for Billard Room - 170 Quincy Avenue	66,800.00
Interior Alterations - 780 Washington Street	144,500.00

Building Permits were issued during this period to provide 272 additional dwelling units through new construction and 15 dwelling units through alterations.

Fees received from July 1, 1988 to June 30, 1989 and paid to the City Treasurer for building permits amounted to \$1,140,630.15. Public Safety fees collected amounted to \$8,673.00.

The Board of Appeal zoning acted on 153 cases — 121 cases were GRANTED, 18 were DENIED, 12 were WITHDRAWN WITHOUT PREJUDICE and 2 were DENIED WITHOUT PREJUDICE.

The Board of License Examiners held monthly meetings to examine persons seeking licenses to take

charge of construction work in the City of Quincy. 125 persons were examined — 82 licenses were GRANTED and 43 were DENIED. Persons that are denied a license are given an opportunity to be re-examined at a later date.

Fees received from July 1, 1988 to June 30, 1989 and paid to the City Treasurer for Plumbing Permits amounted to \$40,479.00 with 1,380 permits being issued.

Fees received from July 1, 1988 to June 30, 1989 and paid to the City Treasurer for Gas Permits amounted to \$7,190.00 with 844 permits being issued.

DEPARTMENT OF WIRE INSPECTION

Thomas E. Purpura, Wire Inspector



Annual Report July 1, 1988 — June 30, 1989

I respectfully submit my Annual Report for the Wire Department for the fiscal year ending June 30, 1989.

Permits and Inspections

Permits Issued to	
Contractors and Homeowners	1565
Permits Issued to	
Massachusetts Electric Company	698
Estimated Cost of Wiring in	
New and Old Buildings	\$10,998,384.
Inspections of New and Additional Wiring	3316
Reinspections	168
Inspections of Fire Damaged Buildings	28
Defects Noted on Installations	365

Permanent Wiring for Appliances

Hot Water Heaters	241
Electric Ranges	360
Oil Burners	104
Gas Burners	121
Dryers	305
Dishwashers	370
Disposals	313
Air Conditioners	364
Built-In Ovens	14
Counter-Top Units	11
Heat Pumps	180

New Buildings — (New Wiring)

One Family Dwellings	26
Two Family Dwellings	2
Three Family Dwellings	1
Four Family Dwellings	0
Multi-Dwellings	2
(Total Number of Dwelling Units)	90
Condominiums	16
(Total Number of Dwelling Units)	219
Mercantile	0
Manufacturing	0
Garages	2
Miscellaneous	11

Wiring Installed in New Buildings

Lights	4,863
Permanent Services	55
Temporary Services	15
Fire Alarms	55

Old Wiring — (Additional Wiring)

One Family Dwellings	730
Two Family Dwellings	102
Three Family Dwellings	30
Four Family Dwellings	129
Multi-Dwellings	39
Condominiums	31
Mercantile	109
Manufacturing	27
Schools	18
Garages	18
Churches	0
Hospitals	6
Miscellaneous	257

Wiring Installed in Old Buildings

Lights	15,845
Motors	288
Signs	39
Permanent Services	398
Temporary Services	15
Fire Alarms	108
Swimming Pools	82

Of the 1565 permits issued by the Wire Department, sixty (60) of them were for new buildings. The rest of the permits were issued for remodeling and additional wiring to existing buildings.

Fees collected from July 1, 1988 through June 30, 1989 totalled \$84,159.75.

Major projects for the year were as follows:

New condominiums and/or townhouses at 210 Centre Street, 220 Common Street, 6 Winter Street, 15 Bower Road, 81-83 East Squantum Street, 1-19 Moody Street, 200B Falls Boulevard and 35-43 Merrymount Road, a new two family dwelling at 39-

41 Nilsen Avenue, a three family dwelling at 6 Winter Street, a new twelve unit multi-dwelling at 8 Carlmark Street and a seventy-eight unit multi-dwelling at 44 Winter Street. Permits were issued for new office buildings at 234 Copeland Street, 1100 Crown Colony Drive, 1200 Crown Colony Drive, 300 Congress Street, office/warehouses at 190 Willard Street, 206 Ricciuti Drive and 216 Ricciuti Drive. The former Remick's Building has been converted to an office building with retail space, a new Club House at 200D Falls Boulevard, a garage at 100 Faxon Avenue for the Presidents Place, a new car wash at 576 South Street and a new Dog Pound at 50 Broad Street.

In addition to routine inspections, time was spent in the office reviewing layout and design of electrical engineering plans for new buildings being erected or

in the planning stages.

Fires of electrical origin were investigated to assist the Fire Department in determining the causes of said fires. Defective and hazardous conditions reported by Massachusetts Electric Company were checked along with numerous tenant complaints, relative to hazardous and/or sub-standard wiring conditions.

Consultations were held with other Departments relative to the wiring systems in city owned buildings and recommendations were made for improvements and specifications were drawn up for the job to be sent out for bidding.

Inspections were made in several Industrial Plants throughout the City and many inspections were made relating to Cable Television.

QUINCY CONSERVATION COMMISSION

Heather I. Sargent, Enforcement Officer



Annual Report July 1, 1988 — June 30, 1989

In the past year, the Quincy Conservation Commission and its Enforcement Officer have been called upon to increase their activities of review and enforcement, due to a larger percentage of filings. The Massachusetts Water Resources Authority notices of Intent filings account for a great amount of this work. With the assistance of City Solicitor Joseph MacRitchie and David Standley, the City Environmental Consultant, a recent Order of Conditions was issued that will hopefully ensure that the construction and activation of the Interim Sludge Facility does not negatively impact the Quincy Point neighborhood.

The Open Space Plan is virtually complete, awaiting the addition of more specific population demographics before the City receives a final sign-off from the Department of Environmental Management.

The Enforcement Officer, Heather Sargent is happy to report that the Quincy Wetlands Protection Ordinance has allowed for collection of fees, so that the total collected since Ms. Sargent became employed in 1986 is in excess of \$18,000.

The new fee structure enacted by the State Department of Environmental Protection will ensure, after much bookkeeping, that the City will receive half of all the fees paid to the State for wetlands projects.

The following is a summary of filings received and processed, as well as the total of Enforcement Orders issued:

July 1, 1988 — June 30, 1989

Number of Notices of Intent filed	53
Number of Order of Conditions issued	55
Number of Enforcement Orders issued	19

Members of the Quincy Conservation Commission:

Christopher N. Carroll, Chairman

Lawrence J. Heffernan

Dr. E. James Iorio

Mary Ann Lencki

William P. Nugent

Olin A. Taylor

Comparison of Performance Standards

FY 1988 to FY 1989

	FY 1988	FY 1989	Variance (%)
Adult Entered Employment Rate (%)	62.1	63.9	+ 2.9
Adult Average Placement Wage (\$)	7.55	8.12	+ 7.5
Cost Per Adult Entered Employment (\$)	6,727	4,982	-25.9
Cost Per Youth Positive Termination (\$)	4,711	4,548	- 3.4
Youth Entered Employment Rate (%)	69.7	64.1	- 8
Youth Positive Termination Rate (%)	89.9	81.5	- 9.3

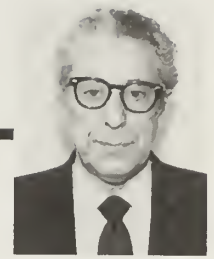
FY 1989 Total Number Served

All Programs

	# Served	%
Occupational Skills Training	415	46.4
Adult Basic Education/GED	105	11.7
Youth Programs	113	12.6
Older Worker Programs	187	20.9
Pregnant & Parenting Teen Program	33	3.7
On-The-Job Training	27	3.0
Employment-Related Activities	15	1.7
TOTAL	895	100

SOUTH COASTAL CAREER DEVELOPMENT ADMINISTRATION

Paul J. Ricca, Director



Annual Report July 1, 1988 — June 30, 1989

Executive Summary

The Executive Summary illustrates a number of key outcomes resulting from the operation of the Job Training Partnership Act (JTPA) Program Title IIA during Fiscal Year 1989 in the South Coastal Service Delivery Area which encompasses the following twenty-two (22) communities: Braintree, Carver, Cohasset, Duxbury, Halifax, Hanover, Hingham, Holbrook, Hull, Kingston, Marshfield, Middleborough, Milton, Norwell, Pembroke, Plymouth, Plympton, Quincy, Randolph, Rockland, Scituate and Weymouth.

Enrollments

- The Program provided employment and training services to 431 participants. There were 141 Youth, 290 Adult and 172 Adult Welfare Participants.
- The SDA served slightly less Youths than had been planned but exceeded planned levels of service to Adult Welfare Recipients by 52%.

Service to Significant Segments and Target Groups

- South Coastal SDA's service to women at 73.3% of enrollments was substantially higher than previous years and was almost equal to last year's high of 76.4% of enrollments and exceeded the planned level of enrollment by 32.7%.
- Service to minorities at 16.7% of enrollments was almost 5 times greater than the planned level.
- The SDA's service to 55 and over age group at 6.9% of enrollments was 100% greater than the planned level; to high school dropouts at 38.9% of enrollments was 48.6% greater than the planned level; and to Welfare Recipients at 50% of enrollments was 92% greater than the planned level.
- Although the SDA did not achieve its planned level of service to the handicapped (80% of Goal) there was a slight increase in service from last year.

Program Performance

- For Title IIA as a whole there was an Entered Employment Rate (EE) of 63.8% and a positive termination rate of 69.0%.
- Youth programs were highly successful with Positive Termination Rates of 90% in Education for Employment and 92.7% in Entry Employment Experience.
- The cost per youth positive termination was \$766 less than planned.
- The Adult Average Placement Wage was \$8.14 per/hour, .33 cents per hour above the \$7.81 per hour which had been planned.

I. Title IIA Program

1. Activities Conducted During FY 1989

The South Coastal Service Delivery Area provided a range of training opportunities and related services to 431 JTPA Title IIA participants in Fiscal Year 1989 including Occupational Classroom Training, Remedial Education Classroom Training, On-the-Job Training, Employment Related Services and Exemplary Youth Programs.

Table I lists IIA participation as a whole as well as participation in each program activity. Also included is information on the success of each activity. For example, Table I shows that in Title IIA there were 431 participants, that 69% of those who terminated from the program were positive terminations, and 63.8% entered employed at an average wage of \$7.65. Similar data are shown for the program activities.

Further discussions in this report will include an analysis of participant characteristics and a discussion of program performance, as well as a listing of other programs operated and funded by the South Coastal Service Delivery Area.

2. Participant Characteristics

Participant characteristics for individuals enrolled in IIA programs are shown in Table 3. This Table includes breakdowns of the enrollees by Sex, Age, Race/Ethnic Group and by a variety of other segments and target groups including school dropouts, welfare recipients, unemployment compensation (UI) claimant, handicapped and others. Also included are program outcomes for each group.

In Table 4 the characteristics of clients actually served during FY 1989 are compared to the planned levels of service for various segments and target groups.

The South Coastal Service Delivery Area was particularly successful in serving members of protected classes. Service to Women at 73.3% was 32.8% above planned levels, while service to those over 55 years of age at 6.9% was 69.7% above plan.

Actual service to minorities was also considerably greater than planned. Although the planned rate of service to minorities was 3.8%, in fact, 16.7% of those serviced in Title IIA were minorities.

South Coastal also exceeded planned levels of service to school dropouts, Welfare Recipients and the Economically Disadvantaged.

Table 5 compares the characteristics of participants served in FY 1989 to FY 1988. As can be seen in this table, the SDA either improved or maintained its service levels to Women, Youth Age 16-21, Blacks, Hispanics, American Indian/Alaskan Natives, School Dropouts, Welfare Recipients and the Economically Disadvantaged.

3. Performance Standards

Tables 6 and 7 show planned versus actual performance standards for FY 1989 and a comparison of actual performance standards in FY 1989 to FY 1988.

South Coastal's most notable achievement was in its youth programs where it exceeded planned performance levels by 8.6% for positive terminations and by 6.8% for entered employments, while lowering costs per positive termination, which were only 85.6% of Plan. The SDA was also very successful at raising the Adult Average Placement Wage to \$8.14 per hour, 4.2% higher than was planned while lowering the adult cost per entered employment.

In terms of individual program activities and their impact on the SDA's Title IIA performance, several points should be noted.

The entered employment rate for occupational classroom training programs was 9.4% lower in FY 89 (63%) than in FY 88 (69.5%). We are clearly dissatisfied by this undesirable occurrence. The SDA will examine the individual

programs that make up the occupational classroom training activity in order to understand why this reduction occurred and to initiate corrective action. It is interesting to note, however, that average placement wage for this activity did increase in FY 89 (\$7.76) by .26¢ per hour over the average placement wage in FY 88 (\$7.50).

The SDA's On-the-Job Training program demonstrated a slightly higher entered employment rate in FY 89 (77%) from the previous Fiscal Year of FY 88 (75%) and an increase in average placement wage of .34¢.

The South Coastal Service Delivery Area's Exemplary Youth Programs were again very successful both in terms of participants obtaining unsubsidized employment and achieving high rates of positive termination. The Education for Employment Program (EFE) and the Entry Employment Experience Program (EEE) enjoyed positive termination rates of 90% and 92.7% respectively and achieved entered employment rates of about 60%. These programs also achieved relatively high average placement wages that approached \$6.00 per hour.

The South Coastal Service Delivery Area (SDA) based on preliminary data appears to have met all of its program outcome performance standards except for one, the Adult Entered Employment Rate. The SDA will examine program data to determine why this occurred; determine what program changes need to occur; implement the necessary corrective action for Fiscal Year 1990.

II. Non-Title IIA Programs

1. FY 1989 Programs

Table 8 lists all Non-Title IIA programs that were operated during FY 1989 in the South Coastal Service Delivery Area. These include Department of Public Welfare Programs, a Governor's 8% Pregnant and Parenting Teen Programs (PPT), and Older Worker program funded through JTPA 3% Grants, Adult Remedial Education programs funded by the Massachusetts Department of Education, a Youth Work Experience Program paid for by the Executive Officer of Communities and Development (EOCD) as well as a Workplace Education Program administered through the Executive Office of Labor (EOL). Many of these programs had no specific JTPA eligibility requirements for participation. For example, the Department of Education Adult Remedial Education programs, which served 267 South Coastal area residents, required only that an enrollee could not have an educational level greater than eighth grade to participate in the program. Also, the Executive Office of Communities and Development Program was

open to all resident youth of the Quincy Housing Authority without regard to income level.

2. Performance of Program

These non-Title IIA programs often have non-quantitative goals as opposed to the Title IIA programs which have specific placement rates, positive termination rates and average wage rates to achieve. For instance, the goal for the Department of Education Adult Basic Education Program was to increase participant's basic reading and/or math skills. Similarly, the Executive Office of Community Development's Youth Program's major goal was to introduce young public housing residents to the World of Work. Thus, the IIA goals are often not applicable in these cases. Table 8, however, does give at least an indication of the outcomes of these programs.

3. Participant Characteristics

Detailed statistics on the characteristics of participants are not readily available for all of the non-Title IIA programs. Information is easily accessible for the participants in the Department of Public Welfare (DPW) programs, however, and are shown in Table 9.

All of the participants in the 3% Older Worker Program were Economically Disadvantaged and at least 55 years of age. In addition, 68% were Female and 98% were White. Other characteristics for the Older Worker clients include: 4% high school dropout, 6% Unemployment Insurance claimants and 24% Veterans.

The Pregnant and Parenting Teen Program (PPT) consisted entirely of Female Teenagers 64% of whom were Welfare recipients and all of whom were Economically Disadvantaged. In addition, 100% were high school dropouts, 94% were White, and 6% were Black.

For participation in the Massachusetts Department of Education Adult Basic Education Programs, the following information is available: 39% of the participants were male and 61% female; 42% were aged 16-24 years while 43%

were 25-44; 13% were 45-59; and 2% were over 60 years of age. In addition, approximately 2% of participants were Native American; 32% Asian; 2% Black; and 8% Hispanic. The remaining 56% of the participants were White.

III. South Coastal Performance Summary

In FY 1989, South Coastal served a total of 895 individuals in all of its various programs. Table 10 is a listing of the participation rates for all programs offered in the South Coastal Service Delivery Area. Occupational Skills Training had the highest participation rate at 46.4% followed by the Older Workers program with 20.9%. Youth programs were also strong at 12.6% and Adult Basic Education/GED programs at 11.7%.

Table 11 shows funds obtained and expended in FY 1989. Tables 2 and 8 have already shown enrollments and terminations by funding source. It should be noted that the SDA did achieve its youth expenditure mandate.

Among the many achievements the South Coastal Service Delivery Area enjoyed in FY 1989, several stand out as being particularly important.

The exemplary youth programs were highly successful in terms of both numbers served and positive terminations as well as low costs per positive termination. In fact, the positive termination rate of 92.7% in the Entry Employment Experience equaled last year's rate. The On-the-Job Training Program showed improved outcomes over last year's performance with 1.9% increase in entered employment rate and a .34¢ cent increase in average placement wage.

Service to protected classes was another area in which South Coastal excelled. Service to Women was 32.7% above planned levels while service to those over 55 years of age was 69.7% above plan. Also, service to minority groups was almost five times greater than planned.

As a measure of success, the Adult Average Placement Wage is the most important indication from the participants' standpoint. The South Coastal Service Delivery Area's Adult Average Placement Wage was \$8.14 per hour in FY 1989, fully .33¢ cents per hour more than planned.

Comparison of Performance Standards

FY 1988 to FY 1989

FY 1989 Total Number Served

All Programs

	<u>FY 1988</u>	<u>FY 1989</u>	<u>Variance (%)</u>
Adult Entered Employment Rate (%)	62.1	63.9	+ 2.9
Adult Average Placement Wage (\$)	7.55	8.12	+ 7.5
Cost Per Adult Entered Employment (\$)	6,727	4,982	-25.9
Cost Per Youth Positive Termination (\$)	4,711	4,548	- 3.4
Youth Entered Employment Rate (%)	69.7	64.1	- 8
Youth Positive Termination Rate (%)	89.9	81.5	- 9.3

	<u># Served</u>	<u>%</u>
Occupational Skills Training	415	46.4
Adult Basic Education/GED	105	11.7
Youth Programs	113	12.6
Older Worker Programs	187	20.9
Pregnant & Parenting Teen Program	33	3.7
On-The-Job Training	27	3.0
Employment-Related Activities	15	1.7
TOTAL	895	100



Section III
FINANCIAL
STATISTICS

TREASURER'S REPORT

Dana Childs, Treasurer



Annual Report June 30, 1989

Cash on Hand — July 1, 1988:	\$35,195,116.70	Veterans Benefits	65,430.26
Receipts	281,160,711.07	Hospital Department	48,691,053.03
Payments	301,155,994.91	School Department	6,593.46
Cash on Hand June 30, 1989:		Trade School Receipts	102,207.22
Non-Revenue Cash 2,125,494.85		School Account Receivable	—
Revenue Cash 13,074,338.01 15,199,832.86		Library Fines, Etc.	21,248.17
		Other General Revenues	2,629,255.55
		Sale of Tax Possessions	—
RECEIPTS		PUBLIC SERVICES:	
GENERAL REVENUE:		Water Rates	4,198,102.13
Taxes — Current Year	55,807,823.86	Water Connections	53,007.23
Taxes — Previous Years	2,149,023.69	Water-Tax Collection Liens	433,249.08
Taxes — Motor Excise	4,664,022.43	Sewer Rates	738,917.53
Taxes — Boat Excise	96,933.08	Sewer Connections	27,950.00
Dealer Plates	2,625.00		
Tax Titles Redeemed	514,536.25	CEMETERY	256,899.34
Licenses	34,532.50		
Alcohol	110,410.00	DETAIL FUNDS:	
Permits	12,916.50	Police	1,074,328.67
Court Fines	254,624.00	Fire Alarm	82,524.80
State of Massachusetts	30,989,392.00	Fire Watch	82,068.76
Certificate of Deposits	59,334,700.91		
Deferred Taxes	3,108.60	Park Detail	4,228.59
SPECIAL ASSESSMENTS:		AGENCY TRUST & DEPOSITS:	
Sewer Assessments	14,378.15	City Clerk — Hunter's Licenses	11,914.25
Street Betterments	3,518.35	Perpetual Care Funds	32,000.00
GENERAL GOVERNMENT:		Other Trust Funds	500.00
Tax Collector & Treasurer Cost	138,556.00	DEPOSITS:	
City Clerk	48,126.30	Particular Sewer	27,850.00
Police Department	42,923.34	Water	38,500.00
Fire Department	100,002.00	Tax Possessed Property	51,325.25
Sealer Weights & Measures	7,518.00	FEDERAL WITHHOLDING	13,269,348.96
Building Inspector	652,077.85	STATE WITHHOLDING	4,403,532.73
Public Safety Inspection	9,684.85	FICA	276,085.81
Gas Inspector	9,558.00	QUINCY JUNIOR COLLEGE	4,671,830.26
Wire Inspector	84,159.75	No. 006 Impact Aid	53,666.19
Board of Health		No. 007 Early Childhood	25,598.00
Plumbing Inspector	40,455.00	No. 008 Early Childhood — PGM Dev.	9,512.00
Miscellaneous	31,190.00	No. 009 Non Traditional Recruitment	17,430.62

No. 012 Chapter I	1,315,183.00
No. 016 Voc. Guid. Spec.	4,382.00
No. 017 Employ. Skills Sp.	13,661.00
No. 018 Voc. Guid. Dist.	4,554.00
No. 027 Displaced Homemakers	74,465.35
No. 043 Serving Non Trad. Students	309.26
No. 068 EESA	18,241.00
No. 091 Project Explorer	12,427.00
No. 099 Pre School Sp. Needs	220,697.00
No. 104 Indo-Chinese	34,098.44
No. 105 Expand Voc.	55,027.00
No. 107 Recovery Alternative	1,546.46
No. 110 Drug Free Schools	26,229.00
No. 114 GED	11,065.00
No. 115 Expanding Motor Program	39,520.40
No. 116 Sp. Needs Assessment	72,963.20
No. 117 Mass. State Scholarships	492,549.00
No. 119 Youth 2000	18,000.00
No. 120 Snug Harbor-Summer Enrichmt.	2,000.00
No. 121 Electronics	21,964.22
No. 122 Construction Technology	17,311.01
No. 123 Lim Eng. Prof.	4,834.00
No. 124 Incorporate Computers	969.00
No. 125 Mainstreaming	5,164.00
No. 126 Devel. Curriculum	2,390.00
No. 127 Academic Assesment Ctr.	64,981.00
No. 128 Non Trad. Career Choice	16,772.00
No. 129 Strategy-Combat Prejudice	1,149.00
No. 130 Seminar On Computers-Spec. Ed	500.00
No. 131 Special Electronics	700.00
No. 132 Smoking Health Ed.	2,459.00
No. 133 Teacher Training- Human Reprod.	2,610.00
No. 134 Home Div.	25,000.00
No. 135 Teenage Program	1,866.00
No. 140 QJC-ABC	15,931.12
No. 141 Pre Voc. Training QJC	5,175.00
No. 142 QJC Carl Perkins	8,367.00
No. 143 Academic Remediation OJC	9,994.10
No. 144 Computer Awareness	19,789.15
No. 145 Geo-Thermal-Lincoln Hancock	
No. 162 ECIA	81,575.00
No. 164 Apprentice Training	2,640.00
No. 176 Voc. Tech Student Activity	20,571.52
No. 184 Myles Standish	13,500.08
No. 185 Mass. Adult Learning	9,747.00
No. 188 Friends of Quincy Teen Mother	38,631.90
No. 189 Quincy Teen Mothers	45,144.75
No. 192 Work Study	24,394.00
No. 194 Gilbert Match GRT	4,101.00
No. 201 Mass Part Time	59,374.00
No. 202 Construct. Skills Suppat	13,148.00
No. 300 PMS	858,807.87
No. 304 FD 83 Thomas Jefferson Forum	3,000.00
No. 334 FD 87 School Custodial	133,543.65
No. 389 School Meal Tax FD 87	2,670.49
No. 621 FD 86 Improv. Councils CH 188	63,520.00
No. 624 FD 86 Minimum Teachers Grant CH 188	117,286.00

No. 625 FD 86 Horace E. Mann CH. 188	73,511.000
No. 626 FD 86 Holistic Language CH. 188	200,000.00
No. 637 FD 86 Early Start Success CH. 18	149,206.00
No. 647 FD 86 Dropout Prevention CH. 18	70,000.00

INTEREST

CITY—GENERAL FUND

Tax Collector — Taxes & Assessments	348,414.27
Treasurer — Tax Title	96,392.79
City — Investment Accounts	1,522,333.73
City — Operating Accounts	169,495.51
Bid Deposit	181.25
Block Grant	3,791.78
PMS	3,085.59
Rental Rehab	275.83
Savings Bonds	
Premium Accrued Bond Issue	14,553.49

ENTERPRISE ACCOUNTS:

Hospital — Investment Accounts	305,730.07
Hospital — Operating Accounts	87,576.35
Hospital — Depreciation	22,936.82
Jr. College — Investment Accounts	45,331.36
Jr. College — Operating Accounts	55,597.84
Hospital HHS — QCH	101,044.38

GRANT ACCOUNTS:

Arts Lottery	2,726.07
Consumer Protection	244.09
Energy Garage	5.59
Gateway Cities	479.69
Hospital Energy Resources	1,904.48
Library LSCA VI	4.46
Lincoln-Hancock Geothermal	267.48
MHFA Home Improvement	
Off Street Parking	3,832.33
Owners Account CDBG	1,929.94
PW Economic Development	7,159.43
Suicide Prevention	364.14
UDAG — City of Quincy	68,142.20
UDAG — Monarch III	161,082.55
Impact Aid — School	129.59

REVOLVING ACCOUNTS:

School Athletics	3,789.05
School Lunch	4,010.72

SPECIAL REVENUE ACCOUNTS:

JTPA — Investment Accounts	4,646.51
JTPA — Operating Accounts	868.21

OTHER:

Perpetual Care Fund — Expendable	132,576.99
Trust Funds Principal	2,447,950.46
Trust Funds Expendable	72,753.35

MISCELLANEOUS ITEMS**GRANT ACCOUNTS:**

Arts Lottery	77,338.00
Block Grant	1,966,350.58
Consumer Protection	5,100.00
Energy Garage	
Gateway Cities	48,961.88
Hospital Energy Resources	
JTPA	3,287,605.28
Junior College — P.M.S.	888.30
Library LSCA VI	
Lincoln Hancock Geothermal	
Off Street Parking	61,043.00
Owners Account CDBG	37,530.00
PW Economic Development	
Rental Rehab	26,282.50
Suicide Prevention	
UDAG — City of Quincy	275.00
UDAG — Monarch III	
Library Literacy	500.00
President Plaza 34-035-689-908-850	55,608.56
Sons of Italy 83-035-310-908-850	5,000.00

REVOLVING ACCOUNTS:

School Athletics	145,246.23
School Lunch	976,852.08

PUBLIC WORKS:

Bldg. Sewer Rehab.	488,861.20
Street Sewer Openings	30,950.00
Sewer 01-908-890-067-000	4,100.00
Animal Control —	
Misc. 01-133-401-908-890	5,195.00
Animal Control —	
Deposits 89-133-401-908-890	1,672.00

CHERRY SHEET:

Chapter 645 01-800-000-906-648	1,125,565.33
Elderly Abate 01-800-000-906-615	331,819.00
Fisheries 01-800-000-906-619	11,018.00
Police Career Inc. 01-800-000-906-618	447,571.00
Pupils Trans. 01-800-000-906-680	286,341.00
Rec. Spec. Needs 01-800-000-906-650	15,310.00
City Clerk — Dog Licenses	8,006.00
Civil Defense	23,363.53
Deputy Fees	34,402.79
Drug Enforcement—US Treas.	
01-101-130	12,213.76
Dump Fees	405.75
General Dynamics Est. Receipts	
01-950-658	478,000.32
Hawkers Licenses	200.00
Hospital Depreciation	365,240.41
Hospital New Building	14,821,255.61
In Lieu of Taxes 01-000-000-901-180	558,663.96
Legal Recovery	25,264.13
Library Regional	157,934.00
Library LSCA 21-601-675-906-680	7,800.00
Library LIC	41,315.00

Library MEG	37,267.56
Lincoln Hancock Pool 01-903-324	21,433.80
Mass. Water Est. Receipts 01-950-630	316,198.33
MBTA Air Rights	5,000.04
Parking Clerk	104,078.75
Parking — U.S. Trust	400,894.48
Parking Meters	409,057.53
Park — Res. Approp.	1,600.00

PLANNING

Abandonment Fund 34-063-688-406-688	42,193.31
CDAG — President's PL.	
34-035-689-908-830	359,324.78
Emergency Shelter 24-063-530-905-540	36,000.00
EOCD 82-063-682-906-640	5,000.00
Library Historical Comm.	20,000.00
Library Improv. 24-063-118-242-780	11,527.54
Library Improv. 24-063-118-061-780	8,472.46
Rental Rehab 1985 24-035-416-905-55	22,344.00
Rental Rehab 1986 24-035-419-905-55	4,116.00
Strategic Planning 82-063-684-906-640	13,500.00
Book for Life 21-601-653-906-680	17,447.00
Continental Cable 01-000-000-424	37,273.00
EMP Center 83-035-307-850-908	30,000.00
Police Station—New Bond Issue	4,245,000.00
Prevention Resources	
87-035-353-906-640	32,250.00
Public Health	13,189.43
Rents	41,500.00
Recovery	38,531.70
Recreation—Res. App.	14,108.00
Secretary—Elder Affairs	
21-035-342-906-680	44,748.00
Sewer—So. West Quincy	
28-067-553-906-670	128,326.00
Squantum Gardens	55,260.00
Survival 87-035-302-906-680	25,000.00
West Quincy 28-067-596-906-670	63,468.00
Youth Commission	1,000.00
Employees Insurance	
87-035-895-908-850	384,373.36
Bid Deposit 87-035-896-908-850	286,651.82
Right To Know 21-035-367-906-850	20,266.34

ESTIMATED RECEIPTS:

Hospital	554,045.00
JTPA	103,006.05
Junior College	339,626.24
Block Grant	57,804.69

TOTAL RECEIPTS:

316,355,827.77

PAYMENTS:

Paid Out On Mayor's Warrants To Date	
Cash On Hand, June 1, 1989	
Cash On Hand, June 30, 1989	
Cash Receipts, June 1989	
Cash Payments, June 1989	

TREASURER'S ANNUAL REPORT OF FUNDS

Dana Childs, Treasurer

Annual Report Fiscal Year 1989

AMBROSE C. DUGGAN SCHOLARSHIP FUND

	<u>Principal</u>	<u>Expendable</u>
Balance July 1, 1988	\$25,000.00	\$3,013.63
Income from Investments		2,168.58
Scholarships Paid		-2,500.00
Balance June 30, 1989	\$25,000.00	\$2,682.21

R. C. BILLINGS SCHOLARSHIP FUND

	<u>Principal</u>	<u>Expendable</u>
Balance July 1, 1988	\$63,212.45	\$6,864.18
Income from Investments		6,207.18
Bank Service Fees		-317.85
Scholarships Paid		-7,500.00
Balance June 30, 1989	\$63,212.45	\$5,253.51

KOCH CLUB SCHOLARSHIP FUND

	<u>Principal</u>	<u>Expendable</u>
Balance July 1, 1988	\$21,800.00	\$ 1.37
Income from Investments		1,886.48
Contributions	5,000.00	
Balance June 30, 1989	\$26,800.00	\$1,887.85

ENSIGN JAMES MULROY SCHOLARSHIP FUND

	<u>Principal</u>	<u>Expendable</u>
Balance July 1, 1988	\$2,500.00	\$262.11
Income from Investments		243.64
Contributions	500.00	
Scholarships Paid		-500.00
Balance June 30, 1989	\$3,000.00	\$ 5.75

PAUL NIGRO SCHOLARSHIP FUND

	<u>Principal</u>	<u>Expendable</u>
Balance July 1, 1988	\$2,000.00	\$270.79
Income from Investment		144.62
Scholarships Paid		-250.00
Balance June 30, 1989	\$2,000.00	\$165.41

BEATRICE PRIEST SCHOLARSHIP FUND

	<u>Principal</u>	<u>Expendable</u>
Balance July 1, 1988	\$58,350.00	\$6,178.22
Income from Investments		6,422.03
Scholarships Paid		-4,900.00
Balance June 30, 1989	\$58,350.00	\$7,700.25

EDWARD RILEY SCHOLARSHIP FUND

	<u>Principal</u>	<u>Expendable</u>
Balance July 1, 1988	\$1,500.00	\$1,222.59
Income from Investments		169.35
Balance June 30, 1989	\$1,500.00	\$1,391.94

WILLIAM T. RYAN SCHOLARSHIP FUND

	<u>Principal</u>	<u>Expendable</u>
Balance July 1, 1988	\$3,847.25	\$416.16
Income from Investment		221.10
Balance June 30, 1989	\$3,847.25	\$637.26

LORRAINE SHOLLER SCHOLARSHIP FUND

	<u>Principal</u>	<u>Expendable</u>
Balance July 1, 1988	\$3,273.32	\$17.54
Income from Investments		\$236.71
Contributions	50.00	
Scholarships Paid		-200.00
Balance June 30, 1989	\$3,323.32	\$54.25

WOODWARD SCHOOL FUND

	<u>Principal</u>	<u>Expendable</u>
Balance July 1, 1988	\$195,916.96	\$6,591.79
Income from Investments		16,181.50
Transfers from Adam Temple Fund		31,500.00
Transfers from C.F. Adams Fund		1,500.00
Bank Service Fees		-1,043.53
Transfers to Woodward School		-49,800.00
Balance June 30, 1989	\$195,916.96	\$4,929.76

ADAMS TEMPLE AND SCHOOL FUND

	<u>Principal</u>	<u>Expendable</u>
Balance July 1, 1988	\$307,156.95	\$7,760.42
Book Value Adjustment	104.62	
Loss on Trade of Investments	-951.89	
Income from Investments		29,775.12
Income from Rental		1,100.00
Administrations Expenses		-2,700.00
Bank Service Fees		-3,590.14
Crypt Maintenance and Insurance		-778.47

Transfers to Woodward School		-31,500.00
Balance June 30, 1989	\$306,309.68	66.93

CHARLES FRANCIS ADAMS FUND

	<u>Principal</u>	<u>Expendable</u>
Balance July 1, 1988	\$17,600.71	\$570.02
Book Value Adjustment	-149.25	
Income from Investments		1,361.45
Bank Services Fees		-240.07
Transfers to Woodward School		-1,500.00
Balance June 30, 1989	\$17,451.46	\$191.40

DAWES MEMORIAL FUND

	<u>Principal</u>	<u>Expendable</u>
Balance July 1, 1988	0	\$2,637.20
Income from Investments		219.48
Income from Rents		260.00
Balance June 30, 1989	0	\$3,116.68

AMELIO DELLA CHIESA VOCATIONAL FUND

	<u>Principal</u>	<u>Expendable</u>
Balance July 1, 1988	0	\$948.02
Income from Trust		1,320.76
Purchase of Books		-1,767.33
Balance June 30, 1989	0	\$501.45

HOUGHS NECK MEMORIAL FUND

	<u>Principal</u>	<u>Expendable</u>
Balance July 1, 1988	\$4,600.00	\$1,226.50
Income from Investments		348.90
Maintenance of Memorial		-800.00
Balance June 30, 1989	\$4,600.00	\$775.40

C. C. JOHNSON POOR FUND

	<u>Principal</u>	<u>Expendable</u>
Balance July 1, 1988	\$26,000.00	\$2,245.23
Income from Investments		2,221.03
Charitable Gift		-3,200.00
Balance June 30, 1989	\$26,000.00	\$1,266.26

C. C. JOHNSON TURKEY FUND

	<u>Principal</u>	<u>Expendable</u>
Balance July 1, 1988	\$2,000.00	\$1,049.20
Income from Investment		167.33
Charitable Gift		-375.50
Balance June 30, 1989	\$2,000.00	\$841.03

KOCH CLUB CHRISTMAS CHARITY FUND

	<u>Principal</u>	<u>Expendable</u>
Balance July 1, 1989	\$12,118.19	0
Income from Investments	841.12	
Contributions	5,000.00	
Balance June 30, 1989	\$17,959.31	0

RICHARD M. (DEE DEE) MORRISSEY CHRISTMAS CHARITY FUND

	<u>Principal</u>	<u>Expendable</u>
Balance July 1, 1988	\$3,361.42	0
Income from Investments	200.93	
Balance June 30, 1989	\$3,562.35*	

* Interest to accrue to Principal until November 30, 1994
First assistance shall be provided in December 1995.

PERPETUAL CARE FUND

	<u>Principal</u>	<u>Expendable</u>
Balance July 1, 1988	\$1,541,424.14	\$36,210.00
Loss on Trade of Investment	-3,556.41	
Book Value Adjustment	4,166.67	
Sale of Lots	40,600.00	
Income from Investments		173,004.38
Bank Service Fees		-2,955.36
Transfers to General Fund		-130,000.00
Balance June 30, 1989	\$1,582,634.40	\$76,259.02

ROCK ISLAND FUND

	<u>Principal</u>	<u>Expendable</u>
Balance July 1, 1988	\$1,000.00	\$168.71
Income from Investments		72.59
Balance June 30, 1989	\$1,000.00	\$241.30

LOUISA C. SMITH FUND

	<u>Principal</u>	<u>Expendable</u>
Balance July 1, 1988	\$5,831.66	\$346.07
Income from Investments		277.49
Income from Coke Machine		270.91
Donations		200.00
Bank Service Fees		-80.33
Charitable Gift		-470.29
Balance June 30, 1989	\$5,831.66	\$543.85

ANNA STRAUGHN FUND

	<u>Principal</u>	<u>Expendable</u>
Balance July 1, 1988	\$1,500.00	\$1,439.45
Income from Investments		171.87
Balance June 30, 1989	\$1,500.00	\$1,611.32

* Interest to accrue to Principal until November 30, 1997
First assistance shall be provided in December 1998.

AUDITING DEPARTMENT

Robert E. Foy III, City Auditor



Assets and Liabilities City of Quincy Balance Sheet — General Fund (Fund 01) June 30, 1989

ASSETS

Cash — General Fund	639,669.74
Petty Cash	4,125.00
Certificates of Deposit	15,000,000.00

Outstanding Real Estate &

Personal Property Taxes

Taxes 1989	1,764,280.21
Taxes 1988	34,481.39
Taxes 1987	249,487.67
Taxes 1986	83,695.30
Taxes 1985	23,482.91
Taxes 1984	20,260.46
Taxes 1983	79,444.05
Taxes 1982	104,799.85
Taxes 1981	45,766.66
Taxes 1980 & Other	635,080.96

Total Real Estate & Personal Property Taxes	3,040,779.46
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Outstanding Motor Excise Taxes

1989	649,025.94
1988	704,823.50
1987	399,413.30
1986	212,207.99
1985	198,693.59
1984	134,780.16
1983	179,319.43
1982	111,380.39
1981	88,952.98
1980 & Other	2,410,770.48
Dealer Plates	19,580.00

Total Motor Excise & Dealer Plates	5,108,947.76
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Outstanding Boat Excise

1989	56,103.25
1988	39,941.04
1987	40,496.09
1986	41,217.98
1985	43,797.30
1981	47,738.57
Other	18,399.53

Total Boat Excise	287,693.76
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LIABILITIES/FUND BALANCE

Unclaimed Items	174,683.47
Deposits	42,751.25

Deferred Revenue & Real Estate/

Personal Property Tax

1989	902,520.25
1987	137,087.73
1986	37,349.16
1985	20,390.44
1984	20,260.46
1983	79,442.41
1982	104,799.85
1981	45,766.66
Other	625,244.25

Provision for Abatements & Exemptions

1989	861,759.96
1988	123,651.39
1987	112,399.94
1986	46,346.14
1985	3,092.47
1983	1.64
1975	9,836.71

Deferred Revenue:

Motor Excise	5,108,947.76
Boat Excise	287,693.76
Utility Lien	46,443.55
Special Assessments	3,917.69
Tax Liens	1,855,556.34
Tax Foreclosures	78,845.21
Water	1,164,300.80
Sewer	166,881.72
Departmental	65,950.15

Total Deferred Revenues	8,778,536.98
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Reserve for Encumbrances	9,148,424.73
Revenue Appropriations 1989-1990	117,825,840.00
Unreserved Fund Balance	9,840,714.00
Premium on TAN	28,851.00
Premium on Bonds	28,880.92

ASSETS

LIABILITIES/FUND BALANCE

Due from Commonwealth of Massachusetts	1,802,196.00
<u>Special Assessments</u>	
Unapportioned Special Assess/St/Sewer	3,792.52
Street Betterments	11.00
Sewer Betterments	56.85
Committed Interest	<u>57.32</u>
Total Special Assessments	3,917.69
Tax Liens Receivable	1,855,556.34
Tax Foreclosures	78,845.21
Water Liens Receivable	
1989	45,774.66
1988	<u>668.89</u>
Total Water Liens	46,443.55
<u>Outstanding Water Bills</u>	
Water Rates	1,125,393.64
Water Connections	<u>38,907.16</u>
Total Outstanding Water Bills	1,164,300.80
<u>Outstanding Sewer Bills</u>	
Sewer Use	165,131.72
Sewer Connections	<u>1,750.00</u>
Total Outstanding Sewer Bills	166,881.72
<u>Outstanding Departmental Bills</u>	
Veterans	47,530.15
Squantum Gardens — U.S. Navy	<u>18,420.00</u>
Total Outstanding Departmental Bills	65,950.15
Budgetary Control	117,825,840.0
Fund Balance Designated for Unprovided Abatements — General Dynamics	1,817,965.15
Fund Balance Designated for Unprovided Abatements (1988-1989)	349.48
Deferred Revenue — Real Estate/ Personal Property Taxes 1988	<u>89,170.00</u>
TOTAL	<u><u>148,998,631.81</u></u>

TOTAL

148,998,631.81

Non-Revenue (Fund 30)

ASSETS		LIABILITIES/FUND BALANCE	
Cash on Hand	<u>2,125,494.85</u>	Appropriations	<u>2,125,494.85</u>

Deferred Assessments

<u>Assessments Not Due</u>			
Street Betterments	105,801.75	Deferred Assessments	122,663.95
Sewer Betterments	<u>16,862.20</u>		
Total	<u>122,663.95</u>	Total	<u>122,663.95</u>

Indebtedness (Fund 90)

Bond Indebtedness	30,914,197.00	<u>Inside Debt Limit</u>	
		Hospital —	
		New Equipment	500,000.00
		So. West Quincy —	
		Faxon Park Sewer	125,000.00
		Quincy Point Pump	
		& Interceptor	75,000.00
		Sewer Loans	905,000.00
		New Police Station	8,045,000.00
		Purchase Park Land	<u>75,000.00</u>
			9,725,000.00
		<u>Outside Debt Limit</u>	
		Schools	8,725,000.00
		Water	550,000.00
		Parking Garage	630,000.00
		General Dynamics —	
		Tax Abatement	<u>11,284,197.00</u>
Total	<u>30,914,197.00</u>	Total	<u>21,189,197.00</u>
			<u>30,914,197.00</u>

City — State Grants (Special Revenue) Fund 21

ASSETS

LIABILITIES/FUND BALANCE

Cash — Secretary of Elder Affairs	38,081.35
Cash — Suicide Prevention	6,059.56
Cash — Right to Know	8,952.78
Cash — Library “Booked for Life”	12,521.02
Cash — Parking Grant	59,847.89
Cash — Library LSCA Title I	1,193.28
Cash — Library (MEG)	
Municipal Equalization Grant	30,189.52
Cash — Hospital Energy	30,418.53
Cash — Gateway Cities	4,326.57
Cash — Library Chapter 78 S 19A	17,700.00
Cash — Library — Literacy Volunteer	500.00
Cash — Mass Art Lottery	43,284.65
Cash — Election Reimbursement	18,201.79
Total	<u>271,276.94</u>

Fund Balance	271,276.94
Total	<u>271,276.94</u>

School Lunch Revolving (Fund 22)

Cash	(88,847.52)
Due from Commonwealth of Massachusetts	<u>113,881.11</u>
Net Total	<u>25,033.59</u>

Deferred Revenue — Intergovernmental	113,881.11
Fund Balance	(88,847.52)
Net Total	<u>25,033.59</u>

Highway Improvement Fund (Fund 23 — Chapter 90)

Cash	(423,954.17)
Due from Commonwealth of Massachusetts:	
Chapter 199	215,612.00
Chapter 15	309,303.65
Chapter 234	<u>67,600.50</u>
Net Total	<u>592,516.15</u>

Deferred Revenue — Intergovernmental	
Chapter 199	215,612.00
Chapter 15	309,303.65
Chapter 234	<u>67,600.50</u>
Fund Balance	(423,954.17)
Net Total	<u>168,561.98</u>

Community Development Block Grant (Fund 24 Special Revenue)

Cash	<u>13,091.91</u>
Total	<u>13,091.91</u>

Fund Balance	<u>13,091.91</u>
Total	<u>13,091.91</u>

School Athletics Revolving (Fund 25)

Cash	<u>50,841.20</u>
Total	<u>50,841.20</u>

Fund Balance	<u>50,841.20</u>
Total	<u>50,841.20</u>

Reserve for Appropriation (Fund 26)

ASSETS

Cash — Parking Meter Receipts	6,360.54
Cash — Library Reserve	20,589.00
Cash — Sale of Real Estate	191,719.98
Cash — Mount Wollaston Cemetery	160,690.27
Cash — Pine Hill Cemetery	450,348.00
Cash — Park Reserve	375.00
Cash — Recreation Reserve	10,512.00
Cash — City Recovery	30,889.75
Cash — Sewer Rehab.	746,886.49
Cash — U.D.A.G. Monarch III	821,144.29
Cash — City of Quincy U.D.A.G.	25,602.95
Total	<u><u>2,465,118.27</u></u>

LIABILITIES/FUND BALANCE

Fund Balance	<u><u>2,465,118.27</u></u>
Total	<u><u>2,465,118.27</u></u>

J.T.P.A. (Fund 27 — Special Revenue)

Cash	<u><u>180,103.06</u></u>
Total	<u><u>180,103.06</u></u>

Fund Balance	<u><u>180,103.06</u></u>
Total	<u><u>180,103.06</u></u>

Sewer — Capital Projects (Special Revenue — EPA/State Fund 28)

Cash — So. West Quincy — Mass Project 225	23,130.98
Cash — West Quincy Environmental Impact Project	142,133.20
Cash — Sanitary Landfill — Sewer Project	85,000.00
Cash — Undistributed Sewer Transfer — Sewer Rehab.	56,294.00
Cash — West Quincy SSES — Mass Project 105	149,289.34
Cash — So. West Sewer — Mass Project 406	256.50
Cash — Quincy Point Pump/ Interceptor — Mass Project 696	50,525.01
Total	<u><u>506,629.03</u></u>

Fund Balance	<u><u>506,629.03</u></u>
Total	<u><u>506,629.03</u></u>

School Federal and State Educational Grants (Fund 29 — Special Revenue)

Cash	326,559.40
Due from Commonwealth of Massachusetts (Federal through State — Chapter 1)	363,811.00
Total	<u><u>690,370.40</u></u>

Deferred Revenue Intergovernmental	363,811.00
Fund Balance	326,559.40
Total	<u><u>690,370.40</u></u>

**Planning — Capital Projects (Fund 34) Special Revenue
(Transfers from Reserve for Appropriation Fund 26)**

ASSETS

LIABILITIES/FUND BALANCE

Cash — Fire Pumper	219,714.00		
Cash — Vocational Technical Fire Alarm Systems	30,000.00		
Cash — Central Middle School	284,139.81		
Cash — Library Rehab.	601.45		
Cash — U.D.A.G. Traffic Signal Improvement	230,142.20		
Cash — Public Works Economic Development (Garage)	81,277.83		
Cash — Fire Aerial Ladder	1,665.10		
Cash — C.D.A.G. President's Place	59,400.00		
Cash — Highway — Sidewalks	363.32		
Cash — Park — Tennis/ Basketball Courts	31,645.00		
Cash — City Realty Planning	1,450.13		
Cash — Validated Parking	9,320.74	Fund Balance	949,719.67
Total	<u>949,719.67</u>	Total	<u>949,719.67</u>

Enterprise Fund — Hospital (Fund 63)

Cash	2,917,646.53		
Cash — Hospital Fund Depreciation	488,978.91	Fund Balance	3,406,625.44
Total	<u>3,406,625.44</u>	Total	<u>3,406,625.44</u>

Enterprise Fund — Quincy Junior College (Fund 66)

Cash	894,604.20		
Cash — Reserve for Roof Replacement	200,000.00	Fund Balance	1,094,604.29
Total	<u>1,094,604.29</u>	Total	<u>1,094,604.29</u>

**City Trust — Expendable Income (Fund 82)
Cemetery Perpetual Care & Scholarship Accounts**

Cash	135,415.46	Fund Balance	135,415.46
Total	<u>135,415.46</u>	Total	<u>135,415.46</u>

City Trust — Expendable Income (Fund 83)

Cash	343,013.05	Fund Balance	343,013.05
Total	<u>343,013.05</u>	Total	<u>343,013.05</u>

BOARD OF ASSESSORS

Elmer K. Fagerlund, Chairman



Annual Report July 1, 1988 – June 30, 1989

Fiscal Year 1989 marked the completion of the City's inspection and measurement of all parcels of real estate verifying all assessment data for us in the Triennial Certification for Fiscal Year 1990 of valuations at "full and fair" market value in accordance with Department of Revenue guidelines and requirements.

The department received 590 applications for abatement of FY 1989 real estate and personal property taxes of which 205 were abated, the remainder denied, some of which are now included in the 61 tax appeals pending at the Appellate Tax Board as of June 30, 1989.

A total of 1701 building permits for the calendar year 1988 were reviewed by the Assessors and all new data was entered on assessment records for Fiscal Year 1990.

The following statistics reflect the extent of the activity of the department in the preparation of valuation totals, abatements and exemptions and financial data relevant to the establishment of the FY 1989 tax rate.

TAX RATE SUMMARY

A. Total amount to be raised	\$130,695,956.36
B. Total Estimated Receipts and Revenue from other sources	70,272,382.25
C. Net amount to be raised by taxation	60,423,574.11
D. Classified Tax Levies and Rates	

(A) Class	(B) Levy Percent- age	(C) Levy by Class	(D) Val- uation Class	(E) Tax Rates (C) - (D) X 1000
I Residential	59.8407	36,134,255.69	2,856,462,900.	12.65
II Open Space				
III Commercial	32.2656	19,497,509.51	789,053,400.	24.71
IV Industrial	5.1064	3,085,713.14	124,877,100.	24.71
V Pers. Property	2.8233	1,706,095.77	69,044,750.	24.71
TOTAL	100%	60,423,574.11	3,839,438,150.	

E. Real Property Tax	58,717,478.34
F. Personal Property Tax	1,706,095.77
G. Total Taxes Levied on Property	60,423,574.11

VALUATION

Real Estate	3,770,393,400.
Tangible Personal Property	69,044,750.
Total Valuation of the City as determined as of January 1, 1988	3,839,438,150.
Total Valuation of Motor Vehicles as of December 31, 1988	197,002,800.
Total Valuation of Boats as of December 31, 1988	14,480,000.
Total Valuation of City including Motor Vehicles and Boats for Fiscal 89	4,050,920,950.

TAX RATES

	Residential	Commercial	Industrial
School Rate	3.15	6.16	6.16
General Rate	9.50	18.55	18.55
Total Tax Rate	12.65	24.71	24.71

CITY APPROPRIATIONS

Total Appropriation to be raised by taxation	\$104,085,707.00
Other local expenditures (not requiring appropriations)	
Total of overlay deficits of prior years	593,887.62
Total offsets from Cherry Sheets	271,170.00
State and County Charges	3,325,091.00
Overlay Reserve for tax abatements and statutory exemptions	3,630,647.49
Total amount to be raised	\$130,695,956.36

ESTIMATED RECEIPTS AND AVAILABLE FUNDS

From State	38,751,374.00
Local Estimated Receipts	15,500,000.00
Other available funds	16,020,908.25
Total Estimated Receipts and Revenue from other sources	70,272,382.25

LOCAL ESTIMATED RECEIPTS

1. Motor Vehicle Excise	\$ 3,131,000.00
2. Boat Excise	67,000.000
3. Penalties and Interest on Taxes and Excises	463,000.00
4. In Lieu of Taxes	600,000.00
5. Water	4,470,000.00
6. Sewer	658,000.00

7. Mass. Water Resources Authority	250,000.00
8. Protection of Persons and Properties	1,212,000.00
9. Parks & Rental	57,000.00
10. School (local receipts of School Committee)	69,000.00
11. Libraries	9,000.00
12. Cemeteries	134,000.00
13. Recreation	41,000.00
14. Other Departmental Revenue	152,000.00
15. Licenses and Permits	281,000.00
16. Special Assessments	24,000.00
17. Fines & Forfeits	207,000.00
18. Investment Income	1,351,000.00
19. Misc. Interest Income	35,000.00
20. General Government	1,135,000.00
21. Parking Violations	373,000.00
22. Benefit Reimbursements	781,000.00
TOTAL	\$15,500,000.00

Statutory Exemptions Granted for Fiscal Year 1989 under
Provisions of the following clauses:

	<u>Number of</u> <u>Exemptions</u>	<u>Amount</u> <u>Abated</u>
<u>Seventeen D</u>		
Surviving Spouses and Certain Elderly Persons	525	\$ 89,075.00

<u>Twenty-Two</u>		
Veterans	904	158,025.00
Twenty Two A	12	3,850.00
Twenty Two B	5	3,500.00
Twenty Two C	2	1,750.00
Twenty Two D	—	—
Twenty Two E	38	18,287.50
<u>Thirty-Seven A</u>		
Blind	92	45,500.00
<u>Forty-One A</u>		
Deferred Taxes persons 65 years of age and over	17	15,553.69
<u>Forty-One C</u>		
Certain elderly persons 70 years of age and over	652	320,037.50
<u>Forty-Two and Forty-Three</u>		
Spouses and minor children of Police Officers and Firefighters killed in line of duty	6	8,854.17
TOTALS	2253	\$664,432.86

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